



North Coast Adult Education Consortium

Agenda

December 15th, 2025 3:30pm – 4:30pm

[Zoom](#)

1. CALL TO ORDER

1.1. Roll Call

2. ACTION/DISCUSSION ITEMS

2.1 Student data due in TOPSPro (Q1)

2.2 December 1st, 2025: 25/26 Member Expense Report Due in NOVA (Q1)

2.3 December 15th, 2025: Program Area Report Certified in Nova, Instructional Hours and Expenses

2.4 December 31st, 2025: 25/26 25/26 Member Expense Report Certified in NOVA (Q1)

3. UPCOMING DEADLINES

3.1 Jan 31: Student Data due in TOPSPro (Q2)

1. CONSENT CALENDAR

2. FUTURE AGENDA ITEMS

2.1. Next Meeting: Jan 13th, 2026 2:30pm

3. ADJOURNMENT

Join Zoom Meeting: <https://redwoods-edu.zoom.us/j/9238450814>

Meeting ID: 923 845 0814

Phone: 1 669 900 6833