

Memorandum of Understanding
Redwoods Community College District (District)
College of the Redwoods Faculty Organization (C.R.F.O.)





Justification for Reassignment:

Both the Commission on Dental Accreditation (CODA) and Dental Board of California (DBC) require that the program administrator (coordinator) must have a full-time commitment to the institution and an appointment which provides time for program operation, evaluation, and revision. The administrative coordinator must also be in place to certify that occupational and safety requirements and other accreditation standards are maintained and certified annually for compliance with CODA and DBC. The coordinator must be a Dental Assisting National Board “Certified Dental Assistant” or dentist licensed to practice in the state of the program location, possess a baccalaureate degree or higher, and have occupational experience in the application of dentistry principles as a dental assistant. The program administrator’s teaching contract hours and course responsibilities must allow sufficient time to fulfill assigned administrative responsibilities as defined by CODA and DBC.

Job Description:

Complete work required in the “non-accreditation site visit” academic year to meet the administrative requirements of the DBC and CODA. The District is obligated to maintain the requirements of the outside dental accreditation bodies’ standards to uphold the required accreditation status, as well as satisfy the California Dental Practice Act Regulated Statutes and Regulations: 4.0 TLUs per semester (8.0 for academic year). The hours for this are outlined below.

Summer hours required for the Dental Board of California (DBC) and Commission on Dental Accreditation (annual work). This requires reporting to Dental Board of California; processing incoming program applications; transferring electronic DHC records; conducting testing and accommodating facility visit for Public Health Radiology Branch machine registration and calibration: \$2,200.00 stipend for 40 hours of summer work.

For RCCD	Date	For CRFO	Date
 Keith Flamer (Apr 4, 2024 16:03 PDT) Keith Flamer- President/Superintendent	Apr 4, 2024	 Michelle Haggerty- CRFO President	Apr 4, 2024
 Alia Dunphy (Apr 9, 2024 10:31 PDT) Alia Dunphy- Chief Negotiator	Apr 9, 2024	 Natalia Margulis- Chief Negotiator	Apr 4, 2024












2022-25-13 MOU H. Reed Dental 24-25


Final Audit Report

2024-04-09

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-  Document created by Sara Stolt (Sara-Stolt@Redwoods.edu)
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 Agreement completed.

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