



COLLEGE
OF THE
REDWOODS

ISSUE NO. 4

INTERNATIONAL STUDENT NEWSLETTER

JANUARY 2005

**SPRING
2005**

Check-in immediately Room AD203

Happy New Year and Welcome new and continuing international students. I hope everyone had a fabulous time off. **Check-in** with me **As Soon As Possible** to report for the Spring 2005 Semester. These students have not checked-in with me: Solomon, Kwanporn, Jae-Young, Yuko, Jeremy, Shosaku, Tekehiro, Hiroko, Masanao, Ren, Akira and Mayumi. Students on the Mendocino campus have checked in with David.

Ms. Eydie Mendoza

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Graduation Petitions **Due NOW**—deadline is Feb. 7th.

Walk-in to see an Academic Advisor to review your graduation petition for this spring semester. If you miss this deadline your graduation will be postponed until the following semester.



Visiting the Counseling Office—Academic Advisors are available on a **WALK-IN Basis** and Academic Counselors require an appointment. Appointments are made through your advisor when you visit. This is the preferred process and I can, on occasion, make an appointment for you if I am available.

Transfer Students—All students planning to transfer to a 4 year college or university should schedule an appointment with your academic counselor to review transfer requirements. You should have an **SEP** to follow as a guideline to attaining your degree and maintaining your D/S (Duration of Status/Studies).



SEP is required! **What's an SEP?** A **Student Education Plan** is a roadmap to your success. Whether you are pursuing a Certificate, an AA or AS, or planning on transferring, the SEP helps guide you and your academic counselor/advisor towards your educational goal.



Student Contract—Please review your student contract to avoid any confusion on staying in **good academic standing** and **maintaining your VISA status**. Please **review page 2** of this newsletter for a copy of the International Student Contract.

FROM:

**COLLEGE OF THE
REDWOODS**

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CR International Student Newsletter

INSIDE THIS ISSUE:

| | |
|--------------------------------|---|
| CHECK-IN FOR SPRING 2005 | 1 |
| GRADUATION PETITIONS DUE NOW | 1 |
| VISIT THE COUNSELING OFFICE | 1 |
| TRANSFER STUDENTS | 1 |
| SEP: WHAT'S THAT? | 1 |
| IMPORTANT DATES & POLICIES | 2 |
| INTERNATIONAL STUDENT CONTRACT | 2 |



**COLLEGE
OF THE
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**E D U C A T I O N T H A T
W O R K S !**

REMINDER: THE SCHEDULE OF CLASSES AND CATALOG are useful tools. They contain important dates, contact information, and college policies and procedures. The school catalog contains course descriptions that include co-requisites and prerequisites for classes.



Your International Student Contract:

Upon applying to CR, all international students signed an agreement to the following requirements:

- Register with (report to) the International Student Advisor at the beginning of every semester.
- Complete at least 12 units of classes during the fall and spring semesters.
- Maintain at least a "C" [2.0 GPA (grade point average)].
- Accept employment only with the written approval of the US Citizenship and Immigration Services.
- Take any test required by College of the Redwoods to determine knowledge of and ability in English.
- Pay the required tuition and fees each semester at the time of registration in classes.
- Immediately report any name changes, address, telephone number and major to the International Student Advisor.

Students needing additional academic assistance should come by my office immediately. It is vital to identify any academic problems early in your semester in order to avoid failing grades which might jeopardize your status.