



Syllabus for soc1 online (class)

Course Information

Semester & Year: sp23

Course ID & Section #: v4844 intro to soc

Instructor's name: d maher

Course units: 3

Instructor Contact Information

HI123 M @ 9a; Online T @ 9a

Phone number: 4764539

Email address: dana-maher@redwood.edu

Catalog Description

Introduction to the discipline of sociology including major theories, concepts and methods. Topics include: sociological imagination, social structure and interaction, culture, social groups and organizations, and social institutions. Also includes inquiry into social inequalities such as race/class/gender/global stratification.

Course Student Learning Outcomes *(from course outline of record)*

1. Employ a sociological perspective to critically evaluate a social issue.
2. Explain the relationship between socialization and culture.
3. Use sociological concepts to evaluate complex ideas.

Prerequisites/co-requisites/ recommended preparation

English 1A recommended

Accessibility

College of the Redwoods is committed to making reasonable accommodations for qualified students with disabilities. If you have a disability or believe you might benefit from disability-related services and accommodations, please contact your instructor or [Disability Services and Programs for Students](#) (DSPS). Students may make requests for alternative media by contacting DSPS based on their campus location:

- Eureka: 707-476-4280, student services building, 1st floor
- Del Norte: 707-465-2324, main building near library
- Klamath-Trinity: 530-625-4821 Ext 103

If you are taking online classes DSPS will email approved accommodations for distance education classes to your instructor. In the case of face-to-face instruction, please present your written accommodation request to your instructor at least one week before the needed accommodation so that necessary arrangements can be made. Last minute arrangements or post-test adjustments usually cannot be accommodated.

Required Textbooks

The Real World: An Introduction to Sociology 8th edition (with inquizitive) by Ferris and Stein Publisher: Norton

Here is a [link to the publisher so you can view purchasing and format options.](#)[Links to an external site.](#)

- [Inquizitive access is required](#) [Links to an external site.](#) & can be purchased separately from the book. There is a short free trial of inquizitive available to help you jump start your studies @ the start of a term.
- Ecopy, loose-leaf paper, or bound hard copy are all fine for studies related to our class (ecopy is recommended in addition to whatever your personal learning preferences are)

Hand to Mouth: Living in Bootstrap America By Tirado

Distributor: [penguin house](#) [Links to an external site.](#) (University of Berkeley Press)

ISBN 9780425277973

Any edition or format works fine (audio book, e-copy, used book, amazon, etc)

Heads up: there are audio copies available (it's a bit over 5 hours of audio time; you're welcome to access this book through audio if you're prepared to engage a solid note taking process from audio books. Citation is required for written assignments; this means noting time stamps when utilizing audio copy. Many students prefer having 2 copies in different formats, so they can easily listen to the book while taking notes on paper or e-reader copies).

Student Support

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

Commitment: This class employs a reading and critical thinking intensive course model.

In any of my 16 week courses, you can expect to spend about 7 to 11 hours per week every week concentrating on activities for Sociology. In an online course, you can expect to spend *at least* this much time. In a shorter summer session intensive or late

start class you can anticipate spending *at least double* this amount of time on half or more of the term's weeks.

For students working on basic study skills, *even more time* may be needed to work on personal academic skills such as reading retention, note taking, exam or quiz prep approaches, information management & large assignment self-pacing.

Each week of an online sociology class involves

1. reading or studying of course texts,
2. engagement with online lecture material in the form of videos and content pages,
3. participation in online activities such as quizzes, interactive learning modules & colleague discussion boards &
4. self-directed work on assignments such as essays or sustained projects.

Necessary Computer Skills

Online classes require computer skills. It is your responsibility to meet technological skill levels required for and technological challenges associated with your success in this class.

