### October Update

Highlights of a few DE-related events / topics:

*Online Teaching and Learning Training:* The DE Planning Committee (DEPC), in consultation with the Academic Senate, is working hard on CR's in-house trainings (as specified in AP 4105) to certify faculty for online course delivery. We will provide updates as this comes to fruition.

*Comments field in WebAdvisor to change:* The comments field for each course section shown in WebAdvisor will soon contain updated language for VC sections, modifying (among other things) the language about "contact hours", in hopes of reducing student confusion. Look for this change in S15 VC sections.

*District process for proctored online exams to be developed:* The DEPC is working to systematize the district's policy regarding exam proctoring for VC students. We invite your input: send comments or suggestions to Mark Renner – thank you!

*TelePresence and WebEx:* Two powerful Cisco technologies will soon become part of our CR work flow – we will provide much more information as it becomes available.

### Canvas adoption closer; training in Nov, Dec

The Canvas Advisory Group (CAG) has submitted a recommendation to adopt Canvas with a staged rollout: voluntary in spring 2015 (MyCR still available) and required in fall 2015 (MyCR no longer available). The Distance Education Planning Committee has voted to support the CAG's recommendation. The Senate, on Friday, Oct. 17, will discuss the CAG's recommendation (see the Senate agenda).

If you are interested, you can view the CAG's recommendation **here**, and the summaries of a **faculty survey** and a **student survey**.

A full slate of training sessions will soon be advertised for faculty who will use Canvas in the spring. These will occur in November and December, as well as all of next semester.

Some resources for Canvas are here: http://www.redwoods.edu/departments/distance/#DEP and more items are added regularly.



www.redwoods.edu home page now shows the Canvas login in the Logins dropdown. Clicking on **PILOT RESOURCES** on that dropdown also displays *instructor resources* for Canvas

### Best Practice: Reporting LDA–online sections

We all know that we must put the "last date of attendance" (LDA) onto our rosters at the end of the semester for students who did not pass the class. Although the end of the semester is still a long way off, we thought it would be useful to review the more rigorous definition that LDA has for online sections. Face-to-face sections only require that we report the last day a student physically attended our class, but for online sections the Department of Education "*…has taken the position that documenting the student's LDA in an "academically related activity" requires more than attendance in the student's electronic classroom*" (http://wcet.wiche.edu/wcet/docs/lastday-april2010/LDAIssuePaper%284_15_2010%29.pdf ).

To ensure that we correctly report LDA for failing students in online sections, be sure to report the date of submission of the last "**academic activity**" (e.g., *quiz*, *report*, *forum posting*, etc.) rather than the last login date. We remind you to adopt this practice if you haven't done so already. A recent Dep't. of Ed. audit at CR corroborates that this is the correct approach we must take.