

LEAVES

The President/Superintendent shall establish procedures for employee leaves as authorized by law and by any collective bargaining agreements entered into by the district. Such leaves shall include, but are not limited to:

- annual leave for members of the classified service, administrators, supervisors, and managers;
- illness leaves for all classes of permanent employees;
- use of illness leave for personal necessity (Education Code Sections 87784 and 88207);
- temporary disability leave (maternity) (Education Code Sections 87766 and 88193, Government Code Section 12945);
- bereavement leave;
- jury service or appearance as a witness in court (Education Code Sections 87036 and 87037);
- industrial accident leave;
- military service (Education Code 87700); and
- sabbatical leaves.

See Administrative Procedures 7340, 7341, 7343, and 7346.

Reference: Education Code Sections 87763 et seq., 88190 et seq. and above citations.

Adopted by Board of Trustees: 1/4/05

Former Policy #313: "Administrator's Vacation;" Adopted by Board of Trustees: August 15, 1977;

Amended: July 10, 1989, January 11, 1994, October 4, 1993

Former Policy #435: "Classified Manager's Vacation;" Adopted by Board of Trustees: January 11, 1993

Former Policy #438: "Confidential Staff Vacation;" Adopted by Board of Trustees: January 11, 1993

Former Policy #314: "Administrator's Personal Use Day;" Adopted by Board of Trustees: January 11, 1993

Former Policy #434: "Classified Manager's Personal Use Day;" Adopted by Board of Trustees: January 11, 1993

Former Policy #437: "Confidential Staff Personal Use Day;" Adopted by Board of Trustees: January 11, 1993

Former Policy #316: "Sick Leave;" Adopted by Board of Trustees: August 15, 1977; Amended: July 1980

Former Policy #411: "Leaves of Absence for Illness or Injury;" Adopted by Board of Trustees: September 19, 1977

Former Policy #320: "Personal Necessity Leave;" Adopted by Board of Trustees: August 15, 1977;

Amended: August 1985

Former Policy #412: "Personal Necessity;" Adopted by Board of Trustees: September 19, 1977

Former Policy #317: "Temporary Disability Leave (Maternity);" Adopted by Board of Trustees: May 5, 1980;

Amended: June 1980

Former Policy #416: "Temporary Disability Leave (Maternity);" Adopted by Board of Trustees: May 5, 1980;

Amended: June 1980

Former Policy #319: "Bereavement Leave for Administrators;" Adopted by Board of Trustees: August 15, 1977;

Amended: August 5, 1985; October 4, 1993

Former Policy #413: "Bereavement Leave for Classified Managers and Confidential Staff;" Adopted by Board of Trustees: September 19, 1977; Amended: October 4, 1993

Former Policy #415: "Jury Duty;" Adopted by Board of Trustees: September 19, 1977

Former Policy #321: "Personal Leave;" Adopted by Board of Trustees: August 15, 1977; Amended: August 1985

Former Policy #427: "Personal Leave;" Adopted by Board of Trustees: September 19, 1977; Amended: June 1980