COLLEGE OF THE REDWOODS

You must print and return both pages of this document. Incomplete forms will not be processed and will prevent registration. A new form is required for each academic year in which you plan to attend.

Special Admit enrolled students are not required to pay enrollment fees.

SPECIAL ADMIT ENROLLMENT OF HIGH SCHOOL STUDENTS

College of the Redwoods may allow students who do not hold a high school diploma, or the equivalent, to enroll in classes. Students must have the written approval of their parent(s) and recommendation from their school principal/superintendent.

Signatures on the Special Admit Enrollment form affirm understanding and acceptance of the following:
College of the Redwoods may enroll concurrently enrolled students if all of the following conditions are met:

- The student has completed the eighth grade;
- The student may not enroll in any 300-level (basic skills) classes nor enroll in more than 11 units;
- The student is recommended for enrollment by his/her high school principal;
- The student has parental (legal guardian) consent to enroll;
- The student is accepted for enrollment by the President of the College, or by his/her designee, on the basis that the student is able to benefit from instruction as determined by the College.

Students not meeting all of these conditions may be considered for enrollment by petition to the Vice President of Student Services and Learning Support.

Additionally:

- College of the Redwoods is released from responsibility for the student's class selection;
- Physical education courses may be limited;
- Students must meet course prerequisites and co-requisites;
- Students must pay the health fee and any course material fees at the time of registration;
- Course content is not altered for concurrently enrolled students and is intended for adults; students may be exposed to discussions, readings and visual materials of a mature nature;
- All students will be treated as adult college students by CR faculty & staff and are expected to abide by the rules and regulations of the College and are subject to the college's Student Code of Conduct;
- CR complies with the Family Education Rights and Privacy Act (FERPA); no information will be released without the written consent of the student;
- Grades earned are recorded on the student's permanent academic record;
- College of the Redwoods accepts no responsibility for any extraordinary supervision of concurrently enrolled students;
- Approval for the enrollment of a minor student must be renewed each term.
- We strongly encourage concurrently enrolled students to apply for the BOG (Board of Governors) Fee Waiver which is attached. Special Admit enrolled students are NOT eligible for federal/state aid other than the BOG. Contact the Financial Aid office at your campus to get further information.

INFORMATION FOR HIGH SCHOOL PRINCIPALS:

Summer Session classes only: For any particular grade level, a principal may not recommend for community college summer session attendance more than 5% of the total number of pupils who completed that grade immediately prior to the time of recommendation. *Early College High School students are exempt from this restriction, per amended Education Code 48800 as required by AB 967*.
By signing this recommendation form, the school principal is certifying that the student's attendance at CR is in compliance with Section 48800 of the Education Code and that the student demonstrates the ability to benefit from instruction at College of the Redwoods.

COLLEGE OF THE REDWOODS

Special Admit Enrollment Request

Form Valid 2017-2018 Academic Year

You must print and return both pages of this document. Incomplete forms will not be processed and will prevent registration. A new form is required for each term in which you plan to attend. The BOG Waiver form is optional.

Last Name First Name Middle Name

CR Student ID number Birth date

High School in which student is enrolled Grade Level (9, 10, 11, or 12)

Required Signatures

STUDENT AGREEMENT:

I understand and accept the conditions of enrollment which are explained on the reverse side of this document. I understand that I may not enroll in 300-level (basic skills) classes and that I am not allowed to register for more than 11 units. If I register for more than 11 units, the college will cancel my enrollment from the last-added classes until my unit level is at or below 11 units. ***I understand that the grade(s) earned in CR courses are a part of my official college academic record and will be recorded on my official college transcripts.***

YOU MUST SELECT ONE OF THE FOLLOWING:

☐ *I authorize CR to release my final grades and information regarding my enrollment activity to my high school Registrar, counselor, or designee.*

☐ *I DO NOT authorize CR to release my final grades and information regarding my enrollment activity to my high school Registrar, counselor, or designee.*

YOU MUST SELECT ONE OF THE FOLLOWING*:*

☐ *I authorize CR to release my final grades and information regarding my enrollment activity to my parent or guardian.*

☐ *I DO NOT authorize CR to release my final grades and information regarding my enrollment activity to my parent or guardian.*

Student **Date**

PARENT AGREEMENT:

I understand and accept the conditions of enrollment which are explained on the reverse side of this document, including: course content is not altered for concurrently enrolled students and is intended for adults. CR complies with the Family Education Rights and Privacy Act (FERPA) meaning no information will be released without the written consent of the student as indicated above or on the Release of Information Form. CR accepts no responsibility for any extraordinary supervision of concurrently enrolled students.CR is released from responsibility for the student's class selection. I understand that concurrently enrolled students may not register for 300-level (basic skills) classes and if the student enrolls in more than 11 units, the college will cancel enrollment from the last-added classes until the unit level is at or below 11 units. ***I understand that the grade(s) earned in CR courses are a part of my student's official college academic record and will be recorded on the student's official college transcripts.***

Parent **Date**

SUPERINTENDENT/PRINCIPAL AGREEMENT:

I understand and accept the conditions of enrollment which are explained on the reverse side of this document. . I understand that concurrently enrolled students may not register for 300-level (basic skills) classes and if the student enrolls in more than 11 units, the college will cancel enrollment from the last-added classes until the unit level is at or below 11 units.

Superintendent/Principal **Date**