College of the Redwoods

Health Occupations (707) 476-4216
7351 Tompkins Hill Road (707) 476-4419 (Fax)
Eureka, CA 95501-9300 www.redwoods/edu/ho

Associate of Science Degree in Nursing
Registered Nurse Program

The College of the Redwoods' Nursing Program is a four-semester, admission- by- application program approved by the California Board of Registered Nursing (BRN). It is offered on the Eureka campus. Upon successful completion of the Program, the College will award the candidate an Associate of Science Degree in Nursing and recommend him/her as an eligible applicant for the National Council Licensure Examination for Registered Nursing (NCLEX-RN).

Program Curriculum Requirements

Required for Admission
- ENGL 1A Analytical Reading and Writing (or higher)
- BIO 2 Microbiology
  - Science Prerequisite: BIOL-1; Co-requisite: CHEM-1A or CHEM-2
- BIO 6 Human Anatomy
  - Science Prerequisite: Credit for or enrollment in BIOL-1
- BIO 7 Human Physiology
  - Science Prerequisite: BIOL-1; BIOL-6; and CHEM-1A or CHEM-2

*It is your responsibility to **be aware of all prerequisites for all courses**, not just the science prerequisites noted here. Please speak with an advisor for clarification regarding prerequisites for all courses.

An overall grade point average of 2.5 is required for Human Anatomy, Human Physiology, and Microbiology (BIO 2, 6 & 7). Note: Two "C"s + a "B" will NOT produce the needed 2.5 GPA. Grades of less than a C will not be accepted. In addition, you cannot have more than one repetition each for any of these courses within the last five years.

A "W" grade is not considered a repetition. Title V regulations do not permit more than 3 repeats to raise a failing grade. In addition, Title V regulations do not permit courses which have been passed with a "C" or better to be repeated for GPA reasons. Finally, Title V regulations do not permit more than three "W"s for any one course.

Suggested Additional Courses to Take Prior to Beginning the Nursing Program:
It is strongly recommended that these required courses be taken prior to entering the nursing program because it can be problematic to schedule them and/or complete them successfully once nursing courses start:

- HO 15 Nutrition
- Transfer-level Math (Gen Ed Area D3) (Math 15 Statistics recommended)
- COMM 1, 6 or 7 (Area D2)
- SOC 1, 2, or ANTH 3 (Gen Ed Area B)
- PSYCH 1 OR PSYCH 11 (Gen Ed Area B)
- Multicultural Understanding (Gen Ed Area E, 3 Units – see College catalog for full description)
- Humanities (Gen Ed Area C, 3 Units)

General Education Requirements can change. It is your responsibility to understand your catalog rights and what it means to lose them. It is also your responsibility to keep track of the General Education Requirements that are in place when your catalog rights take effect. Note: Catalog rights are not protected by being on the program waitlist. In addition, you are responsible for completing all academic prerequisites and co-requisites prior to each nursing class so that you can graduate on time

You must have an overall GPA of 2.5 for all college level courses taken at CR or any other college or university in order to be admitted to the nursing program.

Suggested Program Sequence should you elect NOT to take the above courses early, prior to starting the first nursing course (NURS 21):

Semester 1	NURS 1, PSYCH 1 or PSYCH 11
Semester 2	NURS 2, HO 15
Semester 3	NURS 3, COMM 1 or COMM 6 or COMM 7, Transfer-level math. MATH 15 Statistics recommended
Semester 4	NURS 4, SOC 1 or SOC 2 or ANTH 3 (only course that also meets Area E Gen Ed requirements), Humanities (Area C)

General Information

1. Evaluation of the student nurse is based upon theoretical knowledge, nursing skill proficiency, and the application of both of these in the clinical setting. To progress through, and graduate from the nursing program, students must achieve at least *C* grades in all nursing courses. In addition, a cumulative 2.0 GPA in all general education *and* nursing courses must be maintained to earn the Associate Degree.

2. All students are required to complete a Background Check(s). If a student's background check (criminal record) does not satisfy the requirements of any one clinical agency, or the clinical agency refuses the student access to patients for any other reason, the Program will not be able to provide alternate experiences and the student must withdraw from the Program or receive a grade of F for the course.

3. All students are required to have a urine drug screen completed no earlier than 30 days prior to the start of clinical each Fall. Program withdrawal is required for positive urine drug screens.

