



Welcome and thank you for your interest in the College of the Redwoods Career Mobility Nursing Program. Our outstanding program has been approved by the Board of Registered Nursing since 1967. Our graduates have a high success rate on the licensure exam for Registered Nursing.

**APPLICATION DISCLOSURES FOR
Career Mobility Program**

Apply September 2025/ Program start January 2026 / Complete May 2027

***Applications accepted Monday, September 1, 2025, 8:00 am through
Monday, September 15, 2025, 4:00 pm***

Admission criteria are subject to change from year to year. It is the applicant's responsibility to meet current requirements and due dates.

The College of the Redwoods Career Mobility program is approved by the California Board of Registered Nurses (BRN). The program prepares students to graduate with an associate degree in nursing (ADN). Graduates are eligible to take the National Council Examination for Registered Nurses (NCLEX-RN), leading to licensure as a Registered Nurse (RN).

Class selection follows the multi-criteria screening process in accordance with California Education Code 78261 and the California Community College Chancellor's Office.

- Points are awarded in the areas of academic performance; work or volunteer experience; proficiency in a language other than English; life experiences or special circumstances; and a diagnostic assessment test (TEAS). The points awarded in each of these categories are explained in the point allocation section of these application instructions.
- Program admission is offered to the highest scoring eligible applicants to fill available seats. If there is a tie among applicants, a computerized random selection will break the tie.
- **There is no wait list for the Career Mobility Program.** Applicants not admitted to the program must reapply in a future application cycle.
- College of the Redwoods RN program licensure exam pass rates are listed at: <https://www.rn.ca.gov/education/passrates.shtml>
- Conviction of a misdemeanor or felony may constitute grounds for denial of licensure. For more information, please refer to the "Reporting Disciplinary Actions" FAQ section of the California Board of Registered Nursing Website: <https://www.rn.ca.gov/applicants/lic-faqs.shtml>

IMPORTANT DATES

- Aug. 25, 2025 Complimentary TEAS testing for first-time test takers.
Email HealthOcc@redwoods.edu to sign up. Including your first and last name, student ID# and current phone number
- Aug. 27, 2025 **3:00pm** Career Mobility Information Session via Zoom
 - Join Zoom Meeting <https://redwoods-edu.zoom.us/j/4443008236>
- Aug. 29, 2025 **9:00am** Career Mobility Information Session via Zoom
 - Join Zoom Meeting <https://redwoods-edu.zoom.us/j/4443008236>
- Aug. 31, 2025 Deadline to complete prerequisite courses
- Sept. 1, 2025 Career Mobility Application goes live
- Sept. 1-15, 2025 Applications accepted for Spring 2025 admission
- Sept. 15, 2025 Deadline to submit current official transcripts from ALL colleges attended
- Sept. 15, 2025 Deadline to submit ATI TEAS assessment score
- Oct. 15, 2025 Notification of eligibility status and point allocation emailed to all applicants
- Nov. 1, 2025 Deadline to appeal eligibility status and dispute point allocation
- Nov. 15, 2025 Notification of appeal and seat offers
- Nov. 24, 2025 Mandatory Orientation – Online Zoom
- Jan. 17, 2026 Spring Semester Begins – Class of 2026 RN Program

Application Steps and Eligibility

1. College Application and Student Email: All applicants must have applied to the College of the Redwoods and have a CR student ID number.

Apply for admission to College of the Redwoods www.redwoods.edu/admissionsandaid

**If you have not attended classes at the College of the Redwoods for two or more semesters you are required to re-apply. This must be completed prior to submitting your application.*

Ensure your College of the Redwoods email address is current and active throughout the application cycle. All communication regarding your application and admission status will be sent your College of the Redwoods email. **No personal emails can be used.** You receive your College of the Redwoods email address and student ID when you apply to be a student at College of the Redwoods.

Name/Address Changes: If there have been any changes to your name, address, email, or phone number after submitting your application, you must update this information immediately by emailing to: HealthOcc@redwoods.edu. Updating your information in College of the Redwoods Admissions alone will not update your RN Program application.

Check CR Email Frequently: Check your College of the Redwoods email for the Important Dates. We DO NOT use personal email accounts, so please ensure your CR email is active and up to date.

2. Transcript Submission: All applicants must submit current transcripts from all colleges attended.

- Official, current transcripts from all colleges attended.
- Must be from regionally accredited US colleges or universities.
- Transcripts submitted previously showing in-progress coursework need to be resubmitted when the course is completed to be considered eligible.
- Transcripts for coursework taken at College of the Redwoods do not need to be submitted.

