

REGULAR MEETING OF THE BOARD OF TRUSTEES (Tuesday, September 7, 2021)

MEMBERS PRESENT: Danny Kelley, Carol Mathews, Colleen Mullery, Sally Biggin, Tracy Coppini, Rebecca Robertson

President Kelley called the meeting to order at 1:01 p.m.

President Kelley led the flag salute in honor of those who are serving our country.

1. COMMENTS/BOARD BUSINESS**Information: 1.1 Public Hearing: Final Budget**

President Kelley opened the public hearing for the 2021-22 final budget. There were no comments.

Information: 1.2 Land Acknowledgement

President Kelley read a statement of appreciation, acknowledging the Wiyot people, who were the original stewards of the land that College of the Redwoods currently occupies.

Procedural: 1.3 General Public Comments

President Kelley called for public comments. There were none.

Discussion, Information: 1.4 Member Comments

President Kelley called for member comments. There were none.

Procedural: 1.5 Board Committee Reports

Vice President Mathews reported a meeting of the Audit and Finance Committee just prior to the Board meeting. The final budget was reviewed. Vice President Mathews announced the write-off of \$2 million in old debt.

Trustee Robertson reported that the Ad Hoc Committee on Advocacy met Tuesday and discussed advocacy efforts for the 2021-22 year. Efforts will be focused on COLA, Vocational Focused Baccalaureate Degrees, Healthcare and Wind Energy. Trustee Robertson stated that these were all complex issues and the committee needs additional background information. President Flamer will be invited to the next Advocacy Committee meeting to discuss BP/AP 2515 on Board Advocacy.

2. CONSENT CALENDAR ACTION ITEMS

Trustee Mullery asked to pull item consent calendar item 2.2 Minutes of the August 21, 2021 Board of Trustees Workshop for further discussion.

Action (Consent), Minutes: 2.1 Minutes of the August 03, 2021 Regular Meeting of the Board of Trustees**Action (Consent): 2.3 Approve/Ratify Personnel Actions**

Recommended Action: Action is required. The President/Superintendent recommends approval of the personnel items as presented.

Action (Consent): 2.4 Approve/Ratify Contracts, Agreements, MOUs

Recommended Action: The President/Superintendent recommends approval/ratification of the below contracts, agreements, and MOUs.

Action (Consent): 2.5 Adoption of a CEQA Notice of Exemption for the Physical Education (Gymnasium) Complex Drop and Replace Project

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the Notice of Exemption for the Physical Education (Gymnasium) Complex Drop and Replace Project.

Action: 2.6 Inspector of Record for the Creative Arts Drop and Replace Project Request for Proposal Recommendation

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the award of the Inspector of Record for the Creative Arts Drop and Replace Project Request for Proposal (RFP).

Action: 2.7 Window Replacement Services Request for Proposal Recommendation

Recommended Action: The President/Superintendent recommends that the Board of Trustees approve the award of the Window Replacement Services Request for Proposal (RFP).

Action (Consent): 2.8 Approve Bond Project Status

Recommended Action: The President/Superintendent recommends approving the Bond Project status report.

Action (Consent): 2.9 Approve Budget Calendar

Recommended Action: The President/Superintendent recommends that the Board of Trustees adopt the 2022-23 Budget Calendar.

It was moved and seconded (Mathews/Mullery) and carried unanimously via roll call vote to approve consent calendar items 2.1 Minutes of the August 03, 2021 Regular Meeting of the Board of Trustees, 2.3 Approve/Ratify Personnel Actions, 2.4 Approve/Ratify Contracts, Agreements, MOUs, 2.5 Adoption of a CEQA Notice of Exemption for the Physical Education (Gymnasium) Complex Drop and Replace Project, 2.6 Approve Bond Project Status and 2.7 Approve Budget Calendar.

Action (Consent): Minutes: 2.2 Minutes of the August 21, 2021 Board of Trustees Workshop

Trustee Mullery stated that the Board discussed Pelican Bay as one of the advocacy efforts, and that is not reflected in the minutes. The change was duly noted and the minutes will be amended.