4. All nursing students must possess sufficient computer literacy skills to complete Internet research, communicate by email, create electronic documents, manage data storage devices, and use web–based instructional materials and applications. Those without these skills are encouraged to take CIS 1 prior to enrollment in the nursing program.

5. At the completion of the Program, students must apply for licensure through the California Board of Registered Nursing (BRN). As a part of the application process, all applicants are required to report any disciplinary action against a professional license and/or any misdemeanor or felony convictions; certain convictions may result in the denial of the applicant's application, which then results in an inability to obtain licensure as a registered nurse. The BRN handles each of these applicants on a case-by-case basis.

6. A waitlist is maintained for those applicants who are not awarded a seat in the program. Waitlisted students are given priority the following year, according to their lottery number. The lottery places new applicants at the bottom of the waitlist. All qualified applicants are notified by mail of their lottery number by April 30th.

   Please Note: THE NUMBER OF STUDENTS ADMITTED TO THE ADN-RN PROGRAM IS DEPENDENT ON FISCAL RESOURCES.

7. **Students must notify the Health Occupations Office of any change in mailing address, phone number and/or e-mail addresses. *Changing your contact information through Web Advisor or the College does not change it with this office.* The Health Occupations Office uses your contact information to communicate with you. If the Office does not have your current contact information (mailing address, telephone number and/or email address), we cannot contact you and you risk losing your seat in the program.**

8. The demands of the nursing program are many; most students find it difficult to work more than part time. Clinical scheduling, assignments, etc. cannot be altered due to an individual's outside employment. Financial Aid and Scholarships are available to help offset the need to work and the cost of attendance-contact the Financial Aid and Scholarship Offices for more information. In addition, personal life issues need to be in balance to be successful in the program. You must have reliable transportation, reliable childcare (if applicable), and an ability to be punctual to assigned classes and clinical locations. Finally, tardiness is not an acceptable performance standard in professional nursing, or this program.

9. Clinical labs are scheduled for varying day, evening, night, and/or weekend shifts. In addition, students rotate to various clinical facilities throughout the college district (including Del Norte County) and are required to provide their own transportation, childcare, etc., in order to attend clinical labs. Many students car pool; limited childcare services are available at the Child Development Center.

10. Freedom from alcohol and/or drug abuse, and emotional illness that can jeopardize the student's ability to provide safe client care is essential. Students are advised (according to California Board of Registered Nursing guidelines) to seek voluntary aid for conditions that could, if left unattended, lead to disciplinary action and/or prevent licensure to practice nursing in California.

11. Total Cost of the Program: ***APPROXIMATELY*** $7200 (**subject to change**).

    a. Enrollment fee ($46/unit): approximately $3,496

    b. Required textbooks: approximately $2,000

    c. ATI Books: approximately $600

    d. Required uniform, shoes and equipment (see dress code in student handbook for specifics): approximately $200

    e. Background checks and tracking: approximately $150

    f. Immunizations for students who do not have the required immunity to several communicable diseases may cost over $220. Most are available through the Student Health Clinic for reduced fees or at no cost to the student.

    g. CPR certification: approximately $50.

    h. School pin (optional) for graduation: approximately $60-$130.

    i. Licensure application: approximately $300.

12. ATI TEAS Exam:
    - **Applicants submitting a completed application during the February application period are required to demonstrate readiness for nursing by taking and passing the ATI TEAS exam with a minimum score of 62.**
    - The exam must be completed by 4/1/19. Further information regarding the ATI TEAS exam is provided to successful applicants.
    - Students earning a score of less than 62 are provided a remediation plan and allowed one retake per year, no sooner than 90 days after the first attempt. Students achieving a passing score will be placed in the following year's lottery. Students who fail to achieve a passing score (2nd fail) are ineligible for admission and cannot reapply.
    - Note: A new version of the "Test of Essential Academic Skills (ATI TEAS)" commenced September 1, 2016. Previous TEAS V scores will not be accepted.

Application Procedure
When filing an application for admission to the (ADN) Associate Degree Nursing Program, the applicant must:

1. Complete the On-Line CR Application.

To participate in the Program admission lottery, an applicant must have a College of the Redwoods' student identification number that has been or will be assigned following submission of the CR On-Line application. To enroll at College of the Redwoods and submit the form, log on to http://www.redwoods.edu/admissions/GetStarted. Please indicate *Nursing (NURS)* as your major.

