



Administrator/Manager

Supervisor Evaluation Form

Formal Evaluation

Administrator/Manager: _____

Supervisor: _____

Evaluation Period: _____

Comment on the performance of the Administrator/Manager listed above in the following areas:

Leadership

Comments:

Problem Solving

Comments:

Fiscal Responsibility

Comments:

Interpersonal and Communication Skills

Comments:

Contribution to the Overall Goals of the Department/Institution

Comments:

Professional Development

Comments:

Supervisor Signature

Date

Employee Signature

Date