

The New Student Representation Fee:



An Implementation Guide for Associated Student Organizations

Prepared by the Student Senate for California Community Colleges

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Note from the SSCCC Treasurer

Fellow student leaders,

California community college students entering the system today know a vastly different one than just a few years ago when classes were cut in the middle of the term without warning and students waited months to receive their financial aid. Fortunately, the economic recovery and increased state investment has breathed new life into California's community colleges, and students are once again graduating, transferring, and/or completing lifelong learning objectives at record numbers.

The Student Senate for California Community Colleges (SSCCC) is the official statewide student-run, student-led organization for over 2.3 million students who attend community college here in California. The thirty member Student Senate Council is composed of student volunteers from throughout the system - from our northernmost college at the foot of the Siskiyou to the one that sits on our border with Mexico. While our counterparts in the University of California and California State University system represent just a fraction of SSCCC's student body, both rely on the support of full-time professional staff and direct funding from their constituents to do the tremendous things they have accomplished on behalf of their students.

Because of the fledgling status of the SSCCC which was founded only just a decade ago, the organization relies primarily on funding from the California Community Colleges Chancellor's Office and donations from local association students organizations. While we are immensely grateful for the Chancellor's Office support of our operations, it causes concern for many constituents to receive funding from administrators with whom we may be at odds on matters important to students. Depending on donations from charitable campuses makes planning for the year impossible, and many, functions even as basic as our monthly meetings or bi-annual General Assemblies, are constantly at risk of cancellation.

There are many issues facing community college students even while funding for the system increases over time. Students continue to struggle with a statewide housing crisis, campus sexual assault, hunger, and mental health - all of which require a strong, unified student front to address. This is why students conceived the Student Representation Fee (SRF) in the late 1980s and its reincarnation, the 2SRF, just three years ago. Students overwhelmingly recognize our huge numbers are capable of achieving important change, and it will not require a tolling amount of resources from each of us individually to do so.

While most colleges already have the SRF in place, only a few have passed the 2SRF through campus referenda. If you agree a strong, independent statewide association of, for, and by community college students is important and would like to empower each individual with the ability to voluntarily contribute a dollar each semester to SSCCC, we have put this handbook together to help you do exactly that.

Students have always been the greatest agents of change throughout all of history, and the overwhelming size of the California Community Colleges system guarantees we can affect countless positive improvements in our society. But it will require we collectively organize, pool our resources together, and make it happen.

Please do not hesitate to contact me at treasurer@studentsenateccc.org if you need assistance or would like additional information that may not be contained here. I would be more than happy to provide support.

With warmest regards,



Kaydee Miller
Treasurer | Student Senate for California Community Colleges

History of the Student Representation Fee:

The Student Representation Fee (which was part of California Education Code that was amended by Assembly Bill (AB) 1725 and signed by Governor George Deukmejian in 1988) is a voluntary fee collected by the college to be disbursed to the Associated Students to be used towards advocating the positions and viewpoints of the students through city, county, district, state, federal governments, and any other public agencies. The Student Representation Fee was originally initiated to support a system wide student organization for the California community colleges similar to other system wide student associations, like University of California Student Association (UCSA) and California State Student Association (CSSA).

As a consequence of the budget cuts in 2008, the California community college system lost nearly 500,000 students and almost 25% of course offerings. While the California community college system received budget cuts up to 7%, the Student Senate for California Community Colleges (SSCCC) at the outrageous amount of 70% for its annual operations, which typically are around \$100,000-\$150,000. This inspired students to advocate at the state capitol for more funding. In 2010, the Student Senate was prevented from discussing Prop 30 in person, and as a result, there was a massive young voter turnout. This was cohesive and organized student mobilization, and revenue was temporarily restored to the system (until 2018).

Jumping to 2012, the Student Senate highlighted parts of the SSCCC Strategic Plan that outlined sustainable sources of revenue for the organization, which led to AB 1358. There was an initiative started to implement the second dollar for the student representation fee with AB 1358 (authored by Assemblymember Paul Fong) where the second dollar of the fee would go to a recognized statewide student organization. There was overwhelming student support for this (every single region supported it).