2. Submit an *Application for the Associate Degree Nursing Program* to the **Health Occupations Office** during the Enrollment Period between **8:00 a.m. February 1, 2019 and 4:30 p.m., February 14, 2019.**

   ➢ Applications may be either personally delivered or mailed to the Health Occupations Office, postmarked between February 1 and February 14, 2019. **If you would like receipt verification of your mailed application, please mail it certified-return receipt requested. Please do not call the department office to verify receipt of your application.**

   Mail to:
   Health Occupations Office
   College of the Redwoods
   7351 Tompkins Hill Rd.
   Eureka CA   95501-9300

   ➢ All applications **must include**:
   - High school graduation verification submitted in the form of:
     - An **official/unopened** (in a sealed envelope from the high school) transcript or letter from the high school. Please call Health Occupations office if your high school will not mail your transcript directly to you.
       OR
     - An **official/unopened (in a sealed envelope)** certificate verifying earning a GED (General Education Development Examination) or passing the California High School Proficiency Exam.

       Please log on to the following web sites:
       http://www.gedtestingservice.com/testers/gedrequest-a-transcript
       https://www.chspe.net/documents/CHSPE_Cert_Trans_Order_Form.pdf

       Note: If applicant possesses a degree from an accredited college or university, evidence of degree granted on official/unopened (in a sealed envelope) college transcripts will be considered equivalent to high school graduation.

     - Any high school education from outside the United States must be evaluated for equivalency to a United States high school education. Approved evaluation services are found at
       http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf

       - OR…a student may take the GED exam in lieu of the evaluation. The evaluation or the GED certificate must be included in the application to the Program. Documents must be official, and must be submitted in unopened/sealed envelope.

- **Official/unopened (in a sealed envelope from the institution) transcripts for all colleges and universities you have attended must be provided.** For instance, if you have attended four separate institutions, you must provide official transcripts from each of the four schools in your application. If separate transcripts for all schools are not provided, your application will be rejected.
  - You do not need to attach copies of transcripts from College of the Redwoods.
  - **Official Transcripts must verify:**
    - **Overall College GPA of 2.5**
    - Completion of **ENGL 1A** with a grade of "C" or higher
    - Completion of **BIOL 2 - Microbiology** (with lab) grade of "C" or higher*
    - Completion of **BIOL 6 - Anatomy** (with lab) grade of "C" or higher*
    - Completion of **BIOL 7** - **Human Physiology** (with lab) grade of "C" or higher*

*An overall grade point average of 2.5 is required for Human Anatomy, Human Physiology, and Microbiology (BIO 2, 6 & 7). Note: Two "C"s + a "B" will NOT produce the needed 2.5 GPA. Grades of less than a C will not be accepted and no more than one repetition each for any of these courses within the last five years. Please see College Catalog regarding course repetition guidelines.

A "W" grade is not considered a repetition. Title V regulations do not permit more than 3 repeats to raise a failing grade. In addition, Title V regulations do not permit courses which have been passed with a "C" or better to be repeated for GPA reasons. Finally, Title V regulations do not permit more than three "W"s for any one course.

If you have already filed official transcripts with the Admissions and Records office, you must still submit additional official transcripts (unopened and in a sealed envelope) with each application to the nursing program.

Application Checklist
1. Complete the online College of the Redwoods Enrollment Form
   http://www.redwoods.edu/admissions/GetStarted

2. Submit a **complete** program application to the Health Occupations Office at College of the Redwoods with the following:
- High school graduation verification or GED as directed above
- Official college transcripts for all colleges/universities attended (except College of the Redwoods) as directed above

Incomplete applications will be rejected. Please insure that yours is complete!

Selection Process

Immediately following the Enrollment Period, all qualified applicants will be scheduled for the ATI TEAS exam. Applicants who pass the TEAS exam will be randomized, assigned a wait list number and placed on the Program Wait List. The Health Occupation Office will notify students by letter of their wait list number and admission status by April 30, 2019 .

