

College of the Redwoods
Financial Aid Office
UNUSUAL ENROLLMENT ACTIVITY APPEAL

Name: _____
Last First Student ID

You are being asked to complete this appeal because you have demonstrated an unusual enrollment history over the last three academic years. The specific enrollment pattern we are concerned about is one where a student attends an institution long enough to receive financial aid funds, leaves without completing the enrollment period, enrolls at another institution, and repeats the pattern of remaining just long enough to collect more financial aid without having earned any academic credit.

If you choose to appeal, you must provide an explanation and supporting documentation for each term that you received aid and did not earn academic credit. You must explain why you failed to receive academic credit AND that you did not enroll only to receive financial aid funds.

Submit this form, required documents and a typed statement.

I understand in order for my appeal to be considered I must:

- _____ List **ALL** institutions attended AFTER high school, other than College of the Redwoods
- _____ Provide copies of transcripts from ALL institutions attended AFTER high school
- _____ State the reasons for each transfer to a new institution
- _____ List **ALL** semesters I did not earn credits (withdrew or failed all classes), but did receive financial aid
- _____ State the reasons why I did not earn credits for the above semesters
- _____ State my current academic program
- _____ State how many times I have changed my academic program and reason for changing my academic program (if applicable)
- _____ Describe how my circumstances have changed so that I will successfully complete classes for the future
- _____ Attach proof/documentation of my extenuating circumstances
- _____ Identify the number of units and specific courses I still need in order to complete my academic program by attaching an *academic evaluation* (available through WebAdvisor) if all coursework is from College of the Redwoods **OR** a Student Education Plan if I have prior coursework from other colleges

I certify that all information given on the attached statement and contained in supporting proof and/or documentation is true and correct to the best of my knowledge and that intentional misrepresentation is a violation of law and a criminal offense. I have reviewed the Satisfactory Academic Progress Policy @ www.redwoods.edu/financialaid/Stay-Eligible and understand all requirements.

Student Signature

Date