



## Syllabus for NURS 4 – Nursing Science and Practice IV

Spring 2023

## **Content**

### Page 2:

- Course Information
- Instructor Contact Info

### Page 3:

- Catalog Description
- Course Student Learning Outcomes
- Prerequisites
- Accessibility

### Page 4:

- Student Support
- Evaluation/Grading Policy

### Page 5:

- Grading Scale
- Admission Deadlines and enrollment policies
- Academic Dishonesty

### Page 6:

- Disruptive Behavior
- Inclusive Language
- Setting Preferred name in Canvas
- Canvas Information
- Community College Student Health & Wellness

### Page 7:

- Emergency Procedures (Eureka, Del Norte, Klamath)

### Page 8:

- Emergency Procedures continued
- Student Support Services

### Page 9:

- Teaching Methodologies: Concept Based Learning, ATI, Portfolio

### Page 10:

- ATI Testing

### Page 11

- Portfolio Assignments
- Skills lab referrals, Statement of Concern, Skills lab referrals

## Course Information

- Semester & Year: Spring 2023
- Course ID & Section #: NURS-4-E-4937 & NURS-4-E-4936
- Instructor's name: Caroline Haug & Sally Urban
- Day/Time of required meetings: Wednesday's 08:30AM - 11:00AM Lecture and 12:00 – 2:30 pm  
01/18/2023-05/10/2023
- **In-person:** Location AT 103&104
- Number of proctored exams: Quizzes (6), Midterm (1), Final (1), ATI Exam (2)
- Course units: 10 units

## Instructor Contact Information

Sally Urban

\*Online: Via Canvas message, discussion board, office hours 0800 via Zoom Wednesdays and by appt.

Phone number: Office 707-476 -4247; Cell 599-1182

Email address: [sally-urban@redwoods.edu](mailto:sally-urban@redwoods.edu)

Caroline Haug

\*Online: Via Canvas message, office hours 0800 via Zoom Wednesdays and by appointment, phone message text or call

Phone number: 707-845-4204

Email address: [caroline-haug@redwoods.edu](mailto:caroline-haug@redwoods.edu)

## Catalog Description

Care of adult and older adult patients with complex medical/surgical health problems, as well as patients with acute and chronic health alterations living in the community. Exploration and implementation of leadership and management roles. Concepts of clotting, intracranial regulation, infection, inflammation, immunity, leadership, collaboration, health policy, healthcare quality, ethical-legal, clinical judgment are integrated.

## Course Student Learning Outcomes *(from course outline of record)*

1. Demonstrate clinical judgment and reasoning when providing holistic evidence-based care that integrates knowledge of pharmacology and pathophysiology for adults and older adults experiencing complex alterations in health in a variety of settings.
2. Collaborate with members of the inter professional health care team while acting as a patient advocate in leading the provision of safe, quality care for adult and older adult patients with complex health alterations in a variety of settings.
3. Appraise the use of health information systems and patient care technologies that allow for the provision of a safe environment and promote coordination of quality care for patients across the healthcare settings.
4. Use organizational, time management, priority-setting and decision-making skills in the provision of care to patients with complex health alterations in a variety of settings.
5. Analyze strategies that provide a safe environment for patients, self, and others while supporting quality improvement initiatives.
6. Promote ethical, legal, and professional standards in the provision of care to adults and older adult patients with complex health alterations in a variety of settings.
7. Evaluate the nurse's role in supporting a patient's psychosocial and physiologic needs: infection, inflammation, immunity, intracranial regulation, clotting.
8. Analyze the impact that the microsystem and macrosystem, including health policy, leadership, and the Nurse Practice Act, have on patient care and the profession of nursing.

## Prerequisites/co-requisites/ recommended preparation

Prerequisites: NURS 3

- No co-requisites.
- Preparation: Students are required to have computer access to access Canvas, maintain CR e-mail; ability to post papers online; able to access ATI testing for practice and proctored exams and access to 1 year subscription to SafeMedicate (<https://www.safemedicate.com/>).

## Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1<sup>st</sup> floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

During COVID19—DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

## Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

## Evaluation & Grading Policy

### Assignments and Formative and Summative Evaluation

Quizzes, examinations, and other assignments allow both student and faculty to evaluate learning and assist nursing students in preparing for NCLEX. Quizzes (formative evaluation) cover a relatively small amount of material and are not cumulative. The midterm (summative evaluation) assesses student's knowledge of the first half of the term. The final exam (summative evaluation) assesses the student's knowledge of the second half of the term.

### Preliminary and Cumulative (Final) Grade

There are two components to the determination of your final course grade:

Preliminary Academic Grade & Cumulative Academic Course Grade.

