CR COLLEGE OF THE REDWOODS

Syllabus for Art 35- V2626 2022 Fall
Course Information

Semester & Year:	Spring 2022
Course ID & Section #:	Art 35- V2626
Instructor's name:	David Wilson
Class Meeting Time:	Entirely online, asynchronous (no regularly scheduled class meetings).
Proctored Exams:	None.
Course units:	3.

Instructor Contact Information

Office:	Online only.
Office hours:	Tuesdays from 11:00AM-12PM on ZOOM and Pronto (see Canvas for details).
Phone number:	None.
Contact:	Use Canvas messages (my first choice), or email me at david-wilson@redwoods.edu

Catalog Description

An introduction to digital photography. Concepts explored include tools, materials, and processes, the elements of design, and historical and contemporary trends. Note: Field Trips may be required. Transportation is not provided. [Instructor's Note: There will be no field trips required this semester due to COVID-19]

Course Student Learning Outcomes *(from course outline of record)*

1. Produce photographs that skillfully utilize photographic tools, materials, and processes, including camera controls, resolution, color management, digital image editing and processing, output, and presentation.
2. Apply the elements of aesthetic design in photographs, including line, value, composition, and spatial illusion.
3. Create photographs that successfully evaluate and respond to historical, contemporary, multicultural, and interdisciplinary materials, concepts, and approaches in photography.
4. Evaluate and critically assess class projects and artworks presented in lectures and

Prerequisites/co-requisites/ recommended preparation

No formal prerequisites. However: It is essential that you are comfortable using a computer, learning new software, and using your camera's manual to learn how to operate your specific camera model (they are all different). This class deals with learning a lot of digital technology -- both **taking** digital photographs *and* **editing** them on your computer **using Adobe Lightroom Classic**. Before beginning, make sure you are going to be comfortable:

- Navigating Canvas (the course Learning Management System), see below for Canvas info;
- Receiving and responding to your Canvas messages and CR email;
- Uploading and downloading files using Canvas;
- Using a word processor (such as Microsoft Word) for written assignments;
- Watching videos and following software manufacturer instructions (Adobe's);
- Learning and using Adobe Lightroom Classic for basic editing and exporting;
- Participate in online discussions, and
- Complete online quizzes in Canvas.

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or Disability Services and Programs for Students (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Technology Requirements:

Digital Camera

A smartphone camera is NOT ACCEPTABLE (more below). A digital camera with manual exposure modes is Required. I will not accept photos from cell phones. *Your camera MUST have a **manual exposure mode***; this will allow you to:

- Change shutter speed manually;
- Change aperture manually;
- Change ISO manually.
- If you need to purchase a camera for the class, make sure it has a *manual exposure mode*. The camera can either be a DSLR (**D**igital **S**ingle **L**ens **R**eflex), or mirrorless. Used cameras are fine, see links at end.

Instruction Manual for your Camera. Download your **camera's instruction manual**: I will teach you photography, but *you need your camera's manual to find the controls that I'll be talking about* (each camera is different). Go to your camera manufacturer's web site, find their support section, and download the manual for your camera – you will need it, and it is extremely handy to have on your phone (I keep my camera's instruction manual on my iPhone and iPad).

Computer & Software

It is essential that you are comfortable using a computer, learning new software, and using your camera's manual to learn how to operate your specific camera model (they're all different). This class deals with learning a lot of digital technology -- both **taking** digital photographs *and* **editing** them on your computer **using Adobe Lightroom Classic** and **Photoshop**. Before beginning, make sure you are going to be comfortable:

- Navigating Canvas (the course Learning Management System), see below for Canvas info;
- Receiving and responding to your CR email;
- Uploading and downloading files using Canvas;
- Using a word processor (such as Microsoft Word) for written assignments;
- Watching videos and following software manufacturer instructions (Adobe's);
- Learning and using Adobe Lightroom Classic for basic editing and exporting;
- Participate in online discussions, and
- Complete online quizzes in Canvas.

Classroom computers have **Adobe Lightroom Classic** and **Adobe Photoshop** installed for you to use for editing your digital photographs and preparing them for review. I will primarily instruct in the use of **Lightroom Classic** for our photo editing, but we will also use **Photoshop**. **Lightroom Classic** takes the place of the traditional darkroom and its chemical-based film and paper developing, allowing you to adjust your images to suit specific needs or desired looks; it gives you creative control to practice and master.

