



## Syllabus for ART 2-Intro to Art

### Course Information

Semester & Year: Fall 2021

Course ID & Section #: ART-2-E1811

Instructor's name: Mary Mallahan, M.F.A.

Day/Time or \*Online: M/W 2:50 – 6:00 pm

Location or \*Online: Eureka Campus, CA 139

Number of units: 3

### Instructor Contact Information

Office location or \*Online: TBD

Office hours: M/W 2:00 – 2:30 pm

Phone number: please use email or CANVAS messaging tool

Email address: [mary-mallahan@redwoods.edu](mailto:mary-mallahan@redwoods.edu)

### Catalog Description

An introductory survey course for non-majors designed to provide students with studio and lecture experience in the visual arts. Course covers drawing, painting, ceramics, printmaking, and sculpture and explores Western, non-Western, traditional and contemporary ways of art appreciation and production.

### Course Student Learning Outcomes *(from course outline of record)*

1. Critique visual characteristics of artwork in oral and written formats.
2. Demonstrate familiarity with the main elements of art and principles of design.
3. Demonstrate basic proficiency with a broad range of two-dimensional and three-dimensional processes such as drawing, painting, printmaking, ceramics and sculpture.
4. Identify, analyze, and discuss the function of art and the role of the artist in diverse cultures and contexts.

### Prerequisites/co-requisites/ recommended preparation

No Prerequisites. No co-requisites. No recommended preparation

### Required Materials

All required art materials and tools are paid through \$100 Student Art Materials Fees collected at the time of registration. Art materials and tools will be distributed in class as soon as they are available.

### Evaluation & Grading Policy

Final Grades are based on the following: A = 93-100%, A- = 89-92%, B+ = 87-89%, B = 82-86%, B- = 79-81%, C+ = 76-78%, C = 70-75, C- = 60-69%, D = 51- 59%, F = up to 50%

Art Assignments 60%, In-Class Participation 10%, Class Critique 10%, Digital Portfolio 10%, Quizzes 10%

## Evaluation & Grading Policy (continued)

I look for development and improvement in all learning outcomes, as well as an understanding of course content including contextualization, vocabulary, media & material, and assignment objectives. With each art assignment students can expect rubrics (statements of purpose) that communicate how visual work will be graded.

**Art Assignments:** I look for understanding and completion of assignment objectives, demonstration of skills proficiency in a particular medium showing time and attention.

Late Art Assignments: Late artwork is accepted at a 10% reduction for up to a week after the due date with the following exceptions:

**No late ceramic assignments due to the logistics of firing.**

**No late painting assignment due to the end of the semester.**

In-Class Participation is collaborative, and always happens in the classroom studio. Students will be graded on engagement and completion of *progress critiques* with other students and the instructor. The lowest participation grade will be dropped. No late participation can be accepted. ☹️

Digital Portfolio is due as a file upload on CANVAS the last day of class and will be presented to the class during the final. (See class calendar)

Quizzes on CANVAS, each can be taken twice, and usually due Sunday. Two lowest quiz scores will be dropped. No late quizzes. ☹️

Class Critiques will be conducted for the presentation and discussion of finished artworks. No late class critiques are offered. The lowest class critique grade will be dropped.

## Student feedback policy

Students will be able to see grades for assignments in a timely manner via CANVAS, usually within a week. Comments and grade justifications will be posted on CANVAS following submission deadlines. Online quizzes from a random test bank will give immediate feedback to students.

## Class participation and Attendance policy

Participation is required, and students must be present in class for lecture, demonstration, discussion, studio work, group activities, class critique, and progress critique. This course is not independent study!

**Excessive lateness (3) = absence (1).**

Unprepared for class (lacks tools and/or materials) = ½ **absence**.

**Always bring sketchbook, portfolio, and supplies to class.**

Students with excessive absences throughout the semester may be dropped from the course.

**“Excessive absences” = 4 or more.**

“Waitlisted” students will be added during the first week to replace any student not actively participating. Students missing the first class without contacting the instructor are not “actively participating” and will be dropped from the course.

