



# Syllabus for ESL 220 – English for Reading and Writing I

## Course Information

Semester & Year: Fall 2023

Course ID & Section #: ESL 220, E6600

Instructor's name: Deva Richards

Day/Time of class meetings: Tuesdays and Thursdays 9:30-11:30 a.m., August 22-December 14

Location: 333 6<sup>th</sup> St., Suite B, Eureka

Course units: 0 – This is a non-credit course.

## Instructor Contact Information

Office location: Office of Adult and Community Education, 525 D. St., Eureka

Office hours: per student request

Phone number: Office of Adult and Community Education, (707) 476-4500

Email address: deva-richards@redwoods.edu

## Catalog Description

A course for low-intermediate to high-intermediate ESL students which develops reading and writing skills in English. Students will read for main idea and claim, reason and evidence. Students will pre-write and organize ideas to write about their experiences at the paragraph level. Students will learn strategies for understanding and responding to written English for self-expression.

## Course Student Learning Outcomes *(from course outline of record)*

1. Write thematic paragraphs with consistency in mechanics and punctuation.
2. Use organized writing to communicate something of personal value.
3. Identify the main idea and supporting details in authentic texts.
4. Revise writing for punctuation, verb tense, spelling, and organization.

## Recommended Preparation

ESL 200 or equivalent

## Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or Disability Services and Programs for Students (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1<sup>st</sup> floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103
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If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last-minute arrangements or post-test adjustments usually cannot be accommodated.

## **Student Support**

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Also, Adult Education students (that's you) have their very own academic advisor, Jonathon (Jonny) Maiullo. He works in the office of Adult and Community Education located at 525 D St. in Eureka. The office phone number is (707) 476-4500. If you want to meet with Jonny, call the office of Adult and Community Education to schedule an appointment, or just walk into Jonny's office during normal business hours.

## **Evaluation & Grading Policy**

In this non-credit class, letter grades, ex. A, B, won't be given. Students who participate earn "S" for satisfactory.

## **Required Materials**

Notebook, pencil, and a folder for handouts.

## **Fall 2023 Important Dates**

- *Classes begin: August 19, 2023*
- *No classes: Monday, September 4, Labor Day*
- *No classes: Friday, November 10, Veteran's Day*
- *No classes: November 20-24, Thanksgiving Break*
- *Classes end: December 15, 2023*

## **Academic dishonesty**

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the College Catalog and on the College of the Redwoods website.

## **Disruptive behavior**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, that student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct (AP 5500) is available on the College of the Redwoods website.

## **Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

## Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more, designed for California community college students, faculty and staff are available on the California Community Colleges Health & Wellness website.

Students seeking to request a counseling appointment for academic advising or general counseling can email [counseling@redwoods.edu](mailto:counseling@redwoods.edu) or call (707) 476-4150.

## Emergency Procedures/Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor at <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.' Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the Redwoods Public Safety Page.

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Keep streets and walkways clear for emergency vehicles and personnel

## Student Support Services

The following online resources are available to support your success as a student:

- CR-Online (Comprehensive information for online students)
- Library Articles & Databases
- Canvas help and tutorials
- Online Student Handbook

Counseling helps students in need of professional counseling services such as academic advising and crisis counseling. Email [counseling@redwoods.edu](mailto:counseling@redwoods.edu) or call (707) 476-4150 for an appointment.

The Learning Resource Center includes the following resources for students:

- Academic Support Center for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- Library Services to promote information literacy and provide organized information resources.
- Multicultural & Diversity Center

Special programs are also available for eligible students, including:

- Extended Opportunity Programs & Services (EOPS) provides services to eligible income-disadvantaged students, including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in Eureka or in Del Norte
- The Veteran's Resource Center supports and facilitates academic success for Active-Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.