

## REDWOODS COMMUNITY COLLEGE DISTRICT

*College of the Redwoods puts student success first by providing accessible and relevant developmental, career technical, and transfer education. The College partners with the community to contribute to the economic vitality and lifelong learning needs of its service area. The College continually assesses student learning and institutional performance and practice to embrace diversity, to encourage a healthy community environment and to improve upon the programs and services we offer, all to promote student learning. —CR Mission Statement*

### REGULAR MEETING OF THE BOARD OF TRUSTEES

College of the Redwoods, Klamath Trinity Site  
65 Orchard Street  
Hoopa, CA 95546  
Room No. 1

### ATTENDING VIA TELECONFERENCE

Trustee Richard Dorn  
College of the Redwoods, Garberville Site  
286 Sprowl Creek Road  
Garberville, CA 95542  
Room Number 22

## A G E N D A

**Tuesday, October 4, 2016**

### Board of Trustees

*Tom Ross, President*

*Sally Biggin, Vice President*

*Carol Mathews, Clerk*

*Tracy Coppini, Bruce Emad, Richard Dorn, Colleen Mullery, Barbara Rice,  
- Student Trustee*

*Dr. Keith Snow-Flamer, Interim President/Superintendent - Secretary to the Board*

\*1:00 p.m.     **OPEN SESSION** Call to Order, College of the Redwoods, Klamath Trinity Site  
65 Orchard Street, Hoopa, CA 95546, Room No. 1

Flag Salute in honor of those serving our country.

### **1.     COMMENTS/BOARD BUSINESS**

#### **1.1.    General Public Comments**

At this time, the board invites comments on any items that do not appear on the agenda and are related to College of the Redwoods. You should comment on a specific agenda item when the board considers that item.

\*After convening the meeting, all times are approximate.

**1.2. Member Comments**

Board members may briefly report on college-related events and meetings that they have attended. All comments are informational and not related to current or expected future agenda items.

**1.3. Board Committee Reports**

The Audit Committee is the only standing committee of the board (*Trustees Mullery, Coppini, and Ross*).

Any member of the current board ad hoc committees may make a brief report.

**1.4. Board Business**

**ACTION**

**1.4.1 Swear in Student Trustee**

**ACTION**

**1.4.2 Appoint Ad Hoc Committee on Nominations for Board Officers**

**ACTION**

**1.4.3 President/Superintendent Selection Committee Appointment [Page 7](#)**

**2. CONSENT CALENDAR ACTION ITEMS**

Any board member may remove an item from the consent calendar and place it under discussion. Items removed will be voted on separately. As part of any agenda item action, a trustee can request that this type of item be included on the next consent calendar.

**ACTION**

**2.1 Approve Minutes of the Redwoods Community College District Board of Trustees Regular Meeting of September 6, 2016 [Page 9](#)**

**ACTION**

**2.2 Approve/Ratify Personnel Actions [Page 17](#)**  
Personnel actions are submitted for approval. The Open Position spreadsheet is attached for information only.