- *Preliminary Academic Grade:* The quiz average (with the lowest quiz score dropped), midterm, ATI proctored exam & remediation, and final examination are combined and the % score computed. **You must have a 75% Preliminary Academic grade in order to pass the course and to progress within the nursing program.**
- *Cumulative academic course grade* will include Portfolio Assignment.
- *Clinical and Math skills testing are Pass/Fail. Failure in one of these areas will result in failure in the course.*

### Course Assignments and Grading

To demonstrate mastery of course objectives, students will accomplish a variety of assignments.

#### Assignments

#### % Of Course Grade

##### **Formative**

Quizzes (6) 20 points each	25%
ATI Testing and remediation	10% (5% Pharmacology & 5% Medical-Surgical)

##### **Summative**

Midterm Exam: 50 points	30%
Final Exam: 50 points	30%
CTA/Portfolio	5%

## **Grading Scale:**

A grade of "C" or better is required for progression and completion in the ADN program. A minimal average of seventy- five (75) percent is required for a passing grade of "C." In the ADN program, the following letter grade symbols and GPA will be awarded for the attainment of the following numerical grade:

Grade Symbol	Course Grade (%)	Clinical Component	GPA	Definition
A	95 – 100	Pass	4.0	Excellent
A-	90 – 94	Pass	3.7	Excellent
B+	87 – 89	Pass	3.3	Good
B	84 – 86	Pass	3.0	Good
B-	81 – 83	Pass	2.7	Good
C+	78 – 80	Pass	2.3	Satisfactory
C	75 – 77	Pass	2.0	Satisfactory
D	65 – 74	Pass	1.0	Poor. No progression
F	< 65 or clinical failure		0.0	Fail. No progression
I	---		---	Incomplete (see C/R Catalog)
W	---		---	Official Withdrawal

***Students' scores for all assignments in this course will be posted on CANVAS.***

Should include info such as final grade calculations, rubrics, late assignment policy, and other grading practices]

## **Admissions deadlines & enrollment policies**

- Semester Begins 01/14/23
- Last Day to Register for Classes\* 01/13/23 Day before the first class meeting
- Last Day to Add a Class\*\* 01/20/23 Friday of the 1st week of the class
- Last Day to Drop w/out a "W" & Receive a Refund (Student Services Fees are NOT Refunded) 01/27/23 Business Day before.
- Census Date 01/30/23
- Last Day to File P/NP Option 02/10/23
- ***Last Day to Petition to Graduate & Petition for Certificate 03/02/23 First Thursday in March***
- Last Day for Student Initiated Withdrawal (No Refund) 03/31/23
- Last Day for Faculty Initiated Withdrawal (No Refund) 03/31/23
- Final Examinations 05/06/22 – 05/12/23 Last Day of Class
- Semester Ends 05/12/23
- Grades Due (Instructor Enters via WebAdvisor) 05/19/23 One Week after Class Ends
- Grades Available for Transcript Release (Approximate) 05/26/23 Viewable on WebAdvisor Day After Instructor Enters Grade

## **Holidays**

01/16/23 Martin Luther King's Birthday (All Campuses Closed)

02/17/23 Lincoln's Birthday (All Campuses Closed)

02/20/23 President's Day (All Campuses Closed)

03/13/23 – 03/18/23 Spring Break (No Classes)

## **Academic dishonesty**

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases,

where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Disruptive behavior**

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

## **Setting Your Preferred Name in Canvas**

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

## **Canvas Information**

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.

Log into Canvas at <https://redwoods.instructure.com>

Password is your 8 digit birth date

For tech help, email [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160

[Canvas Help for students: https://www.redwoods.edu/online/Home/Student-Resources/Canvas-Resources](#)

Canvas online orientation workshop: <https://redwoods.instructure.com/courses/6781>

## **Community College Student Health and Wellness**

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email [counseling@redwoods.edu](mailto:counseling@redwoods.edu).

## Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones.

Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

### Del Norte Campus Emergency Procedures

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the [Redwoods Public Safety Page](#).

### Eureka Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [Redwoods Public Safety Page](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.
4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.



## Klamath Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

1. In the event of an emergency, communication shall be the responsibility of the district employees on scene.
  - a. Dial 911, to notify local agency support such as law enforcement or fire services.
  - b. If safe to do so, notify key administrators, departments, and personnel.
  - c. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
  - d. Contact Jolene Gates 530-625-4821 to notify of situation.
  - e. Contact Hoopa Tribal Education Administration office 530-625-4413
  - f. Notify Public Safety 707-476-4111.
2. In the event of an emergency, the responsible district employee on scene will:
  - a. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
  - b. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
  - c. Close all window curtains.
  - d. Get all inside to safe location Kitchen area is best internal location.
  - e. If a police officer or higher official arrives, they will assume command.
  - f. Wait until notice of all is clear before unlocking doors.
  - g. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
  - h. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes)

## Student Support Services

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- [Academic Support Center](#) for instructional support, tutoring, learning resources, and proctored exams. Includes the Math Lab & Drop-in Writing Center
- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

## Teaching/Learning Methodology

Active involvement in the learning process is essential. Instructors serve as facilitators of learning and engage students in a variety of activities to promote the acquisition of professional nursing competence and values. Preparing for class by viewing assigned course learning materials is essential to achieving subject matter mastery. Class lectures using power point are brief, more emphasis is placed on student driven learning activities that involve application of weekly concepts into clinical knowledge and nursing skills. This provides a more “hands on” approach to learning that improves comprehension and retention of knowledge. Each member of the class, student and instructor alike are responsible for creating an effective and enjoyable learning environment.

### Preparation for Class

1. Readings as assigned on Weekly Concept Lesson Plans
2. View assigned ATI, YouTube videos
3. Research identified topics
4. Read through end of chapter comments and answer end of chapter questions
5. e-Learning Activities (optional): Student Resources at [EVOLVE.ELSEVIER.COM](http://EVOLVE.ELSEVIER.COM)

### Learning Management System via CANVAS

Learning activities, class handouts, announcements and or other activities specific to NURS III will be posted within the course site accessed through CANVAS. The primary method for communicating via email between the instructor and student is through the NURS III course site messaging feature.

### Concept Learning Activities (CLA)

Preparation for certain concept learning activities in the classroom will be posted in the Concept Learning Plan. Students are expected to prepare for active in-class participation and will be evaluated for in-class activities by completion of in- class assignments and/or peer evaluation

### Assessment Technologies Institute (ATI)

Content Mastery Series is being used by College of the Redwoods Nursing Programs to assist students with academic performance and preparation for NCLEX testing after graduation. The ATI Mental Health Exam will be taken during week 15. Reading assignments from the ATI text have been included in the lecture outline

## ATI Testing

Assessment Technologies Institute (ATI) Content Mastery Series is being used by College of the Redwoods Nursing Programs to assist students in preparing for NCLEX testing after graduation.

- Quizzes will be managed through ATI – all students are required to test in-person or in a designated Testing Center only by special arrangements to be made prior to test/exam with Faculty.
- Students must take both ATI Practice Assessment tests associated with the exam to sit for the ATI Proctored Assessment exam. Students will remediate the exam for which they achieved the highest score. Your ATI Practice Exams and remediation will open 2-3 weeks before the Proctored Assessment.
- The Remediation Review must be completed and submitted no later than 1800 the day before the proctored ATI exam. If practice assessments and remediation are not complete by 1800 the day before the exam, the student will not be permitted to sit for the exam and will receive zero (0) points for Proficiency Level and Remediation.
- The proctored exams are mandatory and will be combined according to course weighting to determine your final course grade. The total combined points of practice test, remediation, and final exam score for each examination will comprise 10% of the course grade.

### Point Scale for ATI Examinations

Each exam is worth 5% of the course grade

Online Practice Tests	Remediation	Proficiency Level on ATI Proctored Assessments	Points Awarded for Achievement of Proficiency Level	Total Points out of 10
2	2	Proficiency Level 3	6	10
		Proficiency Level 2	5	9
		Proficiency Level 1	3.5	7.5
		Below Level 1	2	6

## Portfolio Assignments

5% of the weighted grade for Portfolio assignment completion includes 2 sections:

- 5 % weighted grade on the student Portfolio assignment includes a purposeful collection of materials which communicates – to you, your faculty, and future employers - your nursing practice development. Your portfolio will include Documentation of Professional Development and Accomplishments, Application of course content to clinical experiences and attainment of program learning outcomes.
- Assignments will be submitted electronically through Canvas on scheduled due date.
- Five (5) points will be deducted from the Portfolio Assignment grade for every business day the paper is late.
- Any assignment submitted after midnight on the due date is considered late.
- No re-writes will be afforded to substandard Portfolio Assignments.
- If the Portfolio Learning Assignment is not submitted at all the student receives an incomplete grade for the assignment and a Statement of Concern.

**Skills Lab Referral (SLR).** Please see specific instructions and SLR form in the Department of Nursing and Health

Occupations Nursing Programs Handbook 2022/23

<https://www.redwoods.edu/cte/health-occupations/rn>

**Statement of Concern (SOC).** Please see specific instructions and SOC form in the Department of Nursing and Health

Occupations Nursing Programs Handbook 2022/23

**Faculty-Student Conference.** Please see specific instructions and form in the Department of Nursing and Health

Occupations Nursing Programs Handbook 2022/23