

REDWOODS COMMUNITY COLLEGE DISTRICT

College of the Redwoods puts student success first by providing outstanding developmental, career technical, and transfer education. The College partners with the community to contribute to the economic vitality and lifelong learning needs of its service area. We continually assess student learning and institutional performance and practices to improve upon the programs and services we offer.

—CR Mission Statement

REGULAR MEETING OF THE BOARD OF TRUSTEES

College of the Redwoods, Eureka
7351 Tompkins Hill Road, Eureka CA, 95501
Board Room – Room No. SS202

ATTENDING VIA TELECONFERENCE

Trustee Barbara Rice
College of the Redwoods, Mendocino Campus
1211 Del Mar Drive
Fort Bragg, CA 95437
Administrative Office – Room No. 100

A G E N D A

Tuesday, July 5, 2016

Board of Trustees

Tom Ross, President

Sally Biggin, Vice President

Carol Mathews, Clerk

*Tracy Coppini, Bruce Emad, Richard Dorn, Colleen Mullery, Barbara Rice,
- Student Trustee*

Dr. Keith Snow-Flamer, Interim President/Superintendent - Secretary to the Board

*1:00 p.m. **OPEN SESSION** Call to Order, Eureka Campus Board Room SS202,
7351 Tompkins Hill Road, Eureka, CA 95501

Flag Salute in honor of those serving our country.

1. COMMENTS/BOARD BUSINESS

1.1. General Public Comments

At this time, the board invites comments on any items that do not appear on the agenda and are related to College of the Redwoods. You should comment on a specific agenda item when the board considers that item.

*After convening the meeting, all times are approximate.

1.2. Member Comments

Board members may briefly report on college-related events and meetings that they have attended. All comments are informational and not related to current or expected future agenda items.

1.3. Board Committee Reports

The Audit Committee is the only standing committee of the board (*Trustees Mullery, Coppini, and Ross*).

Any member of the current board ad hoc committees may make a brief report.

1.4. Board Business

1.4.1 Swearing in of Student Trustee

1.4.2 Approve Board Travel to ACCT in October

1.4.3 Approve Board of Trustees 2016-17 Goals

2. CONSENT CALENDAR ACTION ITEMS

Any board member may remove an item from the consent calendar and place it under discussion. Items removed will be voted on separately. As part of any agenda item action, a trustee can request that this type of item be included on the next consent calendar.

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|---------------|--|
| ACTION | 2.1 Approve Minutes of the Redwoods Community College District Board of Trustees Special Meeting of June 4, 2016 Page 7 |
| ACTION | 2.2 Approve Minutes of the Redwoods Community College District Board of Trustees Regular Meeting of June 7, 2016 Page 13 |
| ACTION | 2.3 Approve/Ratify Personnel Actions Page 23
Personnel actions are submitted for approval. The Open Position spreadsheet is attached for information only. |
| ACTION | 2.4 Approve/Ratify Contracts, Agreements, MOUs Page 33 |
| ACTION | 2.5 Approve Bond Project Status Report Page 35 |

3. ACTION/DISCUSSION ITEMS

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|---------------|---|
| ACTION | 3.1 Approve Monthly Financial Status Report Page 41 |
| ACTION | 3.2 Approve 2016-17 Interim President/Superintendent Goals Page 49 |

3.3 First Reading of Board Policies and Administrative Procedures *Page 53*

- BP 3600 Auxiliary Organization
- AP 3600 Auxiliary Organization
- BP 4230 Grading and Academic Record Symbols
- AP 4230 Grading and Academic Record Symbols
- BP 6550 Disposal of Property
- AP 6550 Disposal of Property
- AP 7120-6 Student Employees
- BP 7270 Student Employment Policy

ACTION 3.4 Second Reading of Board Policies and an Administrative Procedure *Page 79*

