

Course Information

Semester & Year: Spring 2024

Course ID & Section #: AT-26-E6162 Automotive Heating and Air Conditioning

Instructor's name: Anibal Florez

Day/Time of required meetings: Tuesdays and Thursdays at 1:15pm – 5:35pm

Location: Lecture room AT-128, AT-129 Automotive shop

Course units: 4

Instructor Contact Information

Office location: AT-141 is my campus office.

Office hours: By appointment or stop by.

Phone number: 707-476-4373 is my office number.

Email address: Anibal-Florez@redwoods.edu

Catalog Description

A course covering theory and operation of automotive air conditioning and refrigeration systems. Topics will include the refrigeration cycle, evacuation principles, humidity, heat quantity, heat intensity, latent heat, heat transfer, automotive refrigerants, temperature pressure relationship, greenhouse gases, and proper handling and storage of refrigerants. The laboratory portion of the course will focus on the diagnosis and repair of heating and cooling systems, use of refrigerant recycling-reclaiming equipment, use of evacuation equipment, retrofitting, and environmentally sound refrigeration handling techniques. The course is designed in conjunction with National Automotive Technicians Education Foundation (NATEF) standards and subsequently will prepare the student for the ASE Air Conditioning and Heating Certification Examination.

Course Student Learning Outcomes

1. Diagnose and repair A/C refrigeration system.
2. Diagnose and repair heating, ventilation, and engine cooling systems.
3. Demonstrate proper refrigerant recovery, recycling, and handling techniques.

Prerequisites/co-requisites/ recommended preparation

There is no specific prerequisite or preparation for this course.

Textbook information

Title & Edition: Automotive Heating and Air Conditioning 8thEd.

Author: James Halderman

ISBN-13: 978-0-13-460369-8

Educational Accessibility & Support

College of the Redwoods is committed to providing reasonable accommodations for qualified students who could benefit from additional educational support and services. You may qualify if you have a physical, mental, sensory, or intellectual condition which causes you to struggle academically, including but not limited to:

- Mental health conditions such as depression, anxiety, PTSD, bipolar disorder, and ADHD
- Common ailments such as arthritis, asthma, diabetes, autoimmune disorders, and diseases
- Temporary impairments such as a broken bone, recovery from significant surgery, or a pregnancy-related disability
- A learning disability (e.g., dyslexia, reading comprehension), intellectual disability, autism, or acquired brain injury
- Vision, hearing, or mobility challenges

Available services include extended test time, quiet testing environments, tutoring, counseling and advising, alternate formats of materials (e.g., audio books, E-texts), assistive technology, on-campus transportation, and more. If you believe you might benefit from disability- or health-related services and accommodations, please contact [Disability Services and Programs for Students \(DSPS\)](#). If you are unsure whether you qualify, please contact DSPS for a consultation: dsps@redwoods.edu.

- Eureka: 707-476-4280, Student Services Building, 1st floor
- Del Norte: 707-465-2324, Main Building, near the library
- Klamath-Trinity: 707-476-4280

Spring 2024 Dates

January 12	Last day to register for classes (day before the first class meeting)
January 13	Classes begin
January 15	Martin Luther King, Jr.'s Birthday Holiday (District-wide closure)
January 19	Last day to add a class
January 26	Last day to drop without a "W" and receive a refund
January 29	Census Date (20% of class)
February 16	Lincoln's Birthday Holiday (District-wide closure)
February 19	President's Day Holiday (District-wide closure)
March 7	Last day to petition to graduate
March 29	Last day for student initiated withdrawal (62.5% of class)
March 29	Last day for faculty initiated withdrawal (62.5% of class)
March 11-16	Spring break (no classes)
April 1	District-wide closure (Cesar Chavez Day) .
May 4-10	Final Examinations

May 10	Last day to file for P/NP Option
May 10	Semester Ends
May 17	Grades due
May 24	Grades available

Student Support Services

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)
- [Online Tutoring Resources](#)

To learn more about the resources available to you, click on a title bar below, or click the down arrow to expand them all.

Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

Community College Student Health and Wellness

If you are in distress or are with someone at risk right now, call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255) or TEXT 741-741

Timely Care

When you're feeling under the weather physically or distressed mentally, you can find the help you're looking for in just a few quick taps. Students can schedule an appointment anytime via phone, video, and chat. [Visit TimelyCARE here](#)

Mental Health Counseling

Students should text, email, or fax Shawna Bell directly for scheduling and/or services.