A motion was made and seconded (Coppini/Robertson) and carried unanimously to approve the minutes of the August 21, 2021 Board of Trustees Workshop as amended.

3. ACTION/DISCUSSION ITEMS

Action: 3.1 Approve Final Budget

Recommended Action: The President/Superintendent recommends approval of the 2021-22 Final Budget.

A motion was made and seconded (Coppini/Robertson) to approve agenda item 3.1 Approval of the 2021-22 Final Budget. Vice President Mathews discussed the projections going forward and the need to increase student enrollment. Trustee Coppini stated that now that bad debts have been written off, the reserves are real and agreed with Trustee Mathews regarding the challenges going forward. The motion was carried unanimously via roll call vote.

Action: 3.2 Approve Monthly Financial Status Report

It was moved and seconded (Mathews/Biggin) to approve agenda item 3.2 Approve Monthly Financial Status Report. Trustee Mullery had a question regarding two purchase orders for legal services. Vice President Morrison explained that the dollar amounts were annual retainer fees, and not for one month. The motion was carried unanimously via roll call vote.

Action: 3.3 Approve Amended BP 2900 SARS-CoV-2 (COVID-19) Vaccination Requirement and AP 2900 SARS-CoV-2 (COVID-19) Vaccination Requirement

A motion was made and seconded (Robertson/Mathews) to approve amended BP 2900 SARS-CoV-2 (COVID-19) Vaccination Requirement and AP 2900 SARS-CoV-2 (COVID-19) Vaccination Requirement. Trustee Mullery suggested a change to the second paragraph of the Board Policy referring to "academic" employees, and not "District" employees. It was agreed by consensus to change the wording to "all District" employees. Trustee Robertson amended her motion to include the change, and Trustee Mathews seconded. The motion was carried unanimously via roll call vote. It was confirmed following the vote that COVID testing is available both on campus or any location of their choice.

4. INFORMATIONAL REPORTS

Information: 4.1 Accreditation Update

President Flamer presented the draft accreditation midterm update and asked trustees and constituents to review and provide feedback to George Potamianos and Dave Bazard. The final report will be presented to the Board in October for approval. Trustee Mathews thanked Dr. Potamianos and Dr. Bazard for the considerable amount of work.

Information: 4.2 Review College and Career Access Pathways Partnership (CCAP) with Ferndale Unified School District

The CCAP agreement with Ferndale Unified School District was presented to the Board as information. The agreement will be presented again in October for a final approval.

Information: 4.3 Fundraising for Athletics

Executive Director Marty Coelho discussed plans for a multi-track sustainable fundraising efforts to support C.R. athletics. Giving opportunities include naming opportunities, major gifts, multiple and one-time gifts, corporate sponsorships and special events. A volunteer alumni coaches and players advisory team will also be established to support these efforts. Trustee Mullery expressed concerned regarding Title 9 considerations in having fundraising specifically for football. Mr. Coelho explained that this would be for all C.R. athletics. It was confirmed for Trustee Biggin that the program aligns with the District's policy on naming of facilities. Trustee Biggin also suggested smaller donation items such as bricks or pavers. Trustee Mathews asked if revenue from sports attendance makes a significant difference in the revenue stream. Mr. Coelho stated that those funds are already included in the budget.

5. ORGANIZATIONAL REPORTS

Information: 5.1 ACADEMIC SENATE- President Erin Wall

Academic Senate President Erin Wall addressed the Board stating that the Senate is here to work with the Board.

Information: 5.2 CRFO- President Michelle Haggerty

CRFO President Michelle Haggerty discussed the fall semester and work being done by faculty to establish COVID protocols, provide online learning and modify classroom environments. She stated that faculty is stressed and dealing with new Deans and Vice Presidents, with a reduced number of full-time faculty members. President Haggerty continues her involvement with FAC and now serves as a voting member on the Board.

