

**COLLEGE OF THE REDWOODS  
APPLICATION FOR EQUIVALENCY TO MINIMUM QUALIFICATIONS**

Name of applicant: \_\_\_\_\_ Date \_\_\_\_\_

Course(s) for which equivalency is requested: \_\_\_\_\_

Semester: \_\_\_\_\_ Campus: \_\_\_\_\_

**1. PLEASE ATTACH DOCUMENTS LISTING EDUCATION AND EXPERIENCE** [If this equivalency request is based on formal education, attach legible copies of all relevant college and/or university transcripts. If this equivalency request is based on professional experience or certifications other than formal education, provide a detailed description of these experiences and attach appropriate documentation, e.g., résumé, copy of certificate, copy of license, etc.]  
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**2. Certification by Subject-matter Expert:**

I have reviewed this application packet. I believe the applicant

\_\_\_\_\_ is qualified

\_\_\_\_\_ is not qualified

to teach the course(s) listed above.

\_\_\_\_\_  
Signature of subject-matter expert \_\_\_\_\_  
Date  
\*\*\*\*\*

**3. Review by administrator**

\_\_\_\_\_  
Signature of Campus Vice President, \_\_\_\_\_  
Date  
Associate Vice President, Director, Site Manager, or Division Chair  
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**4. Please check this box if this is a request for an Emergency Equivalency and attach an explanation of the nature of the emergency.**

I *approve* \_\_\_\_\_ *deny* \_\_\_\_\_ this emergency equivalency request.

\_\_\_\_\_  
Vice President for Academic Affairs \_\_\_\_\_  
Date  
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[This space for Academic Affairs Office use only]

Courses and/or disciplines for which applicant has previously been qualified:

\_\_\_\_\_