

REQUEST FOR FACULTY STIPEND OR RE-ASSIGNED TIME

Submit this form to your representative on the Faculty Stipends & Re-assigned Time Committee
at least four weeks prior to the anticipated start date

Project or Activity Title: Guided Pathways Faculty Assistant Coordinators (2)

Date: 5/2/22

Recommended faculty appointee:

Appointee or **Internal Search** (circle one)

(Indicate for each faculty their full time or part time status)

Begin Date: August 19, 2022

End Date: May 12, 2023

Stipend Amount Requested:

Re-assigned Time Requested: 2.25 TLU/Semester for each
faculty coordinator

(Round up to nearest dollar)

(hour, day, week, semester, academic year, TLU)

Funding Source: Guided Pathways

Funding Type: Categorical

Division/Department(s): Office of Instruction

Campus: Eureka

Reporting Supervisor: Nicole Bryant-Lescher

Supervisor Signature:

(Print or type name)



Please provide the following details. Attach an extra sheet if necessary.

Title: Guided Pathways Faculty Assistant Coordinator

Purpose and Scope of Project: Working under the direction of the Director of Student Success Pathways, the Guided Pathways Faculty Assistant Coordinators will be provide support to the GP Faculty Coordinators and to faculty colleagues as the college works to advance Guided Pathways work as articulated in our Guided Pathways plan as submitted to the systems office. Faculty coordinators will work to advance annual goals, plans, and actions for implementation of guided pathways and to identify associated challenges and needs.

Job Description:

- Prepare and share update information with of the Guided Pathways committee to assist in the committee's advancement of annual goals, plans, and actions for implementation and to identify challenges and needs.
- Maintain frequent communication and support GP Committee and Coordinators in implementing the goals outlined in the 2021-2022 Guided Pathways annual plan.
- Maintain open and timely communication and attend coordinator meetings with the Director of Student Success Pathways.
- Assist GP Faculty Coordinators to gather data, student experiences, challenges and successes related to Guided Pathways.
- Support campus awareness of Guided Pathways through participating in discussions and information sharing activities, including updates at program and area meetings, small-group discussions, and workshops.

This Section For Faculty Stipends & Re-Assigned Time Committee Use Only

CRFO President's Name / Signature & Approval Date: Michelle Haggerty 

Administrator Authorized to Approve Name / Signature & Approval Date: Kerry Mayer 
Kerry Mayer (May 3, 2022 14:46 PDT)

Board of Trustees Consent Calendar Date: _____

Revised 09-07-2012

- Support GP Coordinator discussions with program faculty to review and finalize career and academic pathways (meta-majors) and program maps for all programs.
- Support GP Coordinator with program faculty to help them identify the gateway courses in their programs and program milestones.

Expected Outcomes

1. Guided Pathways goals, identified in the Guided Pathways Scale of Adoption Assessment, will advance, especially goals focused on the creation and integration of meta-majors, program maps, and persistence and support efforts for students.

Qualifications, and Describe the Application Process:

1. Familiarity with Guided Pathways initiative;
2. Experience and skill participating in/supporting large and small group discussions, especially discussions involving external initiatives/expectations and varied group needs and levels of engagement;
3. Experience and skill working as part of a collaborative team with shared goals and deliverables;
4. Strong communication skills: verbally and through timely and professional digital communication;

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Administrator Authorized to Approve Name / Signature & Approval Date: Kerry Mayer *Kerry Mayer*

Board of Trustees Consent Calendar Date: _____









SARTCO Guided Pathways Faculty Assistant Coordinators

Final Audit Report

2022-05-03

Created:	2022-05-03
By:	Amber Atkins (Amber-Atkins@Redwoods.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA989R3If04_LpsQecc47G3bquknFBiC2r

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-  Document created by Amber Atkins (Amber-Atkins@Redwoods.edu)
2022-05-03 - 9:20:10 PM GMT- IP address: 207.62.203.2
-  Document emailed to Michelle Haggerty (michelle-haggerty@redwoods.edu) for signature
2022-05-03 - 9:22:47 PM GMT
-  Document emailed to Kerry Mayer (kerry-mayer@redwoods.edu) for signature
2022-05-03 - 9:22:48 PM GMT
-  Email viewed by Kerry Mayer (kerry-mayer@redwoods.edu)
2022-05-03 - 9:22:52 PM GMT- IP address: 40.94.27.126
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2022-05-03 - 9:30:08 PM GMT- IP address: 104.47.59.254
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Signature Date: 2022-05-03 - 9:30:32 PM GMT - Time Source: server- IP address: 47.208.132.9
-  Document e-signed by Kerry Mayer (kerry-mayer@redwoods.edu)
Signature Date: 2022-05-03 - 9:46:44 PM GMT - Time Source: server- IP address: 207.62.203.205
-  Agreement completed.
2022-05-03 - 9:46:44 PM GMT