Contact info

Text: 707-496-2856

Email: shawnaabmft@gmail.com

Fax: 707-237-2318 (voicemail can be left via fax)

Wellness Central

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Wellness Central](#).

Counseling

[Counseling & Advising](#) can assist students in need of academic advising and professional counseling services. Visit the Welcome Center in the lower level of the student services building Monday –Friday 9am – 4pm (during the semester, summer hours may vary).

Basic Needs Center

[The Basic Needs Center](#) provides for the health and safety of students by providing access to healthy food, financial resources, and referrals to safe and secure housing. Students can submit a request for services and information [here](#).

Contact info

Phone: 707-476-4153

Email: the-grove@redwoods.edu

Learning Resource Center

Learning Resource Center includes the following resources for students

- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)
- [Academic Support Center](#) – offers tutoring and test proctoring for CR students.
- [Student Tech Help](#) – provides students with assistance around a variety of tech problems.

EOPS

[Extended Opportunity Programs & Services \(EOPS\)](#)[Links to an external site.](#) provides services to eligible income disadvantaged students including: textbook awards, grants, career academic and personal counseling, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

TRiO Student Success Program

The TRiO Student Support Services Program provides eligible students with a variety of services including academic advising, career assessments, assistance with transfer, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#).

Veterans Resource Center

The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.

CalWORKS

CalWORKs – California Work Opportunity & Responsibility to Kids (CalWORKs). Provides supportive services to student parents with children under the age of 18, who are receiving cash assistance (TANF **benefits**), to become self-sufficient. Services include: transportation assistance, basic student supplies, tutoring, priority registration, laptop and calculator loans, career, academic, and personal counseling, and more!

Technology

During this semester this course will have online components. This means that each student must be aware of the technological requirements to be successful in this class.

Each student will be responsible for completing tasks online via CANVAS. This includes homework, watching any demonstration videos and recorded lecture materials, and possibly communicating with your instructor as well as other students. This is in addition to our time together in both the lecture room and shop. The main work to be done online is the chapter review homework.

This means that students will have a greater chance of success with a laptop or home computer and access to WiFi.

If you are worried about your computer skills, please let me know, because I can help. But to check yourself before we get started, you should be able to:

- navigate a class in Canvas
- receive and respond to messages sent to your CR email account (People! - this means you need to CHECK your CR email!)
- use a word processor program (such as Microsoft Word or Google Docs)

It is your responsibility to meet the technological demands of the course, which may often include troubleshooting technological adventures.

Computer and Hardware Requirements

- Computers: You should plan on watching the recorded lectures online and be able to do your homework online from a reasonably recent model notebook or desktop computer (Mac or PC). We don't recommend that you plan on participating in this class solely from a portable device (phone or tablet). Please let me know if this will be an issue for you, and we can try to help.
- Portable Devices: You can use recent model portable devices (such as Android or iOS phones & tablets) for some things in this class. If you do decide to use your portable device for some of your class work, use the free Canvas app (called "Canvas by Instructure") available in iTunes (for iOS) and the Google Play Store (for Android). This app is much better than trying to connect to Canvas using a web browser on a portable device.

Connection and Software Requirements

It is important that you set yourself up for success by making sure that you have the necessary internet connection and software to participate fully in the course. Please make sure that you have the following set up by the first week of class:

- High-speed internet: You should have high-speed internet (such as broadband) service from cable, DSL, or satellite providers as there are video lectures as part of this course, and they require this speed. You need to have reliable access to the internet for the duration of the course. Anticipate problems with your computer and internet access (including power outages) by not waiting until the last minute to submit assignments. It is your responsibility to meet the class deadlines.

- Browsers - You will need to use the most recent version of one of the following browsers to best access the course and activities; Mozilla Firefox (10 or higher), Chrome (54.0.2840.99 m or higher), or Safari (1.2 or higher). We don't recommend using Internet Explorer as it doesn't seem to play well with Canvas.
- Word Processing - You may need Microsoft Word for writing assignments in the class. But we have good news! All students at CR have access to Office 365 (Word, PowerPoint, Excel, and OneNote) free with a valid @mycr.redwoods.edu email account. Go to <https://office.com/getoffice365> (Links to an external site.) to get started. (There are also free options for tools like this, such as [Google docs](#) (Links to an external site.) or [Office Libre](#). (Links to an external site.) Google docs requires a Gmail account, which your mycr email actually IS.)
- Acrobat Reader – [Adobe Acrobat Reader DC](#) (Links to an external site.) is a free program that will allow you to read and download pdf files.
- Technology Support: Before contacting Technical Support, please visit the [Online Support Page](#) (Links to an external site.). For password issues with Canvas, Web Advisor or your mycr.redwoods.edu email, contact its@redwoods.edu or call 707-476-4160 or 800-641-0400 ext. 4160 between 8:00 A.M. and 4:00 P.M., Monday through Friday.

Communication Guidelines

- Response times to emails and messages – in general I will reply withing a couple of business days.
- My general availability – Office hours by appointment, email, and phone anytime.
 - I prefer emails but you can call my office anytime. Emails are usually the better way.
- Come on by! Even if its outside of any office hour scheduled.
- Timeline for offering substantive feedback on assignments – in general about a week.
- Expectations for how students should engage with each other – You are all peers taking part in the same automotive program. Each of you have different skill sets and knowledge. Everyone, including me, will benefit from open and honest communication that is respectful and encouraging. We are all in this together, let us bring each other up.

If you have a question or concern, please, please, PLEASE get ahold of me. I am very available to help you, especially as you work to figure out how to be successful in this online class. So, if you have a question, here are some guidelines to follow:

- **Might your question benefit other people in the class?** Then please post it in the related discussion forum in Canvas or better yet, bring the question to class!
- The Q&A forum is included in every module in the course, so it will be easy for you to find, and I will check it during the week and at least once over the weekend.
- **Is your message private?** Please send me a message using the messaging tool in Canvas (just click on the INBOX button in the left toolbar). You are also welcomed to email me.

You can also always call me on my office phone (707-476-4373). Regardless of how you reach out, if you don't hear back from me within 48 hours of sending your message, you can assume I did not receive it (or it got lost in my chaos) ...so please resend.

Finally, **please be polite**. In person its proper etiquette in an online environment, this is called **netiquette**. Sometimes it is difficult to convey nuance or humor through written (electronic) communication. Just be respectful to your classmates and be kind, considerate, and forgiving in all your posts in the discussion forums. Adhere to the same standards of behavior online that you follow in real life, because you don't want to forget:

Real humans read your posts. After all, our Canvas space is our classroom, and we want to create a positive, collaborative, interesting community.

Note: Additional policies may be added as I deem necessary to provide you with the best learning environment possible.

Instructor Expectations of Students

Your commitment will require your time. A typical three credit hour class will require about nine hours per week of your time. You will need to carefully listen to online lectures and carefully read textbook chapters, participate in both classroom and shop activities, complete quizzes and tests including the final exam. Conscientiousness, attention to details, and skills in reading and writing are critical for success in any endeavor.

Student Expectations of Instructor

I post recorded lectures regularly for you review and prepare weekly classroom and shop activities. I will access the class website regularly and respond to posted questions and messages. Additionally, I read every chapter I assign and expect a discussion from your questions in class the next day we meet. There is also regular instructor-based communication via announcements, lectures, feedback to any discussion posts, completed labs, homework, answer questions and email/message students who fall behind.

Supplies

1. Each student is required to purchase in advance and have available a #2 pencil or pen.
2. Safety glasses are required for all lab activities. Students are required to purchase OSHA/ANSI approved safety glasses and always wear them when working in the lab.
3. Work attire is recommended. Supply your own coveralls, shop coat or work pants, shirt and closed toed shoes.
4. Class textbook(s).
5. Each student should be prepared to supply any additional personal protective equipment not furnished by the college.

Course Requirements

1. Complete the assignments and tests – Read assigned chapters prior to coming to class.
2. Access to the internet to actively participate in online assignments.
3. Actively participate in shop assignments while striving for improvement.
4. Refrain from using personal electronic devices unless it pertains to the class.
5. Must use safety glasses in the shop.
6. Everyone will comply with the latest COVID-19 Social Distancing and Safety Guidelines.
7. No student parking allowed in the automotive compound unless otherwise discussed.