**ACTION**

**2.3 Approve/Ratify Contracts, Agreements, MOUs [Page 23](#)**

**ACTION**

**2.4 Approve Bond Project Status Report [Page 25](#)**

**ACTION**

**2.5 Approve Curriculum Changes [Page 27](#)**

**3. ACTION/DISCUSSION ITEMS**

**ACTION**

**3.1 Approve Monthly Financial Status Report [Page 31](#)**

**ACTION**

**3.2 Approve EPA Spending Plan [Page 43](#)**

- ACTION**
- 3.3 Approve Book Sales *Page 45***
- 3.4 First Reading of Board Policies and Administrative Procedures *Page 47***
- **BP/AP 2510 Participation in Local Decision Making**
  - **AP 3710 Securing Copyright**
  - **AP 3715 Intellectual Property**
  - **BP/AP 4100 Graduation Requirements for Degrees and Certificates**
  - **BP/AP 4110 Honorary Degree**
  - **BP/AP 5110 Counseling**
  - **AP 6550 Disposal of Surplus Personal or Real Property**
  - **BP 6710 Advertising Signs**
  - **BP/AP 6750 Parking**
  - **BP/AP 6800 Safety/Occupational Safety**
  - **AP 6950 Commercial Driver's (Class A) Alcohol and Drug Abuse Testing (US Department of Transportation)**
  - **BP 7350 Resignation of Employees**
  - **BP 7351 Grievance procedure**
  - **BP/AP 7365 Disciplinary Action for Permanent Classified Employees**
  - **AP 7366 Return-To-Work Program**
  - **AP 7370 Political Activity**
  - **BP/AP 7381 Staff Insurance Program/ Health and Welfare Benefits**
  - **BP 7386 Salary Deductions**
  - **BP/AP 7700 Whistleblower Protection**
  - **BP/AP 3260 Participatory Governance**
  - **BP 6801 Injury and Illness Prevention Program**
  - **BP/AP 6850 Hazardous Materials Plan**
  - **AP 6851 Eye Protection**
  - **BP 6950 Alcohol and Drug Abuse Plan for Commercial Drivers**
  - **BP 7367 Withholding Academic and Other Employee Payroll Warrants**
  - **AP 7374 Distribution and Posting of Materials**
- 3.5 Discussion Gelinas James Inc. Visioning Questions *Page 169***
- 3.6 Presentation of the Redwoods Community College District's Initial Bargaining Proposals to the California School Employees Association, College of the Redwoods Chapter 509 *Page 171***
- 3.7 Review and discuss the 2015-16 Institutional Effectiveness Report *Page 173***

#### **4. INFORMATIONAL REPORTS**

**4.1 Student Success Data: Success Rates in Online vs. Face-To-Face Instruction** *Page 175*

**4.2 Quarterly Foundation Report** *Page 177*

**4.3 Organizational Reports**

**4.3.1 Academic Senate Report**

**4.3.2 CRFO Report**

**4.3.3 Classified Report**

**4.3.4 Management Council Report**

**4.4 Administrative Reports**

**4.4.1 Interim President/Superintendent Report** *Page 179*

**4.4.2 Vice President of Administrative Services Report**  
*Page 183*

**4.4.3 Interim Vice-President of Instruction and Student Development Report** *Page 185*

#### **5. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION**

A trustee may request the President of the Board and/or the President/Superintendent to place an item on a future agenda, may ask for a staff report, for information, or a regular staff report. The President of the Board and/or the President/Superintendent may ask for board consensus on the priority of the items requested. A trustee may move to require an item be placed on a certain agenda. Regular reports added to the agenda require board action.

#### **ACTION**

**5.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report**

#### **DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

The Board of Trustees of the Redwoods Community College District will meet in closed session to consider the items listed under agenda item number 7, “Closed Session.”

#### **6. PUBLIC COMMENT REGARDING THE CLOSED-SESSION ITEMS**

#### **7. CLOSED SESSION**

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

**7.1** Public Employee Discipline/Dismissal/Release  
**7.1.1** Release of Public Employee

**7.2** Public Employee Performance Evaluation/Goals  
**7.2.1** Interim President/Superintendent

**7.3** Public Employment  
**7.3.1** Interim President/Superintendent

With respect to every item of business to be discussed in closed session, pursuant to Government Code Section 54957.6:

**7.4** Conference with Labor Negotiator – Lee Lindsey  
Employee Organization: CSEA

**7.5** Conference with Labor Negotiator – Erin Wall  
Employee Organization: CRFO

**8. RECONVENE TO OPEN SESSION**

**9. REPORT FROM CLOSED SESSION**

**10. ADJOURNMENT**

NEXT REGULAR MEETING  
November 1, 2016 1:00 p.m.  
Eureka Campus Board Room  
7351 Tompkins Hill Road, Eureka, 95501

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