Submit Official transcripts with your application. Options for official transcript submittal:

- Email your transcripts electronically through Parchment and emailed to nursing-applications@redwoods.edu **DO NOT EMAIL TO THE GENERAL CR ADMISSIONS EMAIL ADDRESS.**
- Hand deliver official sealed transcripts to the Health Occupations office during regular business hours. Please call to arrange a meeting time.

*Foreign/International transcripts must be formally evaluated by a foreign transcription service. For more information, please visit: <https://www.redwoods.edu/admissions/Admissions-Home/Transcripts>

3. Prerequisite Coursework: All applicants must complete the prerequisite coursework August 31, 2025. No In-progress coursework will be considered.

Prerequisite coursework completed prior to application with a grade of 'C' or better

Prerequisite courses	Minimum semester credits	CR Course
Microbiology including lab	4.0	BIOL 2 (4 units)
Human Anatomy including lab	4.0	BIOL 6 (4 units)
Human Physiology including lab	4.0	BIOL 7 (4 units)
College Composition	4.0	ENGL C1000 (4 Units)
Nutrition	3.0	HO-15

- A combined GPA of 2.5 or higher is required for all science courses and overall GPA of 2.5.
- Grades of 'C minus' and below are not accepted in prerequisite courses.

*****Consult the CR catalog or CR counseling/advising services for additional degree requirements

Nursing Program Application

All applicants must submit a complete Career Mobility Application with current verification forms. Previously submitted documentation will not be accepted.

Important Dates

- The application will be available **September 1, 2025, at 8:00am through September 15, 2025 at 4:00pm.**
- All materials must be submitted by the **application deadline**. Late or incomplete applications will not be considered.

How to Apply

1. Apply to the College of the Redwoods (<https://www.redwoods.edu/apply/index.php>)
*** If you have not attended classes at the College of the Redwoods for two or more semesters you are required to re-apply. This must be completed prior to submitting your application.**
2. Complete the **online Career Mobility Application**.
3. Upload **all required supporting documents** by the deadline.

Attachment Requirements

- **Format:** All files must be PDFs.
- **One PDF attachment per category/title** (can be multiple pages).
Examples: TEAS Transcript, Work Experience, Life Experiences/Special Circumstances, Proficiency in Languages Other than English, Previous Applicant.
- **Naming Convention:** LAST NAME- TITLE OF DOCUMENT
 - Example:
 - Smith – TEAS Transcript
 - Smith – Work Experience

Before You Submit

- Double-check your application for completeness. Applications missing the required documents will not be accepted.
- **Transcripts sent via Parchment MUST be emailed directly to: nursing-applications@redwoods.edu.**
- **DO NOT SEND TRANSCRIPTS TO THE MAIN ADMISSIONS EMAIL.**
- **Applications sent by mail will NOT be accepted.**
- Print and save a copy of your completed application for your records.
- DO NOT submit any documents not required (i.e.- letters of recommendation, letters of reference, diplomas or unofficial transcripts).

ATI TEAS Assessment Requirement

To be considered for admission into the Nursing Program, applicants must pass the **ATI TEAS Assessment Test** (Test of Essential Academic Skills), **Version 7**, with a **minimum composite score of 62%**. This requirement is based on state legislation.

Key Requirements

- **Test Version:** Only ATI TEAS **Version 7** will be accepted.
- **Minimum Passing Score:** 62% composite score.
- **Test Completion Window:** TEAS must be taken **between August 1, 2022, and August 30, 2025** (3-year recency).
- **Submission Deadline:** TEAS score must be submitted as an attachment to **your application between September 1–15, 2025**.
- TEAS transcript must be attached to the application packet (label PDF **LAST NAME- TEAS TRANSCRIPT**)

Retesting Policy

- If you score **below 62%**, or wish to improve your score you must:
 1. Complete **ATI TEAS Exam Remediation** (found on webpage <https://www.redwoods.edu/academics/nursing.php> under TEAS testing for RN dropdown)
 2. Submit the **Remediation/Retest Approval Request** to the Dean **before** retesting.
 3. Received the approved form back from HealthOcc@redwoods.edu.
 4. Wait a **minimum of 90 days** from your previous attempt before retesting.
- If you score **62% or higher** but wish to improve your score, you may also retest by following the same steps above (including the 90-day wait).
- If the **form is not completed**, your first score will be used for admission eligibility and points.

Submitting Scores

- Download your TEAS transcript and upload as an attachment to the application (label PDF **LAST NAME- TEAS TRANSCRIPT**)
- Refer to the **College of the Redwoods ATI TEAS Assessment Test Policy and Test Day Information** document for policies, instructions, and test day details.
- Additional test information is available on ATI's website under **“What is the ATI TEAS?”**

Questions?