Textbook:

Photography 12th Edition by Barbara London, Jim Stone, and John Upton.
ISBN-13: 978-0134482026; ISBN-10: 0134482026.
This is available in print or as an ebook that you can either rent or buy. Available at the CR Bookstore at
https://www.redwoods.edu/student-services/home/bookstore , or through Amazon or other vendors

Other Materials:

- **Tripod** – strongly recommended for long exposures. But -- you can also set your camera on something solid, though a tripod will always be more flexible and convenient. We will be doing some long exposures that require a solid support for the camera.

Evaluation & Grading Policy

Grading rubrics in Canvas will be utilized to communicate the grading process for each assignment.

Grading Breakdown:

A	100 %	B-	< 84.0 to 94.0%	D+	< 70.0 to 80.0%
A-	< 94.0 %	C+	< 80.0 to 90.0%	D	< 67.0 to 77.0%
B+	< 90.0 %	C	< 77.0 to 87.0%	D-	< 64.0 to 74.0%
B	< 87.0 %	C-	< 74.0 to 84.0%	F	< 61.0 to 70.0%

Late Policy:

Late assignments will be reduced 1% each day they are overdue; they will NOT be accepted later than 2 weeks. Dire emergencies can be exceptions. Students who submit late work MUST also notify the instructor with a Canvas message. **No late work will be accepted after Week 14**.

Class Schedule

The class is broken down into modules. Each module contains Photography shooting assignments, reading assignments, discussion responses, and occasional quizes. Sometimes assignments and due dates will change with the flow of the class, always with plenty of notice. For a summary of upcoming Modules and Due Dates when on Canvas, go to the Syllabus link on the Canvas class page and scroll down to the bottom. Also use the Calendar link on Canvas (Calendar is on the far left sidebar of the Canvas site).

You will always have ample time to prepare and study for upcoming Assignments, Quizzes, Critiques, etc.

The Modules:

1. The Camera & Exposure
2. Importing & Exporting
3. Shutter Speed & Motion
4. Aperture & Depth of Field
5. Editing & Organizing Photographs
6. Elements of Design
7. Portrtaiture
8. Multicultural Response
9. Photographer Response
10. Final Portfolio

Admissions deadlines & enrollment policies

Spring 2022 Dates

- *Classes begin: 01/15/22*
- *Last day to add a class: 01/21/22*
- *Martin Luther King, Jr's Birthday (all campuses closed: 01/17/22*
- *Last day to drop without a W and receive a refund: 01/28/22*
- *Census date (or 20% into class duration): 01/31/22*
- *Last Day to file P/NP (only courses where this is an option) 02/11/22*
- *Lincoln's Birthday (all campuses closed): 02/18/22*
- *Presidents Day (all campuses closed): 02/21/22*
- *Last day to petition to graduate or apply for certificate: 03/03/22*
- *Spring Break (no classes): 03/14/22-03/19/22*
- *Last day for student-initiated W (no refund): 04/01/22*
- *Last day for faculty-initiated W (no refund): 04/01/22*
- *Final examinations: 05/07/22-05/13/22*
- *Semester ends: 05/13/22*
- *Grades available for transcript release: approximately 05/30/22*

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website. Plagiarism, cheating, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by College of the Redwoods and the *Student Code of Conduct (AP 5500).*

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Canvas Information

Log into Canvas at https://redwoods.instructure.com

Password is your 8 digit birth date

For tech help, email its@redwoods.edu or call 707-476-4160

Canvas Help for students: https://www.redwoods.edu/online/Help-Student

Canvas online orientation workshop: https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact Admissions & Records to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the Student Information Update form.

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Wellness Central is a free online health and wellness resource that is available 24/7 in your space at your pace. Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor https://webadvisor.redwoods.edu and selecting 'Students' then 'Academic Profile' then 'Current Information Update.' Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Eureka Campus Emergency Procedures

Please review the campus emergency map for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the Redwoods Public Safety Page It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.

5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Student Support Services

The following online resources are available to support your success as a student:
- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook
- Counseling offers assistance to students in need of professional counseling services such as crisis counseling.
- Health and Wellness Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges

Learning Resource Center includes the following resources for students
- Academic Support Center for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- Library Services to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center

Special programs are also available for eligible students include
- Extended Opportunity Programs & Services (EOPS) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in Eureka or in Del Norte
- The Veteran's Resource Center supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821