Information: 5.3 CLASSIFIED- President Tami Engman

CSEA President Tami Engman thanked the District and President Flamer for appointing former CSEA member Rory Johnson as Chief Negotiator for CSEA stating the Mr. Johnson has a great understanding of the contract and negotiations. CSEA ratified the vaccine requirement and the impacts and effects of the vaccine mandate. Classified staff on campus have concerns with people who refuse to wear a mask. President Engman has been re-appointed as a regional representative for CSEA representing 14 chapters. She was also appointed as an administrator for a local chapter and hopes to get them back on track. She thanked the Board for agendizing CSEA.

Information: 5.4 MANAGEMENT COUNCIL- Vice President Alia Dunphy

There was no report from Management Council.

Information: 5.5 STUDENT TRUSTEE- Ms. Brianna Rimmey

Student Trustee Brianna Rimmey reported that ASCR is meeting the first and third Fridays of each month at 3:00 p.m. Ms. Rimmey attended the Student Trustee conference in August, helping her to understand how the board works, and how to be a better student trustee. ASCR is looking at a leadership conference in Atlanta, Georgia in November. They are partnering with the First Gen Support Group and hold a celebration in November. They hope to get out there and meet more students. President Kelley thanked Ms. Rimmey for her report and looks forward to more great things from ASCR.

6. ADMINISTRATIVE REPORTS**Information: 6.1 President/Superintendent's Report - Dr. Keith Flamer**

Dr. Flamer congratulated and thanked Molly Blakemore for a phenomenal job on the C.R. podcasts and encouraged trustees to listen to the podcasts; specifically the pocast on vaccines, and the podcast on UFO's.

Information: 6.2 Vice President of Administrative Services/CBO - Mrs. Julia Morrison

Vice President Morrison added to her report that in regard to the FCMAT fiscal health analysis is a great tool, and they will be working on the areas in which they had to answer "no" to improve. Trustee Mullery reference three items (4.9, 7.2 and 10.8) that refer to the Board on the survey.

Information: 6.3 Vice President of Instruction - Ms. Kerry Mayer

Vice President Mayer offered to answer any questions regarding her report. Trustee Mullery asked about the spring schedule, and the fact that the classes will be heavily weighted as online. Mrs. Mayer said the conservative approach allows C.R. to serve a greater number of students and this is a result of the COVID trend. The Deans are preparing to add more classes and build a schedule for students who may not be as successful in online classes.

Information: 6.4 Vice President of Student Services - Mr. Clinton Slaughter

Vice President Slaughter is opening discussion with the student services team on strategic priorities for the division, related to campus safety, improving student centered funding formula metrics, enrollment management, student equity, professional development, and technology. Future efforts are set to align with the District's Educational Master Plan. Mr. Slaughter met with I.R. specialist Paul Chown and Tom Cossey to re-invigorate the retention alert program. The system is currently being reviewed and updated. Trustee Mullery mentioned students and employees who are vaccinated, and asked what percentage this represents. Trustee Mathews asked for the status of the dorms, siting 71 students. Vice President Slaughter stated the dorms are full, based on our single occupancy model based on COVID. There are a few rooms offline reserved for quarantine status. Trustee Mathews asked if our EOPS numbers have been increased in order to serve Pelican Bay. Mr. Slaughter will find out and inform the Board. Trustee Biggin asked for a status update on the food pantries, and if any of the rooms are being reserved for our homeless students. Mr. Slaughter stated that there are currently 13 GROVE students in the dorms.

Information: 6.5 Executive Director of College Advancement and the Foundation - Mr. Marty Coelho

Mr. Coelho announced a \$100,000 gift from Fernando Penalosa to C.R. Nursing who was a first generation college student. The gift was in memory of his wife, Doris Ann Penalosa. A planned giving gift of \$300,000 has been gifted to the Shiveley Farm to help with transportation, potential student housing at the farm, the internship program and classroom structures such as a kitchen facility and/or amphitheater.

7. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION**Discussion: 7.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report****8. DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION****Information: 8.1 Disclosure****9. PUBLIC COMMENT REGARDING THE CLOSED SESSION****10. CLOSED SESSION****11. RECONVENE TO OPEN SESSION****12. ADJOURNMENT**

There being no further business, the meeting was adjourned at 2:06 p.m.