Skills needed for this class include ability to:

- navigate course websites;
- locate, open, download, create, edit, save, and attach files for submission online;
- comfortably use a word processor;
- save files in Microsoft Word (.docx files), or word processing program –AND- convert files to portable files (.pdf). Assignments will be due as pdfs through the online learning management system.
- ability to create, upload, and view video files

Computer Requirements

Internet Access

You must have **reliable access to the internet to succeed** in this class. Broadband, cable, or satellite internet access is recommended; this course involves multi-media content. Anticipate power outages and internet access delays by planning ahead to submit assignments early; deadlines for this course are your responsibility to meet. It is unlikely

that quizzes or content will be re-opened for access (if, for example, a quiz taken on a weekend results in a missed attempt due to internet access issues.

Computers

Personal computers work better for accessing multimedia content, formatting, and turning in assignments. Although helpful for quick access to communication or specific items, tablets, pads, or telephones are not recommended for primary computing use with this course. Most computers are adequate for this course although, should something happen to your computer during this class, it is a good idea to have a back-up plan in place.

Technology Support

Although you are invited to send me a message to let me know you are working on a tech issue associated with our course, **I am not able to assist you with most tech issues.** Plan to access tech support through other avenues. College of the Redwoods does offer student assistance.

Before contacting Technical Support please visit the [Online Support Page](#). [Links to an external site.](#) For **password issues with Canvas, Web Advisor or your mycr.redwoods.edu email**, contact [Technical Support](#) or call 707-476- 4160 or 800-641-0400 ext. 4160 between 8:00 A.M. and 4:00 P.M., Monday through Friday.

For issues with **The Real World or inquizitives**, contact the Norton student help support team directly.

Regular Effective Contact and Substantive Interaction

Anticipate **weekly announcements** from me at the beginning of each week this term. Each announcement

- reminds you about our major course tasks for the week,
- provides any necessary course updates, and
- contains general feedback notes related to what I am observing about our class work, routine, or schedule.

We connect most weeks through mini-video lectures posted to canvas modules. These videos are where I guide you through material contained in our readings, offer additional

insight regarding key course concepts, share ideas, and provide overviews of or additional guidance for our class assignments.

Evaluation & Grading Policy

Grading

Point system (total possible points = 1000). No curve.

The Real World Chapter & Video/Activity Quizzes: worth 300 points (or 30% of the total).

- Each Real World chapter has an associated quiz available through the canvas class modules. Occasional videos and small class activities have short quizzes available through the modules as well.
- Quizzes are multiple choice & occasional short answer style questions
- Complete chapter quizzes only after participation in all module content related to a given textbook chapter.
- Additional chapter content questions & content video quizzes are how extra credit for our class is built into this area of the class structure.

Final Assignment worth 100 points (or 10% of the total)

- This is a mandatory final culmination essay which integrates the Sociological Imagination (a major course concept) with “Hand to Mouth” (a major course reading) & content concepts from The Real World.
- This assignment posts to canvas & will take you many weeks to complete. Do not wait to start this assignment once it becomes available; begin as soon as you gain access to it.
- This assignment is due as a pdf attachment submitted through the canvas assignment portal.
- Failure to submit this essay may result in a 50 pt grade penalty (to be factored into your grade at the end of the term). Better to turn something in for review than to skip this one!
 - You are encouraged to create a comprehensive outline for your essay & to write from your outline.

- You are encouraged to seek writing support through the CR writing support services for this essay (bring the assignment to them for help writing an outline, bring a draft for review support, etc).
- If you need support accessing writing support or tutoring, contact your instructor directly through canvas messages

Class Colleague Course & Assignment Preparation

Discussions worth 100 points (or 10% of the total)

- Discussion boards post as links through the modules on our class canvas site;
- These are scheduled to occur a handful of times this term (they do not occur on all weeks);
- Discussion boards are intended to create interactive connection between class colleagues, to help learners notice areas of personal success and challenge related to course material or specific assignments, and to prepare each student to identify questions to take back to their instructor for direct learning support;
- When assigned, **these involve two due dates in a week**. A substantive authored response to a prompt is due by **Mondays @ 11:59**; subsequent colleague engagement posts are due by **Fridays @ 11:59p**