Email **HealthOcc@redwoods.edu** for questions about the program, requirements, or the application process.

Program Ineligibility

Applicants will be **ineligible for admission** if **any** of the following apply:

1. **GPA and Grade Requirements Not Met**

- Combined GPA **below 2.5** (no rounding) in all science prerequisite courses.
- Any prerequisite course grade lower than “C”.
- Overall GPA below **2.5**.

2. **Missing Official Transcripts**

- Failure to submit **all current, official, sealed transcripts** from every college or university attended (except College of the Redwoods) by the application deadline.

3. **Unapproved or Unevaluated Coursework**

- Prerequisites not completed at a **regionally accredited U.S. college or university**.
- International coursework not formally evaluated by **ACEI** or **IERF**.

4. **ATI TEAS Requirements Not Met**

- Score below **62%** on the ATI TEAS (Version 7).
- Failure to complete required remediation form before retesting.
- If TEAS was taken more than once **without** an **approved TEAS Remediation Packet** attached to the application, the **first score will be used**.

5. **Incomplete or Incorrect Applications**

- Missing required forms, documents, or attachments.
- Attachments not properly **formatted as PDF**.
- Attachments not **clearly named** as instructed.
- Failure to follow application instructions.

6. **Missed Deadlines or Required Communications**

- Failure to meet all stated deadlines.
- Failure to respond to **time-sensitive emails** from the Nursing Program.

7. **Student Account Holds**

- Any **hold** on your College of the Redwoods student account will stop your application from moving forward.
- To resolve holds, contact the **Business Office** at **707-476-4126** or **Business-Office@redwoods.edu**.

College of the Redwoods LVN/Paramedic to RN Career Mobility Program Multi-Criteria Point Allocation

1. Academic degree, license or relevant certificate held by applicant.

Points are awarded in ONE of the following categories only.

Maximum Total Points = 10

Degree, License or Certificate	Points	Required Documentation
1a. Bachelor's degree or higher	10	- Official, sealed transcripts from regionally accredited U.S. colleges or universities, with degree awarded by the application due date. College of the Redwoods transcripts do not need to be submitted. - Transcripts must show degree awarded if points are to be applied in this category.
1b. Associate degree	8	- Official, sealed transcripts from regionally accredited U.S. colleges or universities, with degree awarded by the application due date. College of the Redwoods transcripts do not need to be submitted. - Transcripts must show degree awarded if points are to be applied in this category.
1c. National Certification Examples include but not limited to: - Certified Wound Care Associate (CWCA), - Certified Hospice and Palliative Licensed Nurse (CHPLN), Certified in Long-Term Care (CLTC), - Certified Hemodialysis Nurse (CHN), - Certified in Infection Control (CIC) - Critical Care Paramedic - Flight Paramedic	6	Proof of Certification

2. Academic Performance: Grade point average in relevant coursework and prerequisite course attempts.

Maximum Total Points = 52

Coursework	Points	Required Documentation
2a. Combined Prerequisite Science GPA: (Anatomy, Physiology, Microbiology) ➤ Minimum 2.5 combined GPA required and no less than a "C" in any course (GPA cannot be rounded). ➤ Points are calculated by multiplying the combined GPA by 10: i.e. a combined GPA of 3.64 x 10 = 36.4 pts. ➤ GPA cannot be rounded. Maximum points 2a and 2b = 52	Combined Science GPA of 2.5 or higher x 10 2a. Maximum 40 points	Official, current, sealed transcripts from regionally accredited U.S. colleges or universities, showing course completion by the due date.
Prerequisite completion first time	Points	Required Documentation
2b. Points awarded for successful completion of prerequisite courses. ➤ 3 points awarded for each of the prerequisite courses completed on the first attempt. ➤ Prerequisites: BIOL 2, BIOL 6, BIOL 7, and ENGL c1000 or equivalent	3 points per course Maximum 12 points	Official, current, sealed transcripts from regionally accredited U.S. colleges or universities, showing course completion by the due date.

3. Work or volunteer experience.

Maximum Total Points = 7.5

****Form located in application ****

Work or Volunteer Experience	Points	Required Documentation
3a. 200 hours or more work experience in healthcare, within the last 2 years	5 points	• Work Experience in Healthcare Verification Form • All work experience must be submitted on the current form with this application to be considered.
3b. 200 hours or more volunteering- unpaid experience in healthcare or a nonprofit organization, within the last 2 years	2.5 points	• Volunteer Experience in Health Care or a Nonprofit Organization Verification Form • All volunteer experience must be submitted on the current form to be considered. • Hours volunteered and signed on the September 2025 volunteer form will be accepted as long as they were completed during the required timeframe.