The first \$1 will be provided to the local Associated Students to use for local advocacy, while the second \$1 will be given to the recognized statewide student association that will be spent on state advocacy and operational funding for that organization.

\$1 Fee explanation from CCCCCO (2012):

Student Representation Fee. Education Code section 76060.5 provides that a student representation fee of \$1 per semester may be charged of all students, upon a favorable vote of two-thirds of students voting in an election on the matter (provided that the number of students who vote equals or exceeds the average of the number of students who voted in the previous three student body elections). Students may refuse to pay the fee for religious, political, financial, or moral reasons. Districts should ensure that students are advised of the options for not paying the fee, and should provide reasonable mechanisms for declining to pay. The statute has been implemented by regulations of the Board of Governors, set forth in title 5, sections 54801-54805.

In Legal Opinion L 98-09, [the Chancellor's Office] concluded that **a newly formed student government organization cannot order an election for the purpose of having the student body vote to establish a student representation fee without having held three prior student body elections.** In specifically requiring three previous student body elections prior to raising the student fee issue, the intent of the Legislature was to ensure meaningful participation in the student body election process. However, under certain circumstances, voting results from student body elections held under a previous and related student government structure may satisfy this requirement.

Although the language of section 76060.5 may be somewhat ambiguous, in [the Chancellor's Office's] view, the statement that the fee shall be collected at or before registration does not require every student to pay the fee subject to a refund process. The section clearly allows students to "refuse to pay the student representation fee" if they assert any of the statutory bases for nonpayment (i.e., religious, political, financial, or moral reasons). [the Chancellor's Office] believe[s] the language concerning collecting the fee at or before registration largely reflects a temporal consideration while the language regarding who must pay is fundamental to collection of the fee. Thus, [the Chancellor's Office] believe[s] that students may refuse to pay the fee in the first place and should not be required to pay the fee and then secure a refund.

It is the opinion of the Chancellor's Office that revenues from **the student representation fee can be used for any purpose related to representing the views of students with governmental bodies. Such revenue can be used to travel to and from conferences**

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sponsored by student organizations where legislative matters will be discussed, to purchase computer equipment needed to conduct legislative research, to subscribe to legislative publications, and/or to pay for any other expense reasonably necessary to effectuate student representation activities. (See Legal Opinion O 95-24.) However, it is [the Chancellor's Office's] view that revenues from the student representation fee may not, consistent with Education Code section 76060.5, be used to support or oppose ballot measures or candidates. Section 76060.5 describes a fee for students enrolled in a college where a student body association has been established. If a district has multiple colleges and the same student attends more than one college in the district, that student may be responsible for a student representation fee at each college where a fee under section 76060.5 has been properly established.



Assembly Bill 1358:

An act to amend Section 76060.5 of the Education Code, relating to community colleges.
[Approved by Governor Brown October 10, 2013. Filed with Secretary of State
October 10, 2013.]

LEGISLATIVE COUNSEL'S DIGEST

AB 1358, Fong. Student body association: student representation fee.

Existing law authorizes the governing board of a community college district to authorize the students of a college to organize a student body association to encourage students to participate in the governance of the college and conduct any activities, including fundraising activities. Existing law authorizes the governing body of a student body association to order an election be held to establish a student representation fee of \$1 per semester, collected by officials of the community college at or before registration, and **requires an affirmative vote of 2/3 of the students voting in the election to establish the fee.**

This bill would instead authorize the election to establish the student representation fee in the amount of \$2, and would **require an affirmative vote of a majority of the students voting in the election to establish the student representation fee.** The bill would, for a student representation fee adopted on or after January 1, 2014, require \$1 of the \$2 student representation fee to be expended to establish and support the operations of a statewide community college student organization, recognized by the Board of Governors of the California Community Colleges, with effective student representation and **participation in state-level community college shared governance and with governmental affairs representatives to advocate before the Legislature and other state and local governmental entities.** The bill would specify the underlying goals of a statewide community college student organization and would require the organization to comply with specified open records and open meetings laws. The bill would require the fees expended **to establish and support the operations of the statewide community college organization** to be distributed to the Board of Governors of the California Community Colleges for further distribution to the recognized statewide community college student organization if the organization satisfies certain conditions. The bill would, for a student representation fee adopted before January 1, 2014, provide that the student body association shall retain the authority to continue to receive