Inquizitive: worth 300 points (or 30% of the total)

- These are Norton textbook “The Real World: An Introduction to Sociology” video game style interactive assignments meant to reinforce textbook chapter instructional content. Think of these as a study tool.
For each Real World textbook chapter we cover this term, you are assigned to complete the InquiZitive activity. There are also “familiarity” with InquiZitive activities to complete prior to beginning your work with this textbook.
- InquiZitive activities are graded for completion. Your instructor will manually transpose completion from the Norton website into our class canvas grade book at several junctures this term (grading is not managed instantaneously/ no LMS integration is used for this class).
- You can “work ahead” with these. Each inquizitive is due prior to your taking of its correlating canvas chap[ter quiz
- The amount of time each chapter’s activity will take is determined by your familiarity with the content.
 - Inquizitives should be engaged **after reading a text chapter**,

- after participating in module content, and
- before taking a chapter quiz.

Exams: worth 200 points (or 20% of the total)

- There are two exams this term. These include multiple choice, short answer & full format essay questions.
- Exam content includes material contained in The Real World, canvas modules & Hand to Mouth.
- These are due on specific weekdays, by specific time associated deadlines. Note exam due dates ahead of time, portals will not be made available outside of the specified time frames.

Final Course Letter Grade Calculations

This class is graded on a scale. At the end of the term, your total number of earned points= your final grade. Canvas does not calculate your final course grade, your instructor does. Final grades post through webadvisor (not canvas).

This is the chart used to assign letter grades at the end of the semester.

970 points and above= A plus letter of recommendation
 900-969 points= A
 890-899 points = A-
 850-889 points= B+
 791-849 points = B
 760-790 points = C+
 700-759 points = C
 600-699 points = D
 Less than 600 points = F

Assignment Due Dates

Our class runs on a M-F week.

- **Discussion board assignments are due on Mondays** (your original response post) & by **Fridays** (colleague engagement posts). Modules do open early for our class; you are encouraged to work ahead on discussion board assignments as soon as they become available to you.

- **Exams.** There are 2 exams in our class. **Check each exam ahead of time for the due date.**
- **Quizzes & Inquisitive activities** are due for our class on **Fridays**. You can work as far ahead on inquisitives as you care to. Modules do open early for our class; you are encouraged to take quizzes ahead of a M-F week if this is a better fit for your personal schedule.
- **Final Assignment** is due by noon the Monday of finals week

Course Participation Policy

Participation in this online course requires regular accessing of the course site and materials as well as routine turning in of assignments, activities, and quizzes.

- Failure to log into the class site for more than 10 sequential days may result in being dropped, without notice, for course nonparticipation.
- Simply logging into the class site does not constitute participation.
- Missing of any 3 sequential course due dates (assignments, linked course activities, discussion boards, tests, or document submissions) may result in being dropped, without notice, for course nonparticipation.
- Failure to participate in the class for ten or more days may result in being dropped, without notice, for course nonparticipation.
- Participation includes posting comments or discussions, reviewing course lecture, video and/or posted articles, slides, or material linked through course modules & communications.

Admissions deadlines & enrollment policies

Spring 2023 Dates

- *Classes begin: 01/14/23*
- *Martin Luther King's Birthday (all campuses closed): 01/16/23*
- *Last day to add a class: 01/20/23*
- *Last day to drop without a W and receive a refund: 01/27/23*
- *Census date: 01/30/23 or 20% into class duration*
- *Last day to petition to file P/NP option: 02/10/23*
- *Lincoln's Birthday (all campuses closed): 02/17/23*
- *President's Day (all campuses closed): 02/20/23*
- *Last day to petition to graduate or apply for certificate: 03/02/23*
- *Spring Break (no classes): 03/13/23 – 03/18/23*
- *Last day for student-initiated W (no refund): 03/31/23*
- *Last day for faculty-initiated W (no refund): 03/31/23*
- *Final examinations: 05/06/23 – 05/12/23*
- *Commencement: 05/15/23*
- *Semester ends: 05/12/23*
- *Grades available for transcript release: approximately 05/26/23*

Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

Inclusive Language in the Classroom

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

Setting Your Preferred Name in Canvas

Students have the ability to have an alternate first name and pronouns to appear in Canvas. Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun. Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

Canvas Information

Canvas Information

If using Canvas, include navigation instructions, tech support information, what Canvas is used for, and your expectation for how regularly students should check Canvas for your class.