Degree/Certificate

An Associate of Science Degree in Automotive Technology is available as well as Certificates of Achievement. For more information consult the college catalog for specific requirements and/or contact Counseling/Advising at 476-4150 to develop a student education plan.

Automotive Work Experience

Additional units are available for working in the field. Contact the Work Experience Coordinator at 476-4341

Course Evaluation

Your performance objectives, exams, and laboratory activities will be translated to points and points to grades. There are 1000 possible points, and the following distribution will guarantee the following:

1000 - 900 = A

899 - 800 = B

799 - 700 = C

699 - 600 = D

599 - 500 = F

Course Schedule

This class is scheduled to meet Tuesday and Thursday afternoons at 1:15pm and will conclude at 5:35pm. During our allotted time we will go over assigned textbook material, work through classroom review exercises and finally discuss shop activities and conclude with hands on application in the shop.

Attendance

The college assumes that students will attend every session of a class for which they are registered. If, however, attendance is irregular, students may be dropped from a class. Excessive absence is defined as a total of absences which equal two weeks in a 16-week semester, for a class meeting twice per week that would equate to 4 absences. For attendance purpose, the college regards a laboratory session as the equivalent of one class meeting.

Veterans and financial aid recipients should remember that should they drop below the number of units required of them by the Veterans Administration or financial aid office for any reason during the semester, including being dropped from a class for excessive absences, they will lose part of the government assistance allowances and may be required to repay funds already disbursed.

In any event if an attendance problem does develop, work with the instructor to resolve it. The purpose here is to see what we can do together to keep you in the class to help you master the course content.

Course Attendance Policy

Attendance will be taken at the start of each class session. **Students who accumulate 4 absences during the first 10 weeks of class will be dropped from this class by the instructor, no exceptions.**

Punctuality is essential in the workplace and is considered respectful of fellow students and instructors. Excessive tardiness can affect your score as well. Less time present means you have less time to complete tasks.

Students who have experienced extenuating circumstances can complete & submit the **Excused Withdrawal Petition** to request an Excused Withdrawal (EW) grade instead of the current Withdrawal (W) or non-passing (D, F & NP) grades. The EW Petition is available from the Admissions and Records Forms Webpage. Supporting documentation is required.

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include but is not limited to unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students can have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form](#).

Canvas Information

Log into Canvas at [My CR Portal](#)

For help logging in to Canvas, visit [My CR Portal](#).

For help with Canvas once you're logged in, click on the Help icon on the left menu. For tech help, email its@redwoods.edu or call 707-476-4160

Canvas online orientation workshop: [Canvas Student Orientation Course \(instructure.com\)](#)

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary to receive emergency alerts. Check to make sure your contact information is up to date by logging into Web Advisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the district:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus unless it has been deemed safe by the campus authorities.

Eureka Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergency situations within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others, if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Tips for Students

ASE-Certified Master Technicians were surveyed for their advice to students who want to become automotive service professional. Although the survey was especially for students, the tips that were suggested are applicable to all automotive technicians, from the newest to the most experienced. The following is a compilation of the responses:

- 1 Education, Education, Education – Continue your education and develop strong math, reading, study skills and computer skills. A strong background in electronics is essential.
- 2 Take advantage of on-the-job training, apprenticeship opportunities – Get all the training you can and start in a work environment that caters to service and excellence.
- 3 Keep abreast of new technology – Make a commitment to life-long learning. There is a constant change in

technology so take advantage of additional training whenever it is available.

- 4 Learn a systems approach – Vehicles today are complex, so it is necessary to understand the interaction of electrical and mechanical components within the total system. Learn how to understand the whole system and you can apply this knowledge across the spectrum of vehicles.
- 5 Develop good communication skills – learn not only the professional and technical skills but also communication and people skills. Your credibility is linked to your perceived competence.
- 6 Keep a positive attitude – Develop a positive outlook so that you perform proper repairs. Apply yourself – you get exactly as much out of your job as you put into it.
- 7 Take pride in your work – Work on every car as if it were your own. Whatever you do – do it well, it's your signature.
- 8 Be honest and ethical – Stay focused on what is most important, practice good work ethics, be dependable and honest, and fix it right the first time.
- 9 Cultivate professionalism in yourself and others – Act professionally, take pride in your appearance as well as in the shop area. Be a positive role model for others. Show up for work every day and always be on time.
- 10 Become ASE certified – Certification gives you an edge when you are seeking employment. Your confidence, sense of self-worth, and ability to get a job almost anywhere are improved once you become certified. ASE certification shows your employer that you have proven your technical expertise and that you are among the group of the very best technicians.

