

EMERGING LEADERS INSTITUTE



Only \$149/class or SAVE and purchase the bundle of classes for \$550.

All classes are on Fridays from 9:00AM - 3:30PM at the Workforce and Community Ed Office at 525 D Street in Eureka.

▶ Leadership Essentials

June 7

What Emerging Leaders Need to Know

This class will help prepare new and emerging leaders to succeed by defining the roles, functions and responsibilities of great leaders. Participants will also learn effective delegation procedures and elements of successful coaching. They will learn how to display professionalism. A special emphasis will be placed on change management.

▶ Employee Engagement

June 14

Improve performance, Productivity, & Retention

This class will define what Employee Engagement is and what it looks like in the workplace. Participants will learn the difference between engaged, disengaged, and actively disengaged employees and how they impact the workplace. Participants will learn five key ways to engage employees as well as strategies to implement to help keep employees engaged. Participants will also learn how to re-engage disengaged employees.

▶ Generational Diversity

June 21

Leading Cross-Generational Teams

This is the first time in America's history that we have four generations working side by side in the work-place. This course is designed to equip participants with knowledge and skills to work with and lead cross-generational teams.

▶ Emotional Intelligence

June 28

Improve Relationships and Increase Productivity

This class is an introduction to the principles of Emotional Intelligence (EQ). EQ is the ability to identify and understand your emotions and those of others and use this understanding to guide your behavior and manage relationships. Topics covered include the five competencies of EQ: self-awareness, self-regulation, motivation, empathy, and effective relationships.