



**Board of Trustees Agenda Calendar  
2019  
(Does not include retreats or special board meetings)**

**JANUARY**

- Faculty Reductions in Force per CRFO contract Article 13
- Authorize Mid-Year TRAN Funding-Cash Flow Analysis
- Auxiliary Enterprise Report
- Appoint Three Trustees to the Ad Hoc President/Superintendent Evaluation Committee
- Appoint Ad Hoc Board Self Evaluation Committee
- CCCT Board Nomination
- Review Accreditation Follow-up Report
- Recommendation of Further Action for LS/PS Buildings
- Student Success Data: TBD

Closed Session:

- Real Property: Garberville Update

Audit Committee:

- Accept Audit Reports

Important Dates:

- January 15 – Martin Luther King Jr.’s Birthday

**FEBRUARY**

- Quarterly Financial Status Report
- Employee Benefits Fund Report
- Six-month Report on Equivalencies to Minimum Qualifications
- Sabbatical Leaves Request per CRFO Section \$3.10.5.3
- Tenure Review Report
- Quarterly Cash Flow & Burn Rate Analysis
- Accreditation Update
- Accept Audit Reports
- Student Success Data: TBD

Important Dates:

- February 19 – President’s Day

## **MARCH**

- Assessment Report
- Approve Board Travel to Annual Trustees Conference in May
- Student Success Data: TBD
- Safety and Preparedness
- Legislative Update

### Closed Session:

- Chair of the Ad Hoc committee, or a designee, presents all President Evaluation responses with the tabulated results to the Board as a whole.

### Important Dates:

- March 12 – 16 Spring Break
- March 31 – Cesar Chavez Day

## **APRIL**

- Election of CCCT Board of Directors
- ASCR Report
- Centers and Sites Update
- Quarterly Cash Flow & Burn Rate Analysis
- Unrestricted General Fund Preliminary Budget
- Review Mission Statement
- Student Success Data: TBD
- Sale of house 42
- Pelican Bay Education Initiative

### Closed Session:

- Board and President/Superintendent review the tabulated results and summary of written response comments from the survey instrument and the written self-evaluation.
- Audit Committee Update on Findings

## **MAY**

- Quarterly Financial Status Report
- Student Success Scorecard
- ACCJC Annual Report and Annual Fiscal Report
- Resolution for Classified Employee Week
- Emeritus Faculty Nominations
- Authorize Annual TRAN Funding – Cash Flow Analysis
- Set Public Hearing for Gann Appropriations Limit
- Determine Student Trustee Privileges
- Draft Annual Institutional Plan
- Board and President/Superintendent review the tabulated results and summary of written response comments.
- Grants Update

### Important Dates:

- May 10 – Del Norte Commencement, Mendocino Commencement
- May 11 – Eureka Commencement, Klamath-Trinity Commencement, Nurses Pinning

- May 27 – Memorial Day

## **JUNE**

- Public Hearing: Gann Appropriations Limit
- Approve Gann Appropriations Limit
- Approve Student Representative Travel-CCLC Student Trustee August Workshop
- Annual Report on Student Suspensions
- Swear in Student Trustee
- Approve Tentative Budget
- Approve Equal Employment Opportunity (EEO) Plan
- Accreditation Update
- Foundation Report
- Student Success Data: TBD
- Board Advocacy

### Closed Session:

- President/Superintendent and the Board agree on the goals and objectives

### Important Dates:

- June 14 – Law Enforcement Academy Graduation

## **JULY**

- Report on Surplus Property
- 5 Year Construction Plan
- Quarterly Cash Flow and Burn Rate Analysis
- Program Review Report
- Approve Board Travel to ACCT in October
- Swear in Student Trustee
- Finalize President/Superintendent Goals and Objectives
- Finalize Board Goals
- Student Success Data: TBD

### Closed Session:

#### Audit Committee:

- Update on Findings
- Update on Water Board Fines

### Important Dates:

- July 4 – Independence Day

## **AUGUST**

- Set Public Hearing: Final Budget
- Quarterly Financial Status Report
- Student Success Data: TBD
- College Promise Program

### Important Dates:

- August 24 Board Workshop

## **SEPTEMBER**

- Public Hearing: Final Budget
- Approve Final Budget
- Authorize Destruction of Records
- Delinquent Accounts Receivable Report
- Institutional Effectiveness Report
- Recognition of New Employees and Employee Service Awards
- Approve Budget Calendar
- Student Success Data: TBD

### Important Dates:

- September 3 – Labor Day
- 4th Friday – Native American Day

## **OCTOBER**

- Appoint Ad Hoc Committee on Nominations for Board Officers
- EPA Spending Plan
- Accreditation Update
- Review substantive change proposal
- Student Success Data: TBD
- Six-month Report on Equivalencies to Minimum Qualifications

### Closed Session:

- Chair of the Ad Hoc Committee, or a designee, presents all responses with the tabulated results to the Board as a whole

### Audit Committee:

- Update on Findings

## **NOVEMBER**

- Review Board goals
- Establish Board Meeting Dates, Times, Locations for 2012
- Quarterly Cash Flow and Burn Rate Analysis
- Quarterly Financial Status Report
- Institutional Effectiveness Scorecard
- Set Annual Board Meeting Calendar
- 50% Law Compliance
- Safety and Emergency Preparedness
- Student Fee Policy – review and set fee

### Closed Session:

- Board and President/Superintendent review the tabulated results and summary of written response comments from the survey instrument and the written self-evaluation.

### Important Dates:

- November 12 – Veteran’s Day Observed
- November 22-23 – Thanksgiving Break

## **DECEMBER**

- Elect Officers
- Appoint CR Foundation Representatives
- Appoint Audit Committee members
- Review Code of Ethics and Trustee Protocols (BP 2715 and AP 2715)
- Approve Academic Calendar
- Approve Board Travel to January CCLC Conference
- Accreditation Update
- Student Success Data: TBD
- Substantive Change Proposal

### Important Dates:

- December 14 – Law Enforcement Academy Graduation
- December 24 through January 1 – All College Holidays