

MEMO COVID-19 3-20-2020

To: All Contractors at Redwoods Community College District

From: Redwoods Community College District

Date: March 26, 2020

Re: Status of On-Campus Construction

On March 19, 2020, Governor Newsom issued Executive Order N-33-20 ordering “all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors” and additional sectors designated by the State Public Health Officer as critical to protect health and well-being of all Californians.

In accordance with this order, the State Public Health Officer has designated a list of “Essential Critical Infrastructure Workers” to help state, local, tribal, and industry partners as they work to protect communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security. The list can be accessed via this link:

<https://covid19.ca.gov/img/EssentialCriticalInfrastructureWorkers.pdf>

Pursuant to the list designated by the State Public Health Officer, “Essential Critical Infrastructure Workers” include:

**Other Community-Based Government Operations and Essential Functions:**

- Construction Workers who support the construction, operation, inspection, and maintenance of construction sites and construction projects (including housing construction).
- Workers such as plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintain the safety, sanitation, and essential operation of construction sites and construction projects (including those that support such projects to ensure the availability of needed facilities, transportation, energy and communications; and support to ensure the effective removal, storage, and disposal of solid waste and hazardous waste).

In light of the above designation, all Public Works projects undertaken at the Redwoods Community College District (District) are considered Essential Critical Infrastructure work. Nevertheless, it is the responsibility of each contractor to ensure compliance with directives from health officials and to maintain the obligations for

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site safety on the construction site, including but not limited to, heeding the social distancing guidelines of six feet.

Furthermore, in response to the health orders, the District has taken steps to remove all students from campus and has further required all faculty and other employees to telecommute to the extent possible, unless they have been identified as serving an essential function. Although many of our facilities personnel have been deemed to serve an essential function, we are still asking that they conduct as many meetings as possible via Zoom or other remote means with our contractors.

It is anticipated that the District's efforts to protect students and employees by reducing or removing them from campus will facilitate the continuation of all ongoing construction projects, as the total population of all campuses has been dramatically reduced and the campus environment is largely devoid of people.

If any Contractor independently decides to stop work, or take a decision that may affect timelines for completion or the ability to perform services under contract, the Contractor must notify the District immediately. If that situation arises, the Contractor shall maintain responsibility for site security and safety and any impacts related to their decision to stop work.

We appreciate your commitment to the District and look forward to working with you during these tenuous times.

Thank you,

Redwoods Community College District