

Memorandum of Understanding
Redwoods Community College District (District)
College of the Redwoods Faculty Organization (CRFO)

The District and CRFO agree that:

1. The assignment of Area Coordinator is established and
2. The number of Area Coordinators will be determined by the current Division organization at the time of selection, and
3. Area faculty are eligible to serve as Area Coordinator, and
4. The selection of Area Coordinators will follow a process which may be, but not limited to, a rotational arrangement established by the faculty, and
5. Should the Area Coordinator position become vacant prior to the expiration of this MOU, the area faculty will select a replacement to fill the remainder of the term of service, and
6. An Area Coordinator no longer serving in that capacity returns to a regular faculty assignment, and
7. The duties of the Area Coordinator include, but are not limited to:
 - Generating the initial area class schedule proposals
 - Problem solving at the discipline and area specific level
 - Recruiting, recommending the appointment of, and mentoring area associate faculty
 - Responding to course articulation issues
 - Coordinating discipline and area meetings
 - Coordinating program review at the discipline level
 - Coordinating the development and implementation of student learning outcomes and assessment at the course, discipline, and program levels
 - Acting as liaison with appropriate committees
 - Representing the division in the organizational structure of the College of the Redwoods.
 - Serving as point of contact for resolving faculty/student issues
 - Coordinating the production of division class schedules including room assignments
 - Processing faculty qualification requests and documents
 - Facilitating and supporting faculty participation in budget development and budget expenditure recommendations
 - Advising Deans regarding instructional facilities
 - In collaboration with the dean, evaluating Associate Faculty or designating others from appropriate discipline/s to perform Associate Faculty evaluations
8. Area Coordinator compensation is reflected in the Area Coordinator Compensation Schedule (attached). Recommendation for the allocation of stipends for Area Coordinator will be made by division faculty and forwarded to appropriate administrator.

9. Unless otherwise mutually agreed to be the District and CRFO, this Memorandum of Understanding (2007-10-18) expires on May 31, 2010 and will not be in effect after that date.

For the District:

For CRFO:

Date

Date

Area Coordination Compensation Schedule

ALSS		MSE		HCMM		BTECH	
Area Coordination		Area Coordination		Area Coordination		Area Coordination	
ART	12 TLU/yr	MATH	24 TLU/yr	ENGL	24 TLU/yr	AT CET CT DHET DT IT MT WT	15 TLU/yr +\$4000 Stip/yr
FRNC GERM JPN SNLAN SPAN MUS DRAMA ADCT ANTH NAS SOC POLSC PSYCH ECE	29 TLU/yr +\$3000 Stip/Yr	AG ASTRO BIOL CHEM ENGR ENVSC FOR GEOG GEOL METEO NR OCEAN PHYS PHYSC	14.5 TLU/yr + \$3000 Stip/yr	CINE GS HIST JOURN PHIL SPCH	9.5 TLU/yr + \$3000 Stip/yr	BUS CIS DM ECON HRC RE	14.5 TLU/yr + \$3000 Stip/yr

Area Coordinators for 2009-10					
		Sem	YR	Stipends	Total
ALSS					
ART	ART	TLU's	TLU's		12
	Cindy Hooper	2.25	4.5		
	Shannon Sullivan	2.25	4.5		
	Garth Johnson	1.5	3		
	ALSS	TLU's	TLU's		29
Political Science	Ryan Emenaker	0.75	1.5	\$1,350	
ECE	Sydney Larson	2.25	4.5		
Music, Drama	Ed Macan	3	6		
Sociology	Dana Maher	1	2	\$1,650	
Languages	Ana Maria Mease	3	6		
Anth., NAS	Justine Shaw	2.25	4.5		
Psych	Michelle Woods-Haggerty	2.25	4.5		
MSE					
Math	MATH	TLU's	TLU's		
	Bruce Wagner	12	12		24
Science	SCIENCE	TLU'S	TLU'S		
	Karen Reiss	4.5	9		14.5
	Tim Baker	2.75	5.5	\$3,000	
HCMM					
English	ENGLISH	TLU's	TLU's		
	Susan Nordlof	12	24		24
	HCMM	TLU's	TLU's		9.5
CINE					
HIST	George Potamianos	1.585	3.17		
GS		1.58	3.16		
PHIL	Michael E Thomas	1.585	3.17		
SPCH	Kerry Mayer				
JOURN					

BTECH		Sem	YR	Stipends	Total
	INFORMATION SCIENCE	TLU's	TLU's		
	Dan Calderwood		14.5		14.5
CIS 100	Barbara Jaffari			\$500	
CIS1	Chris Romero			\$500	
DM 10	Clyde Johnson			\$250	
BUS 10	Chris Gaines			\$750	
BUS 1A	Pam Netzow			\$250	
BUS ADV.	Chris Gaines			\$250	
DM ADV.	Clyde Johnson			\$250	
BT ADV.	Barbara Jaffari			\$250	
	APPLIED TECH.	TLU's	TLU's		
	Ted Stodder		9		15
	Mike Peterson		3		
	Paul Kinsey		3		
	Ted Stodder			\$1,000	
	Mike Peterson			\$1,000	
	Paul Kinsey			\$1,000	
	Dan Walker			\$1,000	