

# Syllabus for EDUC 220 – Career and College Foundations

## Course Information

Semester & Year: Fall 2023

Course ID & Section #: EDUC 220, E6794

Instructor's name: Aaron Reiher

Day/Time: Correspondence Course (Estimated time commitment: 5-6 hours per week)

Location: HCCF, Eureka

Number of units: 0 (This is a non-credit course)

## Instructor Contact Information

Office Location: 525 D St., Eureka

Office Hours: by appointment

Phone number: 707-476-4500

Email address: aaron-reiher@redwoods.edu

## Catalog Description

A course providing instruction in the core academic subject areas (Math, Language Arts, Social Sciences, and Science) at the secondary level. The emphasis is on helping students transition successfully to college or a new career. Students may work in a self-paced lab setting where content is individualized and driven by student needs. The focus is on study skills, test-taking strategies, work readiness, and exploration of career and educational pathways.

## Course Student Learning Outcomes

1. Demonstrate proficiency in academic skills at the secondary level based on individualized instructional needs.
2. Demonstrate skills necessary for career and/or college readiness.

## Educational Accessibility & Support

College of the Redwoods is committed to providing reasonable accommodations for qualified students who could benefit from additional educational support and services. You may qualify if you have a physical, mental, sensory, or intellectual condition which causes you to struggle academically, including but not limited to:

- Mental health conditions such as depression, anxiety, PTSD, bipolar disorder, and ADHD
- Common ailments such as arthritis, asthma, diabetes, autoimmune disorders, and diseases
- Temporary impairments such as a broken bone, recovery from significant surgery, or a pregnancy-related disability
- A learning disability (e.g., dyslexia, reading comprehension), intellectual disability, autism, or acquired brain injury
- Vision, hearing, or mobility challenges

Available services include extended test time, quiet testing environments, tutoring, counseling and advising, alternate formats of materials (e.g., audio books, E-texts), assistive technology, on-campus transportation, and more. If you believe you might benefit from disability- or health-related services and accommodations, please contact Disability Services and Programs for Students (DSPS). If you are unsure whether you qualify, please contact DSPS for a consultation: [dsp@redwoods.edu](mailto:dsp@redwoods.edu).

- Eureka: 707-476-4280, Student Services Building, 1st floor
- Del Norte: 707-465-2324, Main Building, near the library
- Klamath-Trinity: 707-476-4280

## Student feedback policy

For coursework that is submitted on-time, the instructor will provide feedback within two weeks of the assignment due date through a correspondence feedback form.

## Evaluation & Grading Policy

Students do not receive letter grades in non-credit courses. Any student who participates in the course will receive a grade of "satisfactory."

## Prerequisites/co-requisites/ recommended preparation

None

## Class participation and Attendance policy

**Participation:** Participation is essential for success in this course. Participation means completing assigned reading and weekly homework assignments.

**Attendance:** Attendance will be based on the completed work you turn in each week. If you adequately completed the written assignments for the week you will receive attendance credit for the week. If you copy another students' answers, neither of you will get credit.

## Class Schedule

This course runs from August 19, 2023 to December 15, 2023

No class the week of November 20

This is a correspondence course, which means you can complete the coursework at whatever time is most convenient for you during the week. I recommend developing a routine of specific days/times each week when you do your coursework.

Expect that you will spend 5-6 hours each week on this class.

You will receive a weekly course packet at the beginning of each week, and the course packet must be turned in by Sunday of each week. You may not get credit for coursework turned-in late.

The instructor reserves the right to modify the course calendar at any time during the course.

## Class Content

We will cover the following course outcomes and concepts:

Course Outcomes:

1. Demonstrate proficiency in academic skills at the secondary level based on individualized instructional needs.
2. Demonstrate skills necessary for career and/or college readiness.

Course Objectives:

1. Survey the pathways to meet educational and/or career goals.
2. Develop work readiness skills.
3. Develop study skills to be ready for college.
4. Review skills required for the basic high school equivalency tests.
5. Increase competency in test-taking skills.

## Emergency Procedures

In an emergency, follow the emergency procedures of the Humboldt County Correctional Facility