## **Class Policies and Procedures**

Covid mitigation & PPE: In the classroom masks, gloves & sanitizer are provided to students. All students and instructors must wear masks indoors. Doors will be propped open, dress in layers! Classroom is at 50% student capacity. Several breaks will be taken. Please wash hands frequently in classroom or bathroom sinks. See CR Covid Protocols located in Class Modules on CANVAS for details.

\*\*\*\*\*DO NOT COME TO CLASS WITH ANY SYMPTOMS! \*\*\*\*\*

Class Lecture/discussion/demo begins at 2:50 and lasts about 45 minutes. Please be on time.

Cell Phones—Silence them. If you need to respond to an emergency text or missed call, quietly take it outside. Please no games, internet searches, social media, or texting in class.

Portfolio: Keep all 2-dimensional artwork in a portfolio (made in class). Follow instructions for storing 3-dimensional artwork in the studio or other area.

If absent, use CANVAS and class calendar to see what has been missed. Demonstrations and lectures will not be repeated in the classroom. PowerPoint from lectures will be on CANVAS.

Most Art Assignments are completed during lab (studio) portion of class. Some art assignments may require work outside of class time to complete. Students who have missed preparatory lecture and demonstration for an assignment may not begin the assignment at home. (The exceptions to this are if a student tests positive for Covid-19 and needs to isolate, and if the class is moved to exclusive on-line format due to pandemic.)

Sketchbook: Bring sketchbook to every class!

Lab (studio) time: Art assignments and in-class assignments are designed with an appropriate amount of lab time in mind. It is expected that students will work quietly, efficiently, and use all the lab time to complete assignments. While it is ok for students to quietly discuss the assignment while working, too much talking is distracting. Music is played during studio time from a class-initiated playlist. Please don't wear headphones.

Breaks: No lecture or demonstration happens during scheduled 10-minute breaks. To leave at other times (and excessively) is distracting to others, takes away time spent on your artwork, and is a good way to miss important information.

Class Critiques, and Progress Critiques cannot be made up and are graded as "participation & completion". Class Critiques are for finished artworks. Full credit for Class Critique requires a finished artwork, and participation in the discussion. Please participate in class critiques even if your work is not available or finished. Progress Critique is an informal discussion with the instructor (as a group or individually) about student artwork as it develops.

Clean up begins at 5:50. After each studio session, sponge off table and chair, and pick up/sweep the floor around the workspace. Clean tools as instructed. Wash your hands before leaving.

## Class Policies and Procedures continued

Homework: Students need to work on course content outside of regular class time an average of three hours a week: reviewing course lecture material, writing responses (uploaded to CANVAS), studying vocabulary, making a digital portfolio (uploaded to CANVAS), finishing artworks, and taking quizzes.

Images for a digital portfolio will be uploaded to CANVAS. Please allow time to account for wi-fi connection and other tech problems: don't wait until right before the deadline to upload an assignment to CANVAS!

## Communication Guidelines

Student privacy rights prevent information from being disclosed to anyone (including parents/guardians) without the student's prior written consent.

Student inquiries via CANVAS messaging tool and CR email will usually get my reply in 24 hours M-F. On the weekends expect a reply by Monday morning. Please include a subject in your email or message. 😊

## Canvas Information

Log into Canvas at <https://redwoods.instructure.com>

Password is your 8 digit birth date

For tech help, email [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160

Canvas Help for students: <https://www.redwoods.edu/online/Help-Student>

Canvas online orientation workshop: <https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources>

## Admissions deadlines & enrollment policies

Fall 2021 Dates

- *Classes begin: 8/21/21*
- *Last day to add a class: 8/27/21*
- *Census Day: 9/07/21*
- *Last day to drop without a W and receive a refund: 9/07/21*
- *Last day for student-initiated W (no refund): 10/29/21*
- *Last day for faculty-initiated W (no refund): 10/29/21*
- *Veterans Day (all-college holiday): 11/11/21*
- *Fall Break (no classes): 11/22/21*
- *Thanksgiving break (no classes): 11/24/21*
- *Final examinations: 12/7/21-12/11/21*
- *Last day to petition to graduate or apply for certificate: 12/17/21*
- *Semester ends: 12/17/21*
- *Grades due (instructor enters via WebAdvisor) 12/27/21*
- *Grades available for transcript release: approximately 1/07/22*

Students who have experienced extenuating circumstances can complete & submit the **Excused Withdrawal Petition** to request an Excused Withdrawal (EW) grade instead of the current Withdrawal (W) or non-passing (D, F & NP) grades. The EW Petition is available from the Admissions and Records Forms Webpage. Supporting documentation is required.

## Student Support Services

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling and Advising](#) offers academic support including academic advising and educational planning

Learning Resource Center includes the following resources for students

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams.
- [Library Services](#) to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center
- Math Lab & Drop-in Writing Center

Special programs are also available for eligible students include

[Extended Opportunity Programs & Services \(EOPS\)](#) provides financial assistance, support and encouragement for eligible income disadvantaged students at all CR locations.

The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)

The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.

Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

The [Honors Program](#) helps students succeed in transferring to a competitive four-year school.

## Technology skills, requirements, and support

Use of CANVAS is required for this course. Access to a computer (laptop or tablet) with wi-fi is recommended, as well as basic computer skills. Using a Mobile phone for taking a quiz or writing an assignment is strongly discouraged.

## Technology skills, requirements, and support (continued)

Students can obtain a free [Office 365 license](#) (includes Word, Excel, PowerPoint and more) with a valid CR email.

Before contacting Technical Support please visit the [Online Support Page](#). For password issues with Canvas, Web Advisor or your mycr.redwoods.edu email, contact [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160 or 800-641-0400 ext. 4160 between 8:00 A.M. and 4:00 P.M., Monday through Friday.

Tech Support classes: sign up for non-graded drop-in help.

## Institutional Policies

### Special accommodations statement

College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability-related services and accommodations, please see me or contact [Disability Services and Programs for Students](#). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1<sup>st</sup> floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

### Student Access

These standards are required by federal regulation. Students will have access to this course that complies with the Americans with Disabilities Act of 1990 (ADA), Section 508 of the Rehabilitation Act of 1973, and College of the Redwoods policies. Course materials will include a text equivalent for all non-text elements; videos will include closed captioning, images will include alt-tags, hyperlinks will use descriptive/meaningful phrases instead of URLs and audio files will include transcripts. All text will be formatted for use with screen readers and all course materials will be understandable without the use of color. Students who discover access issues with this class should contact the instructor.

### Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Disruptive behavior**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include but is not limited to unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Preferred Name in Canvas**

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

## **Gender-Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is gender-inclusive and non-sexist to affirm and respect how people describe, express, and experience their gender. Just as sexist language excludes women's experiences, non-gender-inclusive language excludes the experiences of individuals whose identities may not fit the gender binary, and/or who may not identify with the sex they were assigned at birth. Gender-inclusive/non-sexist language acknowledges people of any gender (for example, first year student versus freshman, humankind versus mankind, etc.), affirms non-binary gender identifications, and recognizes the difference between biological sex and gender expression.

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

# Emergency procedures / Everbridge

## Eureka Campus Emergency Procedures

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones.

Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel
- Do not leave campus unless it has been deemed safe by the campus authorities.

## Del Norte Campus Emergency Procedures

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information see the [Redwoods Public Safety Page](#).

## Klamath Trinity Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergency situations within its own jurisdiction.

### In the event of an emergency:

Evaluate the impact the emergency on your activity/operation and take appropriate action.

Dial 911, to notify local agency support such as law enforcement or fire services.

Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.

If safe to do so, notify key Klamath-Trinity Instructional Site administrators and personnel.

Do not leave site unless it is necessary to preserve life and/or has been deemed safe by the person in command.

If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.