

## Real Estate Correspondence Program General Information

Welcome to College of the Redwoods Real Estate Correspondence Program. Take Real Estate courses in the convenience of your home or office. Courses are open entry/open exit, meaning you can register anytime. There are two time requirements:

1. Students must wait a minimum of 17 days to take the final exam. (Students cannot complete each class faster than 18 days)
2. Students have one year to complete each course from the date of enrollment.

**The course includes:** textbook, instructions, enrichment exercise, multiple-choice questions, course final, certificate of completion and an instructor to answer questions. Once multiple choice questions are completed, mail them to the college where they will be graded and returned to you. When you are ready to take the final exam, schedule the open-book final examination at the CR Eureka Downtown site. If you do not reside in the area, we ask you to suggest the name of a proctor who can administer your open-book final examination. The test administrator cannot be related by blood, marriage, or any other relationship to the person taking the examination.

**Instructor:**

John Stopkowicz  
(707) 496-0965  
[jstopkowicz@mingtree.com](mailto:jstopkowicz@mingtree.com)

**Refunds:** A student may obtain a full refund, less a \$20 handling fee, by calling College of the Redwoods within 15 days of enrollment (date of payment), provided the following occurs: 1. No course materials have been used or damaged. 2. No course work has been undertaken. 3. Student prepays for the return shipment of unused and undamaged materials. A refund will be sent within 30 days after return of materials if the terms and time periods noted above have been met. Visa, MasterCard, and Discover will be accepted, and if a refund is allowed, said cards will be credited.

**Requirements to take the California Salesperson Exam:** All sales license applicants are required to complete a college level course in Real Estate Principles, Real Estate Practice, plus one other approved statutory course, such as Real Estate Finance, Real Estate Appraisal, Legal Aspects of Real Estate, etc., before being allowed to take the real estate sales license examination. The Real Estate Sales examination is administered in Oakland, Sacramento, Fresno, Los Angeles, or San Diego.

College of the Redwoods has the California Department of Real Estate (DRE) approval for four distance learning courses: Real Estate Principles, Real Estate Practice, Real Estate Finance, and Real Estate Appraisal. CR also offers DRE approved classes in the live lecture form as well.

Link to the DRE website: <http://www.dre.ca.gov/>

**For questions about the program contact:**

College of the Redwoods Community Education  
(707) 476-4500

College of the Redwoods real estate website:  
<http://www.redwoods.edu/communityed/Current-Classes/Real-Estate>

**Eureka**

7351 Tompkins Hill Rd  
Eureka, CA 95501  
(707) 476-4100

**Del Norte**

883 W. Washington Blvd  
Crescent City, CA 95531  
(707) 465-2380

**Eureka Downtown**

525 D Street  
Eureka, CA 95501  
(707) 476-4500

**Klamath-Trinity**

65 Orchard St.  
Hoopa, CA 95546  
(530) 625-4821