

# Syllabus

## Intro to Geospatial Concepts

### Course Information

Semester & Year: Fall 2022

Course ID & Section #: FNR-31-E3742

Instructor's name: Madeleine Lopez

Location: AT 107

Day/Time of required meetings: Tuesday/Thursday 6:05- 8:35 pm

Course units: 3.00

### Instructor Contact Information

Office location: AT 123 or \*Online: ZOOM\*

Office hours: Tues. 9- 10 am, Fri. 12- 2pm or by appointment

Phone number: (707) 476-4131

Email address: Madeleine-lopez@redwoods.edu

### Catalog Description

An introduction to geospatial concepts. Students will learn the theory and application of GPS technology, cartography, GIS software, and remote sensing techniques.

### Course Student Learning Outcomes

1. Discuss acquisition and utilization of geospatial data from various sources and integration into geographic information systems.
2. Discuss common geospatial characteristics of maps including projection systems, landmarks and features, scales, and frame of reference.
3. Analyze strengths and weaknesses of global positioning system (GPS) data and discuss basic operational parameters of the various systems in current use.
4. Lab Specific Outcome: Use software to develop maps from data acquired from various sources.

### Required Materials

Textbook title: Geospatial Concepts: The Fundamentals of Geospatial Science

Edition: Second Edition

Author: Nicholas Malloy and Amy Rock

ISBN: 979-8577591878

USB flash drive: minimum of 12 GB storage space, but I recommend a 32 GB flash drive to hold all of your lab information as you go from class computers to your personal computer.

## Technical Requirements

To work from home, you will need reliable internet access (broadband or DSL) and a browser installed on your computer. Should problems with the internet connection arise while working on this course, it is the responsibility of the student to find an alternative internet access point, such as a public library. The **Chrome** browser is the recommended browser for interacting with the course. Note: Cookies and JavaScript must be enabled. Pop-up blockers should be configured to permit new windows from the Geospatial Institute and CR websites. Other browsers, such as Safari, Edge, and Microsoft Explorer are **not recommended** for this course.

If you do not have a personal computer, please refer to the College of the redwoods online support page. Additionally, if your computer is not compatible with the GIS software there is potential virtual lab access. I will announce how to access the virtual lab for those students who require it. The virtual lab has limited space and will be reserved for students who do not have access to a personal computer that is capable of handling course software and materials. ***If you think that you may need access to the CR virtual lab, please contact me during the first week of the course.***

Students working from personal computers that do not need the CR virtual lab are encouraged to install or have access to the following software:

- **ArcGIS Desktop Student Edition** (ArcGIS student licenses are available for all students currently enrolled in a geospatial class.) YOU MUST EMAIL THE INSTRUCTOR OF THE COURSE WITHIN THE FIRST WEEK OF CLASS TO RECEIVE YOUR PERSONAL ACTIVATION CODE. This is extremely important because currently CR has an extremely limited virtual lab, and students will need to run the ArcGIS software from their personal computers to be able to participate in this course. IT IS REQUIRED.
- **7-Zip** ([7-Zip \(Links to an external site.\)](#)) is a free, open-source file compression/decompression utility) [Installing 7zip on Windows 10 \(Links to an external site.\)](#)
- [Microsoft Office \(Links to an external site.\)](#)
- [Adobe Acrobat Reader \(Links to an external site.\)](#)
- [Zoom \(Links to an external site.\)](#)

Additional requirements if you are using your own computer:

<b>Operating System</b>	Windows 7, Windows 8/8.1, 10 or higher
<b>Processor</b>	2 GHz or higher
<b>Memory</b>	8 GB of RAM
<b>Graphics Card</b>	NVIDIA or AMD is required to work properly with some of the ESRI ArcGIS extensions.
<b>Hard Drive Space</b>	60GB free disk space



<b>Plug-ins</b>	<a href="#">Adobe Reader [Download from Adobe]</a>
<b>Additional Software</b>	Java 1.7 or later ( <a href="https://java.com/en/download/">https://java.com/en/download/</a> ), <a href="#">Adobe Acrobat Reader</a>
<b>Speakers</b>	Required (or headphones)
<b>Monitor</b>	Capable of at least 1024 x 768 resolution

### Accessing the Software

Access to software is the responsibility of individual students. If you will be working in the field, or other environment with intermittent internet access, please contact me about other methods for acquiring the requisite course software.

