



**ROI- Release of Information**

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**PURPOSE OF THIS FORM:** This form will provide the Financial Aid Office authorization to release your financial aid information to the individual(s) listed below. The Family Education Rights and Privacy Act (FERPA) (20 U.S.C 1232g; 34 CFR Part 99) prohibits College of the Redwoods from disclosing a student's information to third parties (i.e. parent, spouse, etc.) without the student's written consent.

**A RELEASE OF INFORMATION FOR FINANCIAL AID ALLOWS INFORMATION AVAILABLE TO THE FINANCIAL AID OFFICE TO BE RELEASED TO THE INDIVIDUALS DESIGNED BELOW.** This information may include potential financial aid awards, disbursement amounts and dates, refund preference, billing such as payments received and debts owed, enrollment status, outstanding required documents/forms, documents/forms received, and other eligibility requirements such as Satisfactory Academic Progress (SAP) standards.

\_\_\_\_\_   
 Print Student's Name

\_\_\_\_\_   
 Student's ID Number

NAME OF INDIVIDUAL	RELATIONSHIP

*I hereby authorize the Financial Aid Office at College of the Redwoods to release information pertaining to my financial aid records to the individual(s) listed above. I understand that this only pertains to the Financial Aid Office and no other department on campus. I understand that I have the right to rescind this request at any time by submitting a signed and dated request in writing to the Financial Aid Office.*

\_\_\_\_\_   
*Student's Signature*

\_\_\_\_\_   
*Date*

**FERPA allows schools to disclose records, without consent, to the following parties:**

- ❖ School officials with legitimate education interest
- ❖ Other schools to which a student is transferring
- ❖ Specified officials for audit or evaluation purposes
- ❖ Appropriate parties in connection with financial aid to a student
- ❖ Accrediting organizations
- ❖ To comply with a judicial order or lawfully issued subpoena
- ❖ Appropriate officials in cases of health and safety emergencies
- ❖ State and local authorities, pursuant to specific State law