Course Information

Semester & Year: Fall 2022
Course ID & Section #: AG-15-E3782
Instructor's name: Dennis Houghton
Day/Time of required meetings: Friday/8:30am-1:50pm
Location: AT 106, Greenhouse
Course units: 3 units

Instructor Contact Information

Office location: TBD
Office hours: By appointment
Phone number: 707-601-4714 (cell)
Email address: Dennis-Houghton@Redwoods.edu

Catalog Description

A course studying the function and aesthetic value of public and private landscapes by applying appropriate maintenance techniques. Topics include planting, pruning, watering, soil fertility, pest management, weed control and landscape maintenance business practices.

Course Student Learning Outcomes *(from course outline of record)*

1. Identify, maintain, and describe the use of various hand tools.
2. Describe basic pruning systems applied to shade trees, shrubs, vines, perennials, roses and fruit trees.
3. Identify common landscape weeds and recommend control measures.
4. Demonstrate pruning techniques on a variety of landscape plants.
5. Identify the parts of an irrigation system and make basic repairs and adjustments.

Prerequisites/co-requisites/ recommended preparation

Advisory
ENGL 102 – Developing Reading and Writing
OR
ENGL 150 – Precollege Reading and Writing

Textbooks

Required Books: **Nature's Best Hope Author: Douglas W. Tallamy ISBN-13: 978-1604699005**

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and

accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Evaluation & Grading Policy

Evaluation for this course is based on your performance of the following assignments:

Attendance and Active Participation (14) – 25 point per week = 350 points

Weekly Reading Assignment writeup (12) – 25 points per week = 300 points

Weekly Reflection writeup (14) – 25 points per week = 350 points

Submit 5 Landscape Feature pictures per week (14) – 25 points per week = 350 points

Final Presentation – 15-minute oral presentation on selected topic – 100 points

Total Points = 1450 points

Grades will be posted to Canvas in a timely manner after an assignment is completed.

Semester grades will be based on the percentage of the total possible points earned over the semester. Letter grades will be broken down as follows:

90-100% = A

80-89% = B

70-79% = C

60-69% = D

Below 60% = F

Attendance and Participation

Class Participation:

Consistent class attendance and active class participation is critical to your success in this course. You cannot claim active participation if you are not attending class! In addition, <u>students are expected to attend for the whole class period</u>. Points will be docked for arriving late or leaving early.

Excessive Absences:

Excessive absences will lead to being dropped from the course: Up until the end of the tenth week of the semester, unexcused absence from the class/labs for three total class days (3 weeks) will lead to your being dropped from the course. Be in the habit of being on time. If you are absent with the instructor's consent, you are still responsible to make up the missed work. Consider making an appointment with me for help with your getting caught-up. In the event of missing a class, a makeup can be made by attending a community volunteer workday activity or attending a City of Eureka OSPR commission meeting (talk to instructor for more details).

Class Disruptions:

Cell phones are to be on silent when the instructor is lecturing and during lab periods. During work sessions, phones may be used sparingly. Excessive phone use will result in a lower participation grade and the student will be asked to put their phone away. Students are expected to pay attention and participate in class meetings. Students are to remain in class during the entire session with the exception of breaks. All class participants are expected to exhibit respectful behavior. All students have the right and privilege to learn in the class, free from harassment and disruption. Inappropriate or disruptive behavior will not be tolerated, nor will lewd or foul language.

Lab report and Reading assignments:

Each week you are responsible for completing a Weekly reflection by following the Weekly reflection template on Canvas <u>and</u> a write-up briefly summarizing the book chapter reading. Write-ups can be uploaded to Canvas and are **due by the following Thursday at 11:59pm**. These Weekly reflections give you a chance to reflect on your experience and demonstrate what you have gained by participating in the learning activity. The weekly book chapter write-up (1-3 paragraphs) will lead up to the week 11 class topic on Natural Landscapes. Each Weekly reflection and chapter summary are worth 25 points and are graded based on the following rubric:

Criteria	Meets Expectation	Needs Improvement	Does Not Meet Expectations
Content 20 points	**20 points** Clearly and thoughtfully responds to the lec/lab prompts with sufficient detail and explanation.	**15 points** Responds to the lec/lab prompts but responses lack adequate detail and/or clear explanations.	**10 points** Responses do not adequately address the prompt. Responses severely lack detail and explanation.
Timeliness 5 points	**5 points** Assignment was turned in by the required due date (Thursday by 11:59pm).	**2 points** Assignment was turned in within three days after the due date (Sunday by 11:59pm).	**0 points** Assignment was turned in more than 3 days after the due date.

Admissions deadlines & enrollment policies

Fall 2022 Dates

- *Classes begin: 8/20/22*
- *Last day to add a class: 8/26/22*
- *Last day to drop without a W and receive a refund: 9/02/22*
- *Labor Day Holiday (all campuses closed): 09/05/22*
- *Census date: 9/06/22 or 20% into class duration*
- *Last day to petition to file P/NP option: 09/16/22*
- *Last day to petition to graduate or apply for certificate: 10/27/22*
- *Last day for student-initiated W (no refund): 10/28/22*
- *Last day for faculty-initiated W (no refund): 10/28/22*
- *Veteran's Day (all campuses closed): 11/11/22*
- *Fall Break (no classes): 11/21/22 – 11/25/22*
- *Thanksgiving Holiday (all campuses closed): 11/23/22 – 11/25/22*
- *Final examinations: 12/10/22 – 12/16/22*
- *Semester ends: 12/16/22*
- *Grades available for transcript release: approximately 01/06/23*

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact Admissions & Records to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the Student Information Update form.

Canvas Information

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.
Log into Canvas at https://redwoods.instructure.com
Password is your 8 digit birth date
For tech help, email its@redwoods.edu or call 707-476-4160
Canvas Help for students: https://webapps.redwoods.edu/tutorial/
Canvas online orientation workshop: Canvas Student Orientation Course (instructure.com)

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Wellness Central is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor https://webadvisor.redwoods.edu and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:
- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Eureka Campus Emergency Procedures

Please review the campus emergency map for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the CR Police Department-Public Safety It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Student Support Services
The following online resources are available to support your success as a student:
- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook

Counseling offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services (EOPS)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

This syllabus is subject to change, I'll let you know