

REDWOODS COMMUNITY COLLEGE DISTRICT

College of the Redwoods puts student success first by providing accessible and relevant developmental, career technical, and transfer education. The College partners with the community to contribute to the economic vitality and lifelong learning needs of its service area. The College continually assesses student learning and institutional performance and practice to embrace diversity, to encourage a healthy community environment and to improve upon the programs and services we offer, all to promote student learning. —CR Mission Statement

REGULAR MEETING OF THE BOARD OF TRUSTEES

College of the Redwoods, Eureka
7351 Tompkins Hill Road, Eureka CA, 95501
Board Room – Room No. SS202

A G E N D A

Tuesday, August 2, 2016

Board of Trustees

Tom Ross, President

Sally Biggin, Vice President

Carol Mathews, Clerk

*Tracy Coppini, Bruce Emad, Richard Dorn, Colleen Mullery, Barbara Rice,
- Student Trustee*

Dr. Keith Snow-Flamer, Interim President/Superintendent - Secretary to the Board

*1:00 p.m. **OPEN SESSION** Call to Order, Eureka Campus Board Room SS202,
7351 Tompkins Hill Road, Eureka, CA 95501

Flag Salute in honor of those serving our country.

1. COMMENTS/BOARD BUSINESS

1.1. General Public Comments

At this time, the board invites comments on any items that do not appear on the agenda and are related to College of the Redwoods. You should comment on a specific agenda item when the board considers that item.

1.2. Member Comments

Board members may briefly report on college-related events and meetings that they have attended. All comments are informational and not related to current or expected future agenda items.

*After convening the meeting, all times are approximate.

1.3. Board Committee Reports

The Audit Committee is the only standing committee of the board (*Trustees Mullery, Coppini, and Ross*).

Any member of the current board ad hoc committees may make a brief report.

1.4. Board Business

ACTION **1.4.1 Approve Sally Biggin Travel to CCLC Annual Convention in Riverside, CA in October**

ACTION **1.4.2 Approve Gelinas James Inc. to Work With the Board of Trustees in Developing a Strategic Vision for College of the Redwoods [Page 7](#)**

ACTION **1.4.3 Appoint Board Members to the President/Superintendent Search Committee**

2. CONSENT CALENDAR ACTION ITEMS

Any board member may remove an item from the consent calendar and place it under discussion. Items removed will be voted on separately. As part of any agenda item action, a trustee can request that this type of item be included on the next consent calendar.

ACTION **2.1 Approve Minutes of the Redwoods Community College District Board of Trustees Regular Meeting of July 5, 2016 [Page 9](#)**

ACTION **2.2 Approve/Ratify Personnel Actions [Page 19](#)**
Personnel actions are submitted for approval. The Open Position spreadsheet is attached for information only.

ACTION **2.3 Approve/Ratify Contracts, Agreements, MOUs [Page 27](#)**

3. ACTION/DISCUSSION ITEMS

ACTION **3.1 Approve Quarterly Financial Status Report [Page 29](#)**

ACTION **3.2 Approve Revised 2016-17 Interim President/Superintendent Goals [Page 37](#)**

ACTION **3.3 Set Public Hearing for the Final Budget [Page 41](#)**

ACTION **3.4 Authorize Destruction of Records [Page 43](#)**

ACTION **3.5** **Approve Providers to Approved List for Section 125 Plan Services** *Page 45*

ACTION **3.6** **Approve LDA to be Added to District Approved List of Qualified Architects** *Page 47*

3.7 **First Reading of Board Policies and Administrative Procedures** *Page 49*

- BP 3912 Relations With Special Interest Groups
- AP 5012 International Students
- BP 5013 Students in the Military
- AP 5013 Students in the Military
- AP 5020 Nonresident Tuition
- AP 5031 Instructional Materials Fees
- BP 5035 Withholding Student Records
- AP 5035 Withholding Student Records
- AP 5045 Student Records – Challenging Content and Access Log
- BP 5052 Open Enrollment
- AP 5052 Open Enrollment
- AP 5070 Attendance Reporting
- AP 5075 Credit Course Adds and Drops
- AP 5140 Disabled Student Programs and Services
- BP 5205 Student Accident Insurance
- AP 5205 Student Accident Insurance
- BP 5210 Communicable Diseases
- AP 5210 Communicable Diseases
- BP 5400 Associated Students Organization
- AP 5400 Associated Students
- BP 5420 Associated Students Finance
- AP 5420 Associated Students Finance
- AP 5610 Voter Registration
- BP 5700 Athletics
- AP 5700 Athletics
- BP 6330 Purchasing
- BP 6620 Naming Facilities and Properties
- AP 6620 Naming Facilities and Properties
- BP 7123 Contract Faculty Appointment Procedures

ACTION **3.8** **Second Reading of Board Policies and an Administrative Procedure** *Page 95*

- AP 2715 Board Protocols for Effective Trusteeship
- BP 3600 Auxiliary Organization
- BP 4230 Grading and Academic Record Symbols
- BP 7270 Student Employment Policy
- BP 7239 Probationary Status

3.9 Presentation of Redwoods Community College District's Initial Bargaining Proposal to the California School Employees Association, College of the Redwoods Chapter 509 *Page 109*

4. INFORMATIONAL REPORTS

4.1 Outcomes of American Indian Students *Page 113*

4.2 Update on Police Academy Training *Page 115*

4.3 Organizational Reports

4.3.1 Academic Senate Report

4.3.2 CRFO Report

4.3.3 Classified Report

4.3.4 Management Council Report

4.4 Administrative Reports

4.4.1 Interim President/Superintendent Report *Page 119*

4.4.2 Vice President of Administrative Services Report
Page 125

4.4.3 Interim Vice-President of Instruction and Student Development Report *Page 127*

5. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION

A trustee may request the President of the Board and/or the President/Superintendent to place an item on a future agenda, may ask for a staff report, for information, or a regular staff report. The President of the Board and/or the President/Superintendent may ask for board consensus on the priority of the items requested. A trustee may move to require an item be placed on a certain agenda. Regular reports added to the agenda require board action.

ACTION

5.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report

DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

The Board of Trustees of the Redwoods Community College District will meet in closed session to consider the items listed under agenda item number 7, "Closed Session."

6. PUBLIC COMMENT REGARDING THE CLOSED-SESSION ITEMS

7. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

7.1 Public Employee Discipline/Dismissal/Release

7.1.1 Release of Public Employee

7.2 Public Employee Performance Evaluation/Goals

7.2.1 Interim President/Superintendent

7.3 Public Employment

7.3.1 Interim President/Superintendent

With respect to every item of business to be discussed in closed session, pursuant to Government Code Section 54957.6:

**7.4 Conference with Labor Negotiator – Lee Lindsey
Employee Organization: CSEA**

**7.5 Conference with Labor Negotiator – Erin Wall
Employee Organization: CRFO**

8. RECONVENE TO OPEN SESSION

9. REPORT FROM CLOSED SESSION

10. ADJOURNMENT

BOARD WORKSHOP

August 20, 2016 10:00

Student Services/Administration Building, Room 109
7351 Tompkins Hill Road, Eureka, 95501

NEXT REGULAR MEETING

September 6, 2016 1:00 p.m.

Eureka Campus Board Room
7351 Tompkins Hill Road, Eureka, 95501

Public Notice—Nondiscrimination:

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