CONCURRENT ENROLLMENT
OF HIGH SCHOOL STUDENTS

INFORMATION FOR STUDENTS AND PARENTS

College of the Redwoods permits concurrent enrollment of current high school students who have not achieved a high school diploma or the equivalent. Concurrently enrolled high school students may be eligible to earn college credit that also applies toward their high school credit completion if the student agrees to release their final grades earned at College of the Redwoods to their high school Registrar, counselor or designee. **All grades earned by the student at College of the Redwoods are recorded on the student's permanent academic record at the College.**

Registration and Student Services Fees are waived, however *Materials Fees may apply.* Any and all fees charged to a student's account must be paid for at the time of registration.

COLLEGE OF THE REDWOODS IS NOT RESPONSIBLE FOR

Extraordinary supervision of concurrently enrolled high school students or the student's selection of coursework.
Course content is intended for adults and is not altered for concurrently enrolled high school students. Concurrently enrolled students may be exposed to discussions, readings and visual materials of a mature nature.

CONCURRENTLY ENROLLED HIGH SCHOOL STUDENTS ARE RESPONSIBLE FOR

Complying with and adhering to the rules and regulations of the College and are subject to College of the Redwoods' Student Code of Conduct. For detailed information regarding CR's rules, regulations, and the Student Code of Conduct, please see CR's Administrative and Board Policies, *Chapter 5 – Student Services*.
College of the Redwoods Administrative and Board Policies:
https://www.boarddocs.com/ca/redwoods/Board.nsf/Public?open&id=policies

CONDITIONS OF ENROLLMENT

Students not meeting all of the conditions below may be considered for enrollment by petition to the Vice President of Student Services and Learning Support.

1. The student is at least 15 years of age or has completed the eighth grade.
2. The student obtained approval to enroll from their parent or legal guardian.
3. The student obtained recommendation to enroll from their principal or superintendent.
4. The student may not enroll in more than 11 units or in any 300-level (basic skills) courses.
5. The student is accepted for enrollment by the President of the College, or by the President's designee, on the basis that the student is able to benefit from instruction as determined by the College.

GETTING STARTED AT COLLEGE OF THE REDWOODS

1. **Complete the CR Application online through CCCApply:** https://www.redwoods.edu/admissions/getstarted
   If this is your first application through CCCApply, you will need to first create your OpenCCC account or ID.
2. **Complete the reverse side (page 2) of this form and submit it to the Admissions and Records Office.** Students must obtain written approval from their parent(s) and recommendation from their principal or superintendent prior to registering for coursework. **An updated Concurrent Enrollment Form must be completed and submitted for each academic year that the student plans to attend College of the Redwoods.** Students who have not submitted the completed form are not permitted to register in coursework.
3. **Submit high school transcripts to the Admissions and Records Office.** College of the Redwoods will use high school transcripts to determine a student's placement into an appropriate level of math and English courses.
4. **Complete the attached California Promise Grant.** This is not required for concurrently enrolled high school students, however it is strongly recommended. Please note that, **concurrently enrolled students are not eligible for federal or state financial aid programs other than the California Promise Grant**, which is a fee-waiver program.

College of the Redwoods does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:
Tina Wahlund | Human Resources Manager | 7351 Tompkins Hill Road | Eureka, CA 95503 | 707-476-4142

Full Legal Name _____ CR ID# _____

Date of Birth _____ Phone / Email _____

Current High School _____ Grade Level _____

STUDENT:

All students at College of the Redwoods are granted privacy and confidentiality protections under the Family Education Rights and Privacy Act (FERPA). These rights extend to concurrently enrolled high school students. A student's information at College of the Redwoods will NEVER be released without their expressed, written consent.

Please select whether or not you grant College of the Redwoods authorization or permission to release your final grades and enrollment activity to your high school Registrar, counselor or designee and/or your parent(s) or legal guardian(s).
You must make a selection for each.

RELEASE OF AUTHORIZATION – HIGH SCHOOL:

If you authorize College of the Redwoods to release your final grades and enrollment activity to your high school Registrar, counselor or designee, you may be eligible to receive course credit toward your high school completion.

☐ **I authorize** College of the Redwoods to release my final grades and information regarding my enrollment activity to my high School Registrar, counselor, or designee.

☐ **I *DO NOT*** authorize College of the Redwoods to release my final grades and information regarding my enrollment activity to my high school Registrar, counselor, or designee.

RELEASE OF AUTHORIZATION – PARENT(S) OR LEGAL GUARDIAN(S):

☐ **I authorize** College of the Redwoods to release my final grades and information regarding my enrollment activity to my parent(s) or legal guardian(s).

☐ **I *DO NOT*** authorize College of the Redwoods to release my final grades and information regarding my enrollment activity to my parent(s) or legal guardian(s).

STUDENT'S AGREEMENT

By signing below, I acknowledge understanding and acceptance of the conditions of enrollment, as well as the information for students and parents, as explained on the reverse side (page 1) of this form. I understand that I may not enroll in more than 11 units per semester nor am I able to enroll in 300-level (basic skills) coursework. If I enroll in more than 11 units, the College will cancel my enrollment from the last-added course until I am registered in no more than 11 units. I understand that grade(s) earned at College of the Redwoods are recorded on my permanent academic record.

Student's Signature _____ ***Date*** _____

PARENT OR LEGAL GUARDIAN'S AGREEMENT

By signing below, I acknowledge understanding and acceptance of the conditions of enrollment, as well as the information for students and parents, as explained on the reverse side (page 1) of this form. I understand and accept that all College students have privacy protections under FERPA laws as described above; and, unless the student provides written consent, College of the Redwoods will NEVER release a student's information to a third-party individual including the student's parent regardless of the student's age.

Parent or Legal Guardian's Signature _____ ***Date*** _____

PRINCIPAL OR SUPERINTENDENT'S AGREEMENT

By signing below, I acknowledge understanding and acceptance that the recommendation of this student is in compliance with Education Code, Sections 48800, 48800.5, 48801 and 76001. This student demonstrates the ability to benefit from instruction at College of the Redwoods. I understand and accept that, for any particular grade level, a principal may not recommend for community college summer session attendance more than 5% of the total number of pupils who completed that grade immediately prior to the time of recommendation. *Early College High School students are exempt from this restriction, per amended Education Code 48800 as required by AB 967.*

Principal or Superintendent's Signature _____ ***Date*** _____