

## Course Information

Semester & Year: Spring 2024

Course ID & Section #: FNR88-E6951

Instructor's name: Dennis Houghton

Day/Time of required meetings: 10:05am to 2:30pm

Location: AT127

Course units: 2 units

## Instructor Contact Information

Office location: On-line

Phone number: 707-601-4714

Email address: dennis-houghton@redwoods.edu

## Catalog Description

An introduction to the principles of sustainable trails that touches on each aspect of trail maintenance to assess trail needs, prescribe maintenance solutions, and execute basic trail maintenance. This course provides a broad overview of the different types of trails, surfaces, locations, user types, difficulty levels, and experiences. Students will understand the general goals of trail design principles. No prior experience in trail building is needed. Includes coordinated lab experience.

## Course Student Learning Outcomes *from course outline of record*

1. Apply knowledge of trail construction and maintenance to make informed decisions about their personal lives, career or educational choices, and the communities in which they live.
2. Acquire, articulate, create and convey knowledge and understanding on the subject of trail construction and maintenance using a variety of methods of communication.
3. Identify and examine field examples of concepts explored in coursework and their implications for the study of trail construction and maintenance.

## Prerequisites/co-requisites/ recommended preparation

None

## Textbooks

**CA State Parks Trails Handbook** [https://www.parks.ca.gov/?page\\_id=29674](https://www.parks.ca.gov/?page_id=29674)

Recommended: **Natural Surface Trails by Design** by Troy Scott Parker ISBN: 0-9755872-0-X

## Evaluation & Grading Policy

Evaluation for this course is based on your performance of the following assignments:

Attendance and Active Participation (14) – 50 point per week = 700 points

Weekly Reflection writeup (10) – 25 points per week = 250 points

**Total Points = 950 points**

Grades will be posted to Canvas in a timely manner after an assignment is completed.

Semester grades will be based on the percentage of the total possible points earned over the semester.

Letter grades will be broken down as follows:

90-100% = A

80-89% = B

70-79% = C

60-69% = D

Below 60% = F

#### **Active Participation:**

Assessment of trail building terminology, principles and construction techniques will be conducted informally in the field during the lab period.

**One missed class period** can be made up by participating in a volunteer workday (4 hours for missed class period) sponsored by the Humboldt Trails Stewards. **Contact your instructor for more information.**

**If you miss more than two class periods, you may be dropped from the class.**

#### **Weekly Reflection assignment:**

Each week you are responsible for completing a Weekly reflection by following the Weekly reflection template on Canvas. Write-ups can be uploaded to Canvas and are due the following Thursday at 11:59pm. No late assignments will be accepted, and you will receive zero points for that week. These Weekly reflections give you a chance to reflect on your experience and demonstrate what you have gained by participating in the learning activity. Each Weekly reflection is worth 25 points and is graded based on the following rubric:

| <b>Criteria</b>               | <b>Meets Expectation</b>   | <b>Needs Improvement</b>  | <b>Does Not Meet Expectations</b>   |
|-------------------------------|--|---|---|
| <b>Content</b><br>20 points   | <b>20 points</b><br>Clearly and thoughtfully responds to the lec/lab prompts with sufficient detail and explanation. | <b>15 points</b><br>Responds to the lec/lab prompts but responses lack adequate detail and/or clear explanations. | <b>10 points</b><br>Responses do not adequately address the prompt. Responses severely lack detail and explanation. |
| <b>Timeliness</b><br>5 points | <b>5 points</b><br>Assignment was turned in by the required due date (Thursday by 11:59pm).                          |   |   |

## **Educational Accessibility & Support**

College of the Redwoods is committed to providing reasonable accommodations for qualified students who could benefit from additional educational support and services. You may qualify if you have a physical, mental, sensory, or intellectual condition which causes you to struggle academically, including but not limited to:

- Mental health conditions such as depression, anxiety, PTSD, bipolar disorder, and ADHD
- Common ailments such as arthritis, asthma, diabetes, autoimmune disorders, and diseases
- Temporary impairments such as a broken bone, recovery from significant surgery, or a pregnancy-related disability

- A learning disability (e.g., dyslexia, reading comprehension), intellectual disability, autism, or acquired brain injury
- Vision, hearing, or mobility challenges

Available services include extended test time, quiet testing environments, tutoring, counseling and advising, alternate formats of materials (e.g., audio books, E-texts), assistive technology, on-campus transportation, and more. If you believe you might benefit from disability- or health-related services and accommodations, please contact [Disability Services and Programs for Students \(DSPS\)](#). If you are unsure whether you qualify, please contact DSPS for a consultation: [dsp@redwoods.edu](mailto:dsp@redwoods.edu).

- Eureka: 707-476-4280, Student Services Building, 1st floor
- Del Norte: 707-465-2324, Main Building, near the library
- Klamath-Trinity: 707-476-4280

*\*Other verbiage you can include if you want:*

## Student Support Services

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)
- [Online Tutoring Resources](#)

To learn more about the resources available to you, click on a title bar below, or click the down arrow to expand them all.

Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

## Community College Student Health and Wellness

If you are in distress or are with someone at risk right now, call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255) or TEXT 741-741

### Timely Care

When you're feeling under the weather physically or distressed mentally, you can find the help you're looking for in just a few quick taps. Students can schedule an appointment anytime via phone, video, and chat. [Visit TimelyCARE here](#)

### Mental Health Counseling

Students should text, email, or fax Shawna Bell directly for scheduling and/or services.

Contact info

Text: 707-496-2856

Email: [shawnabmft@gmail.com](mailto:shawnabmft@gmail.com)

Fax: 707-237-2318 (voicemail can be left via fax)

### Wellness Central

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Wellness Central](#).

## Counseling

[Counseling & Advising](#) can assist students in need of academic advising and professional counseling services. Visit the Welcome Center in the lower level of the student services building Monday –Friday 9am – 4pm (during the semester, summer hours may vary).

## Basic Needs Center

[The Basic Needs Center](#) provides for the health and safety of students by providing access to healthy food, financial resources, and referrals to safe and secure housing. Students can submit a request for services and information [here](#).

Contact info

Phone: 707-476-4153

Email: [the-grove@redwoods.edu](mailto:the-grove@redwoods.edu)

## Learning Resource Center

Learning Resource Center includes the following resources for students

- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)
- [Academic Support Center](#) – offers tutoring and test proctoring for CR students.
- [Student Tech Help](#) – provides students with assistance around a variety of tech problems.

## EOPS

[Extended Opportunity Programs & Services \(EOPS\)](#)[Links to an external site.](#) provides services to eligible income disadvantaged students including: textbook awards, grants, career academic and personal counseling, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

## TRiO Student Success Program

The TRiO Student Support Services Program provides eligible students with a variety of services including academic advising, career assessments, assistance with transfer, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#).

## Veterans Resource Center

The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.

## CalWORKS

CalWORKs – California Work Opportunity & Responsibility to Kids (CalWORKs). Provides supportive services to student parents with children under the age of 18, who are receiving cash assistance (TANF benefits), to become self-sufficient. Services include: transportation assistance, basic student supplies,

tutoring, priority registration, laptop and calculator loans, career, academic, and personal counseling, and more!

## Spring 2024 Dates

|             |   |
|-------------|---|
| January 12  | Last day to register for classes (day before the first class meeting) |
| January 13  | Classes begin   |
| January 15  | Martin Luther King, Jr.'s Birthday Holiday (District-wide closure)    |
| January 19  | Last day to add a class   |
| January 26  | Last day to drop without a "W" and receive a refund                   |
| January 29  | Census Date (20% of class)  |
| February 16 | Lincoln's Birthday Holiday (District-wide closure)                    |
| February 19 | President's Day Holiday (District-wide closure)                       |
| March 7     | Last day to petition to graduate                                      |
| March 29    | Last day for student initiated withdrawal (62.5% of class)            |
| March 29    | Last day for faculty initiated withdrawal (62.5% of class)            |
| March 11-16 | Spring break (no classes)   |
| April 1     | District-wide closure (Cesar Chavez Day) .                            |
| May 4-10    | Final Examinations  |
| May 10      | Last day to file for P/NP Option                                      |
| May 10      | Semester Ends   |
| May 17      | Grades due  |
| May 24      | Grades available  |

## Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## AI Use Class Policy

There is no official CR policy on AI use. It is up to the instructor how they would like to address AI use in their courses.

## Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

## Canvas Information

Log into Canvas at [My CR Portal](#)

For help logging in to Canvas, visit [My CR Portal](#).

For help with Canvas once you're logged in, click on the Help icon on the left menu.

For tech help, email [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160

Canvas online orientation workshop: [Canvas Student Orientation Course \(instructure.com\)](#)

## Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

## Emergency Procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into [WebAdvisor](#) and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the [Redwoods Public Safety](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

To learn more about campus-specific Emergency Procedures, click on a title bar below, or click the down arrow to expand them all.

## Del Norte Campus Emergency Procedures

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the [Redwoods Public Safety](#).

## Klamath-Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, KlamathTrinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

In the event of an emergency, communication shall be the responsibility of the district employees on scene:

1. Dial 911, to notify local agency support such as law enforcement or fire services.
2. If safe to do so, notify key administrators, departments, and personnel.
3. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
4. Contact 530-625-4821 to notify of situation.
5. Contact Hoopa Tribal Education Administration office 530-625-4413
6. Notify Public Safety 707-476-4111.

In the even of an emergency, the responsible district employee on the scene will:

1. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
2. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
3. Close all window curtains.
4. Get all inside to safe location Kitchen area is best internal location.
5. If a police officer or higher official arrives, they will assume command.
6. Wait until notice of all is clear before unlocking doors.
7. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
8. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes