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the \$1 student representation fee, and authorize the student body association to conduct an election to instead adopt a \$2 student representation fee, as described above. The bill would require the statewide community college student organization to reimburse the Office of the Chancellor of the California Community Colleges for any costs incurred to implement these provisions. The bill would also require a community college district to annually prepare a summary of the amount of student representation fees collected, the expenditures of the proceeds of the student representation fee, and the amount distributed to the Board of Governors of the California Community Colleges. The bill would require the summary to be presented at the community college district board meeting each year and posted to the community college district Internet Web site. To the extent that this additional requirement would impose new collection duties on the community colleges, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

DIGEST KEY

Vote: majority Appropriation: no Fiscal Committee: yes Local Program: yes

BILL TEXT

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

SECTION 1.

Section 76060.5 of the Education Code is amended to read:

76060.5.

(a) If a student body association has been established at a community college as authorized by Section 76060, the governing body of the association may order that an election be held for the purpose of establishing a student representation fee of two dollars (\$2) per semester. The election shall be held in compliance with regulations of the Board of Governors of the California Community Colleges and shall be open to all regularly enrolled students of the community college. **The affirmative vote of a majority of the students voting in the election shall be sufficient to establish the fee. However, the election shall not be sufficient to establish the fee unless the number of students who vote in the election equals or exceeds the average of the number of students who voted in the previous three student body association elections.**



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(b) The student representation fee authorized by this section shall be collected by the officials of the community college, together with all other fees, at the time of registration or before registration and shall be deposited in a separate fiduciary fund established per the California Community Colleges Budget and Accounting Manual for student representation fees. The money collected pursuant to this section shall be expended to provide support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government.

(c)

(1) One dollar (\$1) of every two-dollar (\$2) fee collected shall be expended to establish and support the operations of a statewide community college student organization, recognized by the Board of Governors of the California Community Colleges, with effective student representation and participation in state-level community college shared governance and with governmental affairs representatives to **advocate before the Legislature and other state and local governmental entities**. This subdivision shall only apply to student representation fees adopted on or after January 1, 2014.

(2) The underlying goals of a statewide community college student organization shall include, but are not limited to, all of the following:

(A) Establishing a sustainable foundation for statewide community college student representation and advocacy.

(B) Promoting institutional and organizational memory.

(C) Ensuring and maintaining responsible community college student organizational oversight and decision making.

(D) Strengthening regional approaches for community college student representation and coordination.

(E) Promoting and enhancing student opportunities for engagement in community college student issues and affairs.

(F) Providing for open and public transparency and accountability.

(d) Fees collected pursuant to subdivision (c) shall be annually distributed to the Board of Governors before February 1. The Board of Governors shall have custody of the moneys and shall, each year by April 15, distribute the moneys to the recognized statewide community college student organization if the recognized statewide community college student organization satisfies all of the following:

(1) Is established as a legal entity registered with the Secretary of State.

(2) Demonstrates compliance with all applicable state and federal laws and reporting requirements.

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(3) Exercises prudent fiscal management by establishing generally accepted accounting controls and procedures.

(4)

(A) Commencing after the first year it receives funding pursuant to this subdivision, completes an annual independent financial audit, the results of which shall be annually provided to the Board of Governors for review.

(B)

(i) Except as provided in clause (ii) and after the first year funding is received, it shall be a condition for funding pursuant to this subdivision that the results of the annual audit identify no significant audit findings.

(ii) In no event shall funds be withheld from the statewide community college student organization unless the statewide community college student organization fails to address and correct any identified exceptions, concerns, errors, or deficiencies contained in the annual audit after being given a reasonable opportunity to do so.

(5) Meets the obligations and addresses the goals described in subdivision (c).

(e) Meetings of the recognized statewide community college student organization shall be open to the public and shall comply with the requirements of the California Public Records Act (Chapter 3.5 (commencing with Section 6250) of Division 7 of Title 1 of the Government Code) and the Ralph M. Brown Act (Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the Government Code).

(f) Notwithstanding subdivision (c), a student body association that adopted a student representation fee before January 1, 2014, shall retain the authority to continue to receive the one-dollar (\$1) fee as authorized pursuant to this section as it read before January 1, 2014. The student body association may conduct an election pursuant to subdivision (a) to adopt a revised student representation fee. If an election conducted pursuant to subdivision (a) establishes the revised student representation fee, then one dollar (\$1) of every two-dollar (\$2) fee collected shall be expended as described in subdivision (c).

(g)

(1) The chief fiscal officer of the community college shall have custody of the money collected pursuant to this section, except as provided in subdivision (d), and the money shall be disbursed for the purposes described in subdivision (b) upon the order of the governing body of the student body association.

(2) The community college district shall annually prepare a summary of all revenue collected from the student representation fee and the expenditures of the proceeds of the student representation fee. The summary shall include the amount distributed to the Board of Governors of the California Community Colleges each year. The summary shall

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be presented at the community college district board meeting each year and posted to the community college district Internet Web site.

(3) The community college district may retain a portion of the fees collected and deposited pursuant to this section that is equal to the actual cost of administering these fees up to, but not more than, 7 percent.

(h) The student representation fee authorized by this section may be terminated by a majority vote of the students voting in an election held for that purpose. The election shall be called and held in compliance with regulations of the Board of Governors of the California Community Colleges and shall be open to all regularly enrolled students of the community college.

(i) A student may, for religious, political, financial, or moral reasons, refuse to pay the student representation fee established under this section. The refusal shall be submitted in writing to the community college officials at the time the student pays other fees collected by the community college officials. The refusal shall be submitted on the same form that is used for collection of fees as provided by the community college, which, as determined by the community college, shall be as nearly as practical in the same form as a model form prescribed by regulations of the Board of Governors of the California Community Colleges.

(j) Any costs incurred by the Office of the Chancellor of the California Community Colleges to implement subdivisions (c) and (d) shall be reimbursed by the statewide community college student organization.

(k) If no statewide community college student organization that qualifies for funding in accordance with this section is recognized by the Board of Governors, the funds collected pursuant to this section shall be held by the Office of the Chancellor of the California Community Colleges until a qualifying statewide community college student organization is recognized, or **shall be returned to the source of funds.**

SEC. 2.

No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because a local agency or school district has the authority to levy service charges, fees, or assessments sufficient to pay for the program or level of service mandated by this act, within the meaning of Section 17556 of the Government Code.

Putting Things in Perspective



UC: The University of California Student Association (**UCSA**) represents 238,000 students on 10 campuses, and had a 2015 budget of \$668,000.



CSU: The California State Student Association (**CSSA**) represents approx. 460,000 students on 23 campuses, with a 2015/16 budget over \$1.4 million.

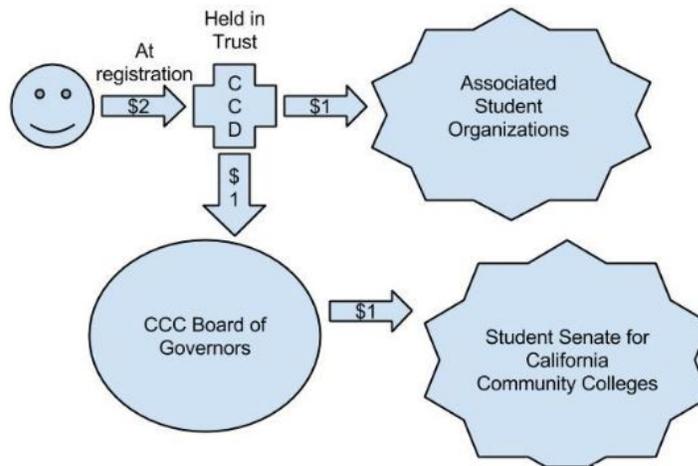


CCC: the Student Senate for the California Community Colleges (**SSCCC**) represents approx. 2.3 million students on 113 campuses with 114 ASO's, a budget of \$90k from a \$60k grant from Community College Chancellor's office and about \$30k in voluntary donations from local students governments.

So what does this mean?

<p>UC's UCSA has ~<u>\$2.81</u> per student to advocate</p>	<p>CSU's CSSA has ~<u>\$3.04</u> per student to advocate</p>	<p>CCC's SSCCC has ~<u>\$0.04</u> per student to advocate, ((~<u>\$0.03</u> without donations))</p>
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Collection and Disbursement of the Student Representation Fee



1. After your ASO passes the \$2 Student Representation Fee, the following semester your college will collect the fee from each student that doesn't opt out of paying for the fee at the time of registration at the beginning of the quarter/semester.
2. The \$2 per student will be deposited, in a separate fund than all other fees collected, at your community college's district.
3. \$1 for local student representation:
 - a. At the beginning of each fiscal year, the \$1 per semester/quarter, for every student that doesn't opt out of the fee, should be deposited into the Associated Student Organization's account
 - i. The legal uses of these monies is outlined by California Education Code, section 76060.5 and Legal Opinion 12-09 from the California Community College's Chancellor's Office.
 - ii. This money can also be donated to the statewide organization that the Chancellor's Office recognizes to represent the all students in the California community college system (currently the Student Senate for California Community Colleges)
4. \$1 for statewide student representation:
 - a. Before February 1st of each year, each community college district shall distribute \$1 of the SRF collected to the Board of Governors (Board of Governors sets policy and provides guidance for the 72 districts and 113 colleges that constitute the system).
 - b. The Board of Governors shall have custody of the moneys and shall, each year by April 15, distribute the moneys to the recognized statewide community college student organization (currently the Student Senate for California Community Colleges)
 - c. The portion of the student representation fee that the SSCCC is given will be organized into an annual budget that you, the students, will have the opportunity to review and give input on.
 - i. The legal uses of these monies is outlined by California Education Code, section 76060.5, and Assembly Bill 1358.

What the Funds from the SRF can be spent on

Local: Once your local Associated Student Organization (ASO) receives the \$1 of student representation fee (SRF), which typically hits the account July 1st, your ASO can spend it on items such as:

1. Carrying out voter registration, education and mobilization campaigns.
2. Training students and hiring student interns to organize and advocate for themselves and their communities before state and local decision-making bodies
3. Carrying out educational programs for the student body to help students become better informed of important decisions being made at the state and local level affecting their lives as students
4. Supporting student advocates to meet with members of the state legislature and other elected officials in Sacramento and/or at the regional or local level
5. Supporting student advocates to organize with other students at the local, regional and statewide level at conferences, training sessions and advocacy gatherings
6. Increasing the capacity of the student body to organize and mobilize and develop leadership to be more effective advocates for themselves and their communities before state and local decision-making bodies

Statewide: Once your school passed the \$2 SRF, the statewide student body organization recognized by the Board of Governors (currently the Student Senate for California Community Colleges) will receive \$1 to allocate towards the following:

1. Any fees related to fiscal management or housing of funding
2. Voting Clickers for biannual General Assembly ((ONE TIME PURCHASE))
3. Hiring of Staff for the SSCCC (in order):
 - a. Executive Director
 - b. Assistant Executive Director
4. SSCCC Senator travel/lodging/food for legislative visits/conferences/training/external shared governance attendance
5. Local, Regional, and Statewide In-Person Trainings w/ Resources
6. SSCCC Website Renewal and Modifications
7. Create Region accounts (possible under the bank account)
 - a. Fund Regions through the SSCCC
8. Hiring of Staff for the SSCCC (in order):
 - a. Legislative Director
 - b. Field Representative (North and South)
9. Creation of an online archiving system for several SSCCC resources
10. Teleconferencing/Videoconferencing Technology ((ONE TIME PURCHASE))
11. Provide for Regional staff (e.g. Regional Director)
12. Regional Conferences
13. Obtain office facilities (for the SSCCC)
14. Develop Internship Program

