

## Meeting Minutes

North Coast Adult Education Consortium

Zoom: <https://cccconfer.zoom.us/j/95704926176>

1 669 900 6833 (US Toll)

Meeting ID: 957 0492 6176

February 5, 2021

1:00pm – 3:00pm

**Members Present:** Pru Ratliff, Brad Albee, Randy Fugate

### **Call Meeting to Order**

Pru Ratliff called the meeting to order at 1:03 PM.

- Additions/Adjustment to Agenda – There was no adjustment to the Agenda.
  - Public Comment – There were no public comments.
- Approve Consent Agenda – Brad Albee made a motion, Randy Fugate second. Motion approved.
- Approve Minutes from 11-6-2020 – Randy Fugate made a motion, Brad Albee second. Motion approved.

### **Allocations for 2021-22 & 2022-23 / Report out on Webinar – Governor’s Budget**

Reminder that CFAD is due on May 2, 2021. Recent webinar for budget allocations showed a 1.5% increase for 2021-22, and preliminary allocations will be released this month. Pru reminded everyone to sign up for the newsletter. Randy and Brad confirmed they are signed up. Regarding carryover of budget – this is still being discussed. We will keep an eye on this as it progresses. Reminder to make sure prior plans are certified in NOVA. Summary of activities section will become a required field moving forward. Discussion about upcoming webinars; CASAS on March 25, 2020, Institute in June on 2 separate dates (June 17 /18 or June 22/23). Question was asked regarding CFAD process and whether or not there is training available? Pru stated she would make contact with Veronica for a process overview.

### **Annual Plan**

The group will discuss a strategy for completion of the Annual Plan at the April 16, 2021 consortium meeting.

### **Community School Grant**

Member Jack Bareilles sent request for this agenda item. Looking for a letter of support for a community school grant. Members in attendance had questions in re: is this in kind money / funding or actual money / funding that we are being asked for?

### **Member Updates**

- Brad Albee noted that there are 2 teachers providing GED and ESL, there are currently 2 in the group, and some doing drop in. Doing a citizenship class online in the evenings. Brad also mentioned that they have a better flex

of schedules now. Finally, Adult Education is working on CNA classes again, after most of the facilities took on this training for a while.

- Randy Fugate noted that they are providing HiSET testing, and that language classes are still on hold because of COVID. Randy also mentioned that they are looking @ the CAN program as well as welding classes.
- Pru Ratliff noted that there currently are no face to face Adult Education classes, and there are 5 classes (correspondence) at the Humboldt County Correctional Facility. The department is currently doing a review of their online Adult Education classes. The sign language class that is currently being offered this spring is a success! Pru also noted that the Medical Assisting program will be moving to Adult Education (from Workforce & Community Education). Pru also mentioned that CR has an upcoming 40 hour Wildland Fire School in March that will be held in Del Norte.

### **Closing Remarks and Public Comment**

There were no public comments.

Pru Ratliff adjourned the meeting at 1:59 PM.

Next Meeting  
April 16<sup>th</sup> , 2021  
1:00pm – 3:00pm