4. Life experiences or special circumstances.

While more than one of the following criteria may apply, only 10 points can be awarded in this category.

Maximum Total points = 10

****Form located in application required for items 4a, 4b and 4c****

Life Experience or Circumstance	Points	Required Documentation
4a. Disability ** (form required)	2.5	• Current Proof of eligibility for Student Accessibility Supports and Services (SASS) or equivalent program at another institution, or letter from Social Security or your medical provider. Your name must be on document.
4b. Disadvantaged social or educational environment ** (form required)	2.5	• Proof of participation or eligibility for special programs listed on form. Your name must be on document.
4c. First generation to attend college ** (form required)	2.5	• Completed "Life Experience and/or Circumstances" form signed by Admin, faculty or staff from CR or institution of current or recent attendance.
4d. Family income	2.5	• Current Proof of eligibility or receipt of financial aid under a program that may include but is not limited to a fee waiver from the Promise Grant, Cal Grant Program, Federal Pell Grant program, or Cal Works. Your name must be on document.
4e. Need to work - student worked at least part-time while completing RN prerequisite course(s).	2.5	• One paycheck stub from the semester you worked while enrolled in RN prerequisite course(s), or a letter from your employer verifying employment on official letterhead. Your name must be on document.
4f. Difficult personal or family situation or circumstances	2.5	• Personal written statement (max 1 page) describing a difficult situation within the past 3 years, including your name, student ID, and signature. Supporting documentation may be requested.
4g. Veteran status	2.5	• Copy of form DD214. Your name must be on document.
4h. Refugee status	2.5	• Documentation or letter from USCIS. Your name must be on document.

5. **Proficiency in languages other than English. Applicants may be proficient in more than one additional language but only 2.5 points can be awarded in this category.**

Maximum Total Points = 2.5

Proficiency in languages other than English*	Points	Required Documentation
<i>Credit awarded for languages as identified by the Chancellor's Office, not limited to:</i> ➤ American Sign Language ➤ Arabic ➤ Chinese ➤ Farsi ➤ Russian ➤ Spanish ➤ Tagalog ➤ Languages of Indian Subcontinent & Southeast Asia	2.5	• Verification of Proficiency in a Language Other than English Form • Previous submission from prior application is not acceptable. The form must be updated with each application * Coursework does not equate to proficiency. Applicant must have the ability to speak, interpret, and write in the language at a conversational level as well as be able to translate in the healthcare setting. The person verifying language ability may not be a relative or family member. Applicants claiming proficiency may be asked to verify this through assessment testing at College of the Redwoods.

6. **Diagnostic assessment tool (ATI TEAS).**

Minimum Total Points = 3, Maximum Total Points = 30

Test of Essential Academic Skills (ATI TEAS)	Points	Required Documentation	
ATI TEAS Assessment Point Allocation: ▪ 62% is the minimum accepted score. ▪ Applicants with an Overall Score between 62% and 65% will receive the minimum score of 3 points in this category. ▪ Applicants with an Overall Score between 93% and 100% will receive the maximum score of 30 points in this category.	Overall Score - 62 = Points Awarded Minimum of 3 points; Maximum of 30 points	• ATI TEAS assessment test transcript (score) • Note: The ATI TEAS (Version 7) is the required version for this application cycle.	
		Overall Score	Total Points in Rubric Category
		62-65	3
		66-67	5
		68-72	7
		73-77	10
		78-82	15
		83-87	20
		88-92	25
		93-100	30

7. Additional points for previous applicants not selected for admission:

Maximum Total points = 8

Previous Eligible Applicant Credit	Points	Required Documentation
7a. An additional 2 points will be awarded to eligible applicants who submitted <i>eligible Career Mobility</i> program applications in the previous cycle and were not admitted. 7b. An additional 5 points will be awarded to eligible applicants who have previously submitted 2 <i>eligible Career Mobility</i> program applications within the last 3 years without being admitted. 7c. 8 points will be awarded to <i>eligible</i> applicants who have previously submitted 3 or more <i>eligible Career Mobility</i> applications within the past 5 years <i>without being admitted</i>. The current application does not count toward these points as eligibility has not yet been determined.	2-8	• Career Mobility application status letters from previous applications. • Eligible applications for these points include the September 2024 application period. • The current application does not count toward these points as eligibility has not yet been determined. • Applicants must save their eligible alternate pool letters to resubmit in future applications to receive these points. We are unable to save these for you.