- BP 1202 Institutional Objectives
- AP 2320 Special and Emergency Meetings
- BP 2330 Quorum and Voting
- BP 2340 Agendas
- AP 2340 Agendas
- BP 2345 Public Participation at Board Meetings
- AP 2345 Public Participation at Board Meetings
- BP 2350 Speakers
- BP 2355 Decorum
- BP 2360 Minutes
- BP 2365 Recording
- BP 2431 President/Superintendent Selection
- BP 3100 Organizational Structure
- BP 3518 Child Abuse Reporting
- BP 3900 Speech: Time, Place and Manner
- BP 4010 Academic Calendar
- BP 6100 Delegation of Authority
- BP 6331 Employee Microcomputer Purchase Program
- BP 6400 Audits
- BP 6500 Property Management
- BP 6600 Capital Construction
- BP 7113 Definition of Accredited Institution
- BP 7120 Recruitment and Hiring
- BP 7121 Employment of VP, Assoc VP and Campus VP
- BP 7122 Employment of Other Administrative Employees
- BP 7130 Compensation
- BP 7132 Administrative/Management/Confidential
Employee Salary Schedule
- BP 7140 Collective Bargaining
- BP 7163 Professional Staff Development Leaves
- BP 7210 Academic Employees
- BP 7219 Faculty Titles
- BP 7238 Employment of Classified Personnel

- BP 7239 Probationary Status
- BP 7240 Confidential Employees
- BP 7242 Paid PERS - Confidential Staff
- BP 7260 Classified Supervisors & Managers
- BP 7261 Classified Managers Probationary Period
- BP 7310 Nepotism
- BP 7330 Communicable Diseases
- BP 7340 Leaves
- BP 7343 Industrial Accident and Illness Leave for
Certificated Personnel
- BP 7345 Catastrophic Leave Program
- BP 7346 Military Leave
- BP 7348 Vacation
- BP 7349 Leaves of Absence for Classified Employees
- BP 7360 Discipline and Dismissal - Academic Employees
- BP 7510 Domestic Partners

ACTION **3.5 Approve Education Protection Account (EPA) Spending**
Page 147

ACTION **3.6 Approve Report on Surplus Property Disposal** *Page 149*

3.7 Process to Sale or Lease Property of the District *Page 151*

4. INFORMATIONAL REPORTS

4.1 Outcomes of African American Students *Page 153*

4.2 Child Development Center (CDC) Self Evaluation Report
Page 155

4.3 Quarterly Foundation Report and Financial Update *Page 163*

4.4 Cal Trans Grant Annual 2014-15 Report *Page 165*

4.5 Organizational Reports

4.5.1 Academic Senate Report

4.5.2 CRFO Report

4.5.3 Classified Report

4.5.4 Management Council Report

4.6 Administrative Reports

4.6.1 Interim President/Superintendent Report *Page 171*

**4.6.2 Interim Vice-President of Instruction and Student
Development Report** *Page 201*

5. FUTURE AGENDA ITEMS, REPORTS, REQUESTS FOR INFORMATION

A trustee may request the President of the Board and/or the President/Superintendent to place an item on a future agenda, may ask for a staff report, for information, or a regular staff report. The President of the Board and/or the President/Superintendent may ask for board consensus on the priority of the items requested. A trustee may move to require an item be placed on a certain agenda. Regular reports added to the agenda require board action.

ACTION

5.1 Approve a Trustee Request to Place an Item on a Future Agenda or Direct Staff to Give a Regular Report

DISCLOSURE OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

The Board of Trustees of the Redwoods Community College District will meet in closed session to consider the items listed under agenda item number 7, “Closed Session.”

6. PUBLIC COMMENT REGARDING THE CLOSED-SESSION ITEMS

7. CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Government Code Section 54957:

7.1 Public Employee Discipline/Dismissal/Release

7.1.1 Release of Public Employee

7.2 Public Employee Performance Evaluation/Goals

7.2.1 Interim President/Superintendent

7.3 Public Employment

7.3.1 Interim President/Superintendent

With respect to every item of business to be discussed in closed session, pursuant to Government Code Section 54957.6:

7.4 Conference with Labor Negotiator – Lee Lindsey
Employee Organization: CSEA

7.5 Conference with Labor Negotiator – Erin Wall
Employee Organization: CRFO

8. RECONVENE TO OPEN SESSION

9. REPORT FROM CLOSED SESSION

10. ADJOURNMENT

NEXT REGULAR MEETING
August 2, 2016 1:00 p.m.
Eureka Campus Board Room
7351 Tompkins Hill Road, Eureka, 95501

Public Notice—Nondiscrimination:

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