Applications will be rejected for any one of the following reasons:

- Unverified and/or invalidated entries on the application form.
- Lateness – missing the enrollment period deadline. Reapplication is required in order to be considered for the next Enrollment Period.
- Failure to submit all necessary documents with your application (i.e. official college transcripts and official high school transcripts or documentation of college degree in lieu of high school transcripts and/or failure to submit admission requirement catalog course descriptions).
- Cumulative science prerequisite course GPA below 2.5 and/or repetitions greater than allowed number.
- Overall GPA below 2.5 for all courses taken at or above collegiate level.

Remaining qualified applicants whose lottery numbers did not qualify them for admission will be sent a letter from the Health Occupations Department between September 1 and September 25 requesting verification that the applicant wants to be remain on the Program Wait List for the next year. You must return the form provided in the letter by the date indicated to retain your place on the Program Wait List. If you do not return the form enclosed in the letter by the indicated date, ***you will be removed from the waitlist***. It is your responsibility to watch your mail for this letter. It is also your responsibility to contact us by September 30 if you do not receive the letter.

Students who apply to both the LVN and ADN programs and are selected for both must select and enroll in only **one** program. Students cannot remain on the Program Wait List for the second nursing program if they are enrolled in the first nursing program. For example, an LVN student cannot be maintained on the ADN Program Wait List while in the LVN Program. To become an RN, that student must apply to the LVN/Paramedic-RN Career Mobility Program upon completion of the LVN Program.

Public Notice/Nondiscrimination: All classes are open to those who have met the academic prerequisites. College of the Redwoods does not discriminate on the basis of ethnicity, religion, age, gender, sexual orientation, color or disability in any of its programs or activities. The College is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats.

College of the Redwoods

Associate in Science Degree, Registered Nursing

ADN-RN Application

Enrollment Period 8:00 am, February 1, 2019 - 4:30 pm, February 14, 2019

A. Demographic Information:

Name:

_____
            First   Middle
      Last

Former Names Used _____ Birth Date_____

Mailing Address:

_____
            Street   City   State
      Zip

E-mail address: _____ Phone: _____

College of the Redwoods Student ID#_____ If none, CR Student Enrollment Form Attached   *Yes* ____
No _____

Previous enrollment in CR ADN-RN Program? No __ Yes ___   When _____

We are asked by the California Community Colleges Chancellor's Office to gather the following information about our applicants and students. This information is not used for application purposes. Providing it is optional.

Gender: ____Male _____ Female

Ethnic Origin _____
(List all that apply: Asian/Pacific Islander; American Indian; Black/African American; Hispanic/Latino; White/Non-Hispanic; Other (specify))

Primary Language_____ Secondary Language(s) _____

Veteran: Yes _____   No _____   (If yes, please attach a copy of your DD Form 214).

B. Attach/include the following with your application:

1. Official Transcripts: Please complete the following and **provide official transcripts** (unopened, sealed envelope) **for all institutions which you have attended and listed below. Applications that do not include these transcripts will be rejected.**

Name of Institution	City/State	Dates Attended	Units	Degree Received/Date

2. High School graduation verification: Attach official documentation for <u>ONE</u> of the following (if not, your application will be rejected):

□ H.S. Graduation   □ GED   □ California High School Proficiency Exam   □ College Degree_____
                                                                                                                                                    Name of College

If you possess a degree from an accredited college or university, evidence of degree granted – an official/unopened (in a sealed envelope) transcript will be considered equivalent to high school graduation. <u>DO NOT include copies of your College of the Redwoods transcripts.</u>

C. Complete the following section (all applicants, including College of the Redwoods students).

(In addition, you MUST provide catalog course descriptions for these courses if you did NOT take them at College of the Redwoods. If not, your application will be rejected):

Courses required for admission	College	Course Name & Number (i.e. – English 101)	Semester & Year Completed	Grade
English 1A				
Biol 2, Micro or Equiv.				
Biol 6, Anatomy or Equiv.				
Biol 7, Physio or Equiv.				

D. Affidavit:

I hereby acknowledge that the failure to follow enrollment procedures or omission of required documentation will result in disqualification of my CR ADN application.

Signature of applicant: _____ **Date**_____

FOR OFFICE USE ONLY: Science Courses GPA (2.5) _____ Cumulative GPA (2.5) _____ Biology Repetitions _____

College of the Redwoods Evaluator _____ Date _____ Lottery #_____