### Computers on Campus

Due to the need for social distancing and safety, lab policies and access have changed. Things may shift throughout the semester, so please be sure to check announcements on the canvas course page for updates. There is potential virtual lab access, and I will announce how to access the virtual lab for those students who require it. The virtual lab has limited space and will be reserved for students who do not have access to a personal computer that is capable of handling course software and materials. If you think that you may need access to the CR virtual lab, please contact me during the first week of the course.

### Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1<sup>st</sup> floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

### Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

## Evaluation & Grading Policy

### Grading

Type	Percentage of final grade
Lab assignments	40%
Discussions	10%
Exams/Final Project	20%
Quizzes	20%
Participation/Professionalism	10%
<b>Grand total</b>	<b>100%</b>

### Grading Scheme

A: 94-100, A-: 90-<94, B+: 87-<90, B: 84-<87, B-: 80-<84, C+: 77-<80, C: 70-<77, D: 60-<70, F: <60

**Late/missing work policy:** Assignments and quizzes are to be completed and turned in by the date indicated. Please plan ahead, as late assignments will be penalized and lose 5% for each day they are late. If a serious and compelling issue should arise and prevent you from turning in the assignment on time (e.g. death in the family, hospitalization), please contact me in advance and we will work out an alternative plan. Please see me immediately if something in the foreseeable future is approaching as well. My goal is to help every student effectively learn and grow in this course, as such, I will remain open and flexible.

**Drop Policy:** You may be dropped from the class if you miss 3 or more weeks of class participation, discussion, assignments or labs prior to the end of week 10.

**Academic Dishonesty:** All assignments must be completed individually and should represent your own effort and understanding. Instances where it is clear that work has been shared and copied, or otherwise derived from other's work, will result in both students receiving a clear warning and a zero on the assignment. A second instance will result in failure of the class and reported to the University.



## Other information:

**Course Format:** Each week we will review concepts and labs from the required text. You will typically have a module quiz, a discussion (in class or online), and a lab assignment due each week. Please be sure to check the Canvas Modules for the most current due dates.

**Emails:** Please reach out whenever you have questions, get stuck, or need to communicate with me directly. When sending an email, please be sure to **label the Subject line as “FNR 31 \_additional info\_”** to ensure your email gets flagged.

## Admissions deadlines & enrollment policies

Fall 2022 Dates

- *Classes begin: 8/22/22*
- *Last day to add a class: 8/26/22*
- *Last day to drop without a W and receive a refund: 9/02/22*
- *Labor Day Holiday (all campuses closed): 09/05/22*
- *Census date: 9/06/22 or 20% into class duration*
- *Last day to petition to file P/NP option: 9/16/22*
- *Last day to petition to graduate or apply for certificate: 10/27/22*
- *Last day for student-initiated W (no refund): 10/28/22*
- *Last day for faculty-initiated W (no refund): 10/28/22*
- *Veteran’s Day (all campuses closed): 11/11/22*
- *Fall Break (no classes): 11/21/22 – 11/25/22*
- *Thanksgiving Holiday (all campuses closed): 11/23/22 – 11/25/22*
- *Final examinations: 12/10/22 – 12/16/22*
- *Semester ends: 12/16/22*
- *Grades available for transcript release: approximately 01/06/22*

## Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student’s status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor’s



directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

## **Setting Your Preferred Name in Canvas**

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

## **Canvas Information**

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.

Log into Canvas at <https://redwoods.instructure.com>

Password is your 8 digit birth date

For tech help, email [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160

Canvas Help for students: <https://webapps.redwoods.edu/tutorial/>

Canvas online orientation workshop: [Canvas Student Orientation Course \(instructure.com\)](#)

## **Community College Student Health and Wellness**

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email [counseling@redwoods.edu](mailto:counseling@redwoods.edu).

## **Emergency procedures / Everbridge**



College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones.

Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus unless it has been deemed safe by the campus authorities.

## **Eureka Campus Emergency Procedures**

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

## **Student Support Services**

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students



- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821