\$2 Student Representation Fee Implementation Checklist

Please do not skip any steps

- Pass a motion within your local Associated Student Organization to create an Ad-Hoc committee tasked with investigating putting the SRF on the next election ballot
- Draft ballot language or use sample ballot language provided below (make sure to fill in all highlighted portions that are specific to your school);
- Work with your advisor and the Office of Student Affairs/Life on your campus to coordinate the logistics of the election and implementation;
- Send the ballot language to your school's General Counsel and District for review;
- Take the finalized ballot language and supporting information on why your school should implement the \$2 Student Representation Fee and vote to approve holding an election to establish the fee (or vote to approve having the fee on the next upcoming election ballot) back to your Associated Student Organization
 - Please note that you must follow your district's rules for having an item on your election ballot (Example: Berkeley City College: every item for the ballot and person running in the election must receive a minimum of 50 signatures to appear on the ballot);
- Campaign to boost awareness for the fee and its advantages;
- Your students vote!
 - Please note that you must meet the following requirements in order for this election to be valid for the \$2 Student Representation Fee:
 - A newly formed Associated Student Organization cannot order an election for the purpose of having the student body vote to establish a student representation fee without having held three prior student body elections
 - The affirmative vote of a majority of the students voting in the election shall be sufficient to establish the fee. However, the election shall not be sufficient to establish the fee unless the number of students who vote in the election equals or exceeds the average of the number of students who voted in the previous three Associated Student Organization elections
- Notify the SSSCC Treasurer at treasurer@studentsenateccc.org

Sample 2SRF Ballot Language: SUPPLEMENTARY INFORMATION

Summary: This ballot initiative asks **[[NAME OF COLLEGE]]** student voters whether they support or oppose a \$2 fee that will support advocacy at the state and local level on issues concerning community college students. Examples of such issues might include the cost of fees and books, availability of funding for classes and counselors, the adequacy of facilities, and other services to promote student learning and student success.

Background:

Voter registration and mobilization rates among youth voters ages 18-24 are among the lowest of all age groups. In the 2014 California general election, less than 10% of all eligible voters in this age group cast ballots. That is, over 90% did not cast ballots.

Further, California community college students at the statewide level do not have an independently-funded advocacy organization to represent their interests.

- The statewide student advocacy organization for CSU students (The California State Student Association-- CSSA) has a 2015/16 budget of over \$1.4 million dollars. They represent approximately 460,000 students on 23 campuses statewide.
- The University of California Student Association (UCSA) representing 238,000 students on 10 campuses, has a 2015 budget of \$668,000.
- In comparison, the Student Senate for the California Community Colleges (SSCCC), representing roughly 2.3 million students on 114 campuses (3 times the *combined* student population of the CSU and UC students) has zero independent funding in 2015/16. Instead, it is supported by a \$60,000 grant from the Community College Chancellor's office, plus voluntary donations from local students governments -- totalling approximately \$30,000. So, \$90,000 for 2.3 million students....

In 2013, the California Education Code 76060.5 was amended to authorize the associated student organization of a community college to hold an election to establish a \$2 Student Representation Fee. This would allow community college students to advocate for themselves and their communities by providing "support for governmental affairs representatives of local or statewide student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government" as described in California Education Code 76060.5. **[[NAME OF COLLEGE]]**
[[FOR CAMPUS WITHOUT \$1 FEE: does not currently have such a fee]]**[[FOR CAMPUS THAT HAS \$1 FEE:**

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currently has the \$1 fee that only goes towards the local Associated Student Organization, **[[NAME OF ASSOCIATED STUDENT ORGANIZATION]]** **(((CHOOSE ONLY ONE)))**.

The \$2 advocacy fee can be spent as follows:

1. One dollar of the Student Representation Fee can be used at the local level by the **[[NAME OF ASSOCIATED STUDENT ORGANIZATION]]** **([[ABBREVIATION FOR THE ASO NAME]])** for local advocacy.

The **[[NAME OF ASSOCIATED STUDENT ORGANIZATION]]** might use the local \$1 fee for things like:

1. Carrying out voter registration, education and mobilization campaigns
2. Training students and hiring student interns to organize and advocate for themselves and their communities before state and local decision-making bodies
3. Carrying out educational programs for the student body to help students become better informed of important decisions being made at the state and local level affecting their lives as students
4. Supporting student advocates to meet with members of the state legislature and other elected officials in Sacramento and/or at the regional or local level
5. Supporting student advocates to organize with other students at the local, regional and statewide level at conferences, training sessions and advocacy gatherings
6. Increasing the capacity of the student body to organize and mobilize and develop leadership to be more effective advocates for themselves and their communities before state and local decision-making bodies

1. The second dollar would be used to establish and support the operations of a statewide community college student organization, recognized by the Board of Governors of the California Community Colleges, to carry out advocacy at the statewide level as described in California Education Code 76060.5 (c). According to the text of the Education Code, “The underlying goals of a statewide community college student organization shall include, but are not limited to, all of the following”:

1. Establishing a sustainable foundation for statewide community college student representation and advocacy.
2. Promoting institutional and organizational memory.
3. Ensuring and maintaining responsible community college student organizational oversight and decision making.
4. Strengthening regional approaches for community college student representation and coordination.
5. Promoting and enhancing student opportunities for engagement in community college student issues and affairs.
6. Providing for open and public transparency and accountability.

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In short, the fee helps your local and statewide student representatives advocate on your behalf by providing financial resources to educate, organize, train and mobilize students and student leaders to engage in local and statewide advocacy.

This student representation fee is optional for each student. As provided by California Education Code 76060.5, “a student may, for religious, political, financial, or moral reasons, refuse to pay the student representation fee established under this section. The refusal shall be submitted in writing to the community college officials at the time the student pays other fees collected by the community college officials.”

[[SEMESTER/QUARTER (CHOOSE ONE): SPRING/FALL/WINTER]] [[YEAR]]

BALLOT

Should **[[NAME OF COLLEGE]]** adopt an optional \$2 Student Representation Fee as authorized by Section 76060.5 of the Education Code?

The \$2 advocacy fee shall be spent as follows:

\$1 FOR LOCAL ADVOCACY: \$1 of this fee can be expended to provide support for governmental affairs representatives of LOCAL student body organizations who may be stating their positions and viewpoints before city, county, and district governments, and before offices and agencies of state government.

\$1 FOR STATEWIDE ADVOCACY: \$1 of this fee shall be expended to establish and support the operations of a STATEWIDE community college student organization, recognized by the Board of Governors of the California Community Colleges, with effective student representation and participation in state-level community college shared governance and with governmental affairs representatives to advocate before the Legislature and other state and local governmental entities.

OPT OUT OPTION: This student representation fee is optional for each student. As provided by California Education Code 76060.5, “a student may, for religious, political, financial, or moral reasons, refuse to pay the student representation fee established under this section. The refusal shall be submitted in writing to the community college officials at the time the student pays other fees collected by the community college officials.”

Yes

No

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How to Effectively Network with Your Students

1. Find your target audience. Look for people who will be most interested in your cause and where they can be found.
2. Organize your base. Join forces with already established groups on campus whose values align with the campaign's, such as your Associated Student Organization, clubs, and political groups.
3. Identify your voters and rank them based on support for your campaign.
4. Canvass your campus! Classroom presentations, tabling in the quad, and talking to individuals is key. Keep information on hand, whether it's through flyers, brochures, or postcards.
5. Build relationships with students. Highlight your personal narrative when talking to students - it makes the campaign more personable.
6. Make use of your faculty allies. Reach out to your Academic Senate, senior staff, and administrators for support.
7. Utilize your exponential power. Essentially, one student tells another, who tells two more students, who tells 3 more students, and so on. Eventually, you'll have built a powerful group of students willing to advocate with you.
8. Visibility is vital. Take advantage of social media, posters, and emails to communicate with students.
9. Keep in mind SLAC - Sustainable Leadership that is Accountable and Communicative. When networking with other students, think long-term. You are creating progressive change, one that should be sustainable over the years. Make sure you are held accountable for the work you do.
10. Have fun!