Learning Outcomes

The college strives for continual improvement in instruction through assessment of learning outcomes. These outcomes are assessed in various ways throughout the course and upon completion of the program. Please participate to the fullest of your ability in this effort to make this course and this program successful.

Program Learning Outcomes

1. Perform common service and repair tasks identified by the National Automotive Technicians Education Foundation (NATEF)/ Automotive Service Excellence (ASE).
2. Locate industry-standard diagnostic information to localize complex automotive problems.
3. Successfully perform the entry level skills and tasks required for service and repair of automotive systems.

Course Objectives

A. General: A/C System Diagnosis and Repair

- | | |
|--|-----|
| 1. Identify and interpret heating and air conditioning problems; determine necessary action. | P-1 |
| 2. Research applicable vehicle and service information, vehicle service history, service precautions, and technical service bulletins. | P-1 |
| 3. Performance test A/C system; identify problems. | P-1 |
| 4. Identify abnormal operating noises in the A/C system; determine necessary action. | P-2 |
| 5. Identify refrigerant type; select and connect proper gauge set; record temperature and pressure readings. | P-1 |
| 6. Leak test A/C system; determine necessary action. | P-1 |
| 7. Inspect condition of refrigerant oil removed from A/C system; determine necessary action. | P-2 |
| 8. Determine recommended oil and oil capacity for system application. | P-1 |

9. Using a scan tool, observe and record related HVAC data and trouble codes. P-3

B. Refrigeration System Component Diagnosis and Repair

1. Inspect and replace A/C compressor drive belts, pulleys, and tensioners. determine necessary action. P-1
2. Inspect, test, service or replace A/C compressor clutch components and/or assembly; check compressor clutch air gap; adjust as needed. P-2
3. Remove, inspect, and reinstall A/C compressor and mountings. determine recommended oil quantity. P-2
4. Identify hybrid vehicle A/C system electrical circuits and service/safety precautions. P-2
5. Determine need for an additional A/C system filter; perform necessary action. P-3
6. Remove and inspect A/C system mufflers, hoses, lines, fittings, O-rings, seals, and service valves; perform necessary action. P-2
7. Inspect A/C condenser for airflow restrictions; perform necessary action. P-1
8. Remove, inspect, and reinstall receiver/drier or accumulator/drier. determine recommended oil quantity. P-2
9. Remove, inspect, and install expansion valve or orifice (expansion) tube. P-1
10. Inspect evaporator housing water drain; perform necessary action. P-1
11. Diagnose A/C system conditions that cause the protection devices (pressure, thermal, and PCM) to interrupt system operation; determine necessary action. P-2
12. Determine procedure to remove and reinstall evaporator; determine required oil quantity. P-2
13. Remove, inspect, and reinstall condenser; determine required oil quantity. P-2

C. Heating, Ventilation, and Engine Cooling Systems Diagnosis and Repair

1. Inspect engine cooling and heater systems hoses; perform necessary action. P-1
2. Inspect and test heater control valve(s); perform necessary action. P-2
3. Diagnose temperature control problems in the heater/ventilation system. determine PCM) to interrupt system operation; determine necessary action. P-2
4. Determine procedure to remove, inspect, and reinstall heater core. P-2

D. Operating Systems and Related Controls Diagnosis and Repair

1. Inspect and test A/C-heater blower motors, resistors, switches, relays, wiring, and protection devices; perform necessary action. P-1
2. Diagnose A/C compressor clutch control systems; determine necessary action. P-2
3. Diagnose malfunctions in the vacuum, mechanical, and electrical components and controls of the heating, ventilation, and A/C (HVAC) system; determine necessary action. P-2
4. Inspect and test A/C-heater control panel assembly; determine necessary action. P-3
5. Inspect and test A/C-heater control cables, motors, and linkages; perform necessary action. P-3

6. Inspect A/C-heater ducts, doors, hoses, cabin filters, and outlets; perform necessary action. P-1
7. Identify the source of A/C system odors. P-2
8. Check operation of automatic or semi-automatic heating, ventilation, and air-conditioning (HVAC) control systems; determine necessary action. P-2

E. Refrigerant Recovery, Recycling, and Handling

1. Perform correct use and maintenance of refrigerant handling equipment according to equipment manufacturer's standards. P-1
2. Identify and recover A/C system refrigerant. P-1
3. Recycle, label, and store refrigerant. P-1
4. Evacuate and charge A/C system; add refrigerant oil as required. P-1

Evaluation & Grading Policy

Theory Portion

Test I	Cooling/Heating Systems	70 points
Test II	Electrical Heating & Ventilation Systems	70 points
Test III	Component Testing & Service	70 points
Test IV	Refrigeration Principles	70 points
Chapter Review Questions		70 points
Final Exam Comprehensive		<u>150 points</u>
Total possible Points		500 points

Chapter Quizzes may be given randomly, please have a Scantron available for each class and be prepared to answer chapter questions.

Laboratory Portion

Participation in activities, class, and labs	100 points
Cooling System Testing & Service	100 points
Heating & Ventilation System Testing & Service	100 points
Component Testing & Service	100 points
Refrigeration System Testing & Service	<u>100 points</u>
Total Possible Points	500 points

Extra Credit

Each student may elect independently to read and report on a topic related to A/C & Heating systems from a source other than the course text or the internet. Reputable trade publications, library reference material, magazines, newspaper articles, etc... Are eligible sources. The report must be no less than one page typed and no longer than three pages. You must properly cite your references on a separate page. You may earn up to 50 points per report and you may turn in a maximum of 1 report per semester. (Please check with the instructor as to a suitable topic prior to this assignment)

There are additional Ford and Subaru extra credit options. Ask your instructor.

Course Calendar

Date	Theory	Lab	Chapters
1-16	Policies & Practices	Lab tour and intro	
1-18	ROs & Engine Cooling	ROs & Cooling System	Ch. 7, 8, 9, 13
1-23	Engine Cooling	Cooling & Heating System	Ch. 7, 8, 9, 13
1-25	Engine Cooling	Cooling System & Heating System	Ch. 7, 8, 9, 13
1-30	Engine Cooling	Cooling System & Heating System	Ch. 7, 8, 9, 13
2-1	Engine Cooling	Cooling System & Heating System	Ch. 7, 8, 9, 13
2-6	Engine Cooling	Cooling System & Heating System	Ch. 7, 8, 9, 13
2-8	Test I <i>Cooling System & Lab Safety</i>		

2-13	Electronics review	DVOM application	Ch. 10
2-15	Scan tool PIDs	PIDs for diagnosis	Ch. 6, 11, 12
2-20	Heating Ventilation Diagnosis & Service		Ch. 6, 11, 12
2-22	Heating Ventilation Diagnosis & Service		Ch. 6, 11, 12
2-27	Heating Ventilation Diagnosis & Service		Ch. 6, 11, 12
2-29	Electronic Temperature Controls		Ch. 6, 11, 12
3-5	Electronic Temperature Controls		Ch. 6, 11, 12
3-7	Test II <i>Electrical, Heating & Ventilation Systems</i>		
3-12 & 3-14	Spring Break!!		
3-19	Heat, Temperature and Pressure		Ch. 1
3-21	Heat, Temperature and Pressure		Ch. 1
3-26	Refrigerants and Oils		Ch. 4
3-28	Refrigeration Cycle	Manifold Gauge Testing	Ch. 2
4-2	Refrigeration Cycle	Manifold Gauge Testing	Ch. 2
4-4	Refrigeration Cycle	Manifold Gauge Testing	Ch. 2
4-9	Test III <i>Refrigeration Principles</i>		
4-11	Components and Component Service		Ch. 3, 5, 14
4-16	Components and Component Service		Ch. 3, 5, 14
4-18	Components and Component Service		Ch. 3, 5, 14
4-23	Components and Component Service		Ch. 3, 5, 14
4-25	Components and Component Service		Ch. 3, 5, 14
4-30	Test IV <i>Component Testing & Service</i>		
5-2	Test review/clean up/BBQ?		
5-9	Final Exam 1:00pm – 3:00pm		