Board of Trustees Agenda Calendar  
2020

JANUARY
- Faculty Reductions in Force per CRFO contract Article 13
- Auxiliary Enterprise Report
- Appoint Three Trustees to the Ad Hoc President/Superintendent Evaluation Committee
- Appoint Ad Hoc Board Self Evaluation Committee
- Appoint Ad Hoc Committee on Advocacy
- Appoint Ad Hoc Committee on Student Success
- Appoint Ad Hoc Committee on Audit Committee Members
- Appoint Board representatives to the C.R. Foundation Board
- CCCT Board Nomination
- Student Success Data: TBD

Audit Committee:
  - Accept Audit Reports

Important Dates:
  - January 20 – Martin Luther King Jr.’s Birthday

FEBRUARY
- Quarterly Financial Status Report
- Employee Benefits Fund Report
- Six-month Report on Equivalencies to Minimum Qualifications
- Sabbatical Leave Request per CRFO Section $3.10.5.3
- Tenure Review Report
- Quarterly Cash Flow & Burn Rate Analysis
- Accreditation Update
- Accept Audit Reports
- Student Success Data: TBD

Important Dates:
  - February 17 – President’s Day

MARCH
- Assessment Report
- Approve Board Travel to Annual Trustees Conference in May
- Student Success Data: TBD
- Safety and Preparedness
- Legislative Update

Important Dates:
  - March 16 – 21 Spring Break
  - March 31 – Cesar Chavez Day
APRIL
- Election of CCCT Board of Directors
- Quarterly Cash Flow & Burn Rate Analysis
- Unrestricted General Fund Preliminary Budget
- Review Mission Statement
- Student Success Data: TBD

Important: President/Superintendent’s evaluation instrument distributed for completion in May

- Closed Session:
  - Audit Committee Update on Findings

MAY
- Quarterly Financial Status Report
- Student Success Scorecard
- ACCJC Annual Report and Annual Fiscal Report
- Resolution for Classified Employee Week
- Emeritus Faculty Nominations
- Set Public Hearing for Gann Appropriations Limit
- Determine Student Trustee Privileges
- Draft Annual Institutional Plan
- Board and President/Superintendent review the tabulated results and summary of written response comments.
- Grants Update

  - Closed Session: President Evaluation results presented to the Board as a whole.

Important Dates:
- May 15 – Del Norte Commencement, Mendocino Commencement
- May 16 – Eureka Commencement, Klamath-Trinity Commencement, Nurses Pinning
- May 25 – Memorial Day
- President submits self-evaluation to the Board one week prior to the June Board meeting

JUNE
- Public Hearing: Gann Appropriations Limit
- Approve Gann Appropriations Limit
- Approve Student Representative Travel-CCLC Student Trustee August Workshop
- Annual Report on Student Suspensions
- Swear in Student Trustee
- Approve Tentative Budget
- Approve Equal Employment Opportunity (EEO) Plan
- Accreditation Update
- Student Success Data: TBD

Closed Session:

Important Dates:
- Thursday, June 11 – Law Enforcement Academy Graduation
• President submits draft of goals and objectives for the next evaluation period one week prior to the July Board meeting

JULY
• Report on Surplus Property
• 5 Year Construction Plan
• Program Review Report
• Approve Board Travel to ACCT in October
• Swear in Student Trustee
• Finalize Board Goals
• Student Success Data: TBD

Closed Session:
  • President/Superintendent’s Goals Established

Audit Committee:
  • Update on Findings

Important Dates:
  • July 4 – Independence Day

AUGUST
• Set Public Hearing: Final Budget
• Quarterly Financial Status Report
• Student Success Data: TBD

Closed Session:
  • Finalize President/Superintendent’s Goals

Important Dates:
  • August 22 Board Workshop

SEPTEMBER
• Public Hearing: Final Budget
• Approve Final Budget
• Authorize Destruction of Records
• Delinquent Accounts Receivable Report
• Institutional Effectiveness Report
• Recognition of New Employees and Employee Service Awards
• Approve Budget Calendar
• Student Success Data: TBD

Important Dates:
  • September 7 – Labor Day
  • 4th Friday – Native American Day

OCTOBER
• Appoint Ad Hoc Committee on Nominations for Board Officers
• EPA Spending Plan
• Student Success Data: TBD
• Six-month Report on Equivalencies to Minimum Qualifications

Audit Committee:
• Update on Findings

**NOVEMBER**
• Review Board goals
• Establish Board Meeting Dates, Times, Locations for 2021
• Quarterly Financial Status Report
• Institutional Effectiveness Scorecard
• Set Annual Board Meeting Calendar
• Student Fee Policy – review and set fee

Important Dates:
• November 11 – Veteran’s Day Observed
• November 26-27 – Thanksgiving Break

**DECEMBER**
• Elect Officers
• Appoint CR Foundation Representatives
• Appoint Audit Committee members
• Review Code of Ethics and Trustee Protocols (BP 2715 and AP 2715)
• Approve Academic Calendar
• Approve Board Travel to January CCLC Conference
• Accreditation Update
• Student Success Data: TBD

Important Dates:
• Friday, December 11 – Law Enforcement Academy Graduation
• December 25 through January 1 – All College Holidays