Log into Canvas at [My CR Portal](#)

For help logging in to Canvas, visit [My CR Portal](#).

For help with Canvas once you're logged in, click on the Help icon on the left menu.

For tech help, email its@redwoods.edu or call 707-476-4160

Canvas online orientation workshop: [Canvas Student Orientation Course \(instructure.com\)](#)

Community College Student Health and Wellness

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Health & Wellness website](#).

[Wellness Central](#) is a free online health and wellness resource that is available 24/7 in your space at your pace.

Students seeking to request a counseling appointment for academic advising or general counseling can email counseling@redwoods.edu.

Emergency procedures / Everbridge

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into WebAdvisor <https://webadvisor.redwoods.edu> and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or security@redwoods.edu if you have any questions. For more information see the [Redwoods Public Safety Page](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

Del Norte Campus Emergency Procedures

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the [Redwoods Public Safety Page](#).

Eureka Campus Emergency Procedures

Please review the [campus emergency map](#) for evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information on Public Safety go to the [CR Police Department-Public Safety](#). It is the responsibility of College of the Redwoods to protect life and property from the effects of emergencies within its own jurisdiction.

In the event of an emergency:

1. Evaluate the impact the emergency has on your activity/operation and take appropriate action.
2. Dial 911, to notify local agency support such as law enforcement or fire services.
3. Notify Public Safety 707-476-4111 and inform them of the situation, with as much relevant information as possible.

4. Public Safety shall relay threat information, warnings, and alerts through the Everbridge emergency alert system, Public address system, and when possible, updates on the college website, to ensure the school community is notified.
5. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet, (evacuation to a safe zone, shelter in place, lockdown, assist others if possible, cooperate with First Responders, etc.).
6. If safe to do so, notify key administrators, departments, and personnel.
7. Do not leave campus, unless it is necessary to preserve life and/or has been deemed safe by the person in command.

Klamath Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

1. In the event of an emergency, communication shall be the responsibility of the district employees on scene.
 - a. Dial 911, to notify local agency support such as law enforcement or fire services.
 - b. If safe to do so, notify key administrators, departments, and personnel.
 - c. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
 - d. Contact 530-625-4821 to notify of situation.
 - e. Contact Hoopa Tribal Education Administration office 530-625-4413
 - f. Notify Public Safety 707-476-4111.
2. In the event of an emergency, the responsible district employee on scene will:
 - a. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
 - b. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
 - c. Close all window curtains.
 - d. Get all inside to safe location Kitchen area is best internal location.
 - e. If a police officer or higher official arrives, they will assume command.
 - f. Wait until notice of all is clear before unlocking doors.
 - g. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
 - h. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes)

Student Support Services

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)
- [Online Tutoring Resources](#)

[Counseling](#) offers assistance to students in need of professional counseling services such as crisis counseling.

Learning Resource Center includes the following resources for students

- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)
- [Academic Support Center](#) – offers tutoring and test proctoring for CR students.
- [Student Tech Help](#) – provides students with assistance around a variety of tech problems.

Special programs are also available for eligible students include

- [Extended Opportunity Programs & Services \(EOPS\)](#) provides services to eligible income disadvantaged students including: textbook award, career academic and personal counseling, school supplies, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!
- The TRiO Student Success Program provides eligible students with a variety of services including trips to 4-year universities, career assessments, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#)
- The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.
- [CalWORKS](#) – assists student parents with children under the age of 18, who are receiving cash assistance (TANF), to become self-sufficient.
- Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821