



## Syllabus for soc 1 e5913 (Intro to Soc hybrid)

### Course Information

Semester & Year: Spring 2024

## SOC-1-e5913 & e5914 Intro to Sociology spring 2024 w/ Dr Dana Maher

Course units: 3.0

SOC-1-E5913 (Tuesdays 11:40-1:05p) in SC206 &

SOC-1-E5914 (Mondays 10:05-11:30a) in SC210

**Hybrid** Intro to Sociology spring 2024 w/ Dr Dana Maher.

Class Meetings: Once per week

Half of this class takes place online. Reliable access to technology, internet, personal time management & tech skills are required.

### Instructor Contact Information

Office consults by zoom & in by prescheduled meetings in HU 117

Spring 2024 Direct consultations can be prescheduled to occur on **Mondays & Tuesdays in HU123**

Phone number: 707 476 4539

## Communication

**Contact:** [dana-maher@redwoods.edu](mailto:dana-maher@redwoods.edu)

### Instructional Communication Information

1. **Class meetings &**
2. **Office consultation**

are the 2 best ways to connect with me for support.

Canvas direct messaging is an additional alternate way to connect with me.

- **Please do your best to avoid sending email to me @ my redwoods.edu address without including specification of which exact course you are enrolled in (by name & number, for example "Soc 1 E4844", etc).**
  - Without this information, communication will be interrupted by your receiving of a response requesting this information.
- I usually respond to Canvas messages on weekdays, within 24 hours.
  - If I do not respond within 48 hours, it's likely that I did not receive your message for some reason. In this case, please resend your inquiry.
  - Although I sometimes do, please do not expect response on weekends, holidays, or when CR is closed for instruction.

Any necessary cancellation or reschedule of consultation availability posts to our class canvas site in the announcements section.

## Catalog Description

## Course Description & Course Learning Outcomes

Introduction to the discipline of sociology including major theories, concepts and methods. Topics include: sociological imagination, social structure and interaction, culture, social groups and organizations, and social institutions. Also includes inquiry into social inequalities such as race/class/gender/global stratification.

1. **Employ a sociological perspective to critically evaluate a social**
2. **Explain the relationship between socialization and**
3. **Use sociological concepts to evaluate complex**

## Course Student Learning Outcomes

1. **Employ a sociological perspective to critically evaluate a social**
2. **Explain the relationship between socialization and**
3. **Use sociological concepts to evaluate complex**

## Prerequisites/co-requisites/ recommended preparation

Recommended preparation: college level writing; this class involves essay style exam questions & writing assignments.

## Educational Accessibility & Support

College of the Redwoods is committed to providing reasonable accommodations for qualified students who could benefit from additional educational support and services. You may qualify if you have a physical, mental, sensory, or intellectual condition which causes you to struggle academically, including but not limited to:

- Mental health conditions such as depression, anxiety, PTSD, bipolar disorder, and ADHD
- Common ailments such as arthritis, asthma, diabetes, autoimmune disorders, and diseases
- Temporary impairments such as a broken bone, recovery from significant surgery, or a pregnancy-related disability
- A learning disability (e.g., dyslexia, reading comprehension), intellectual disability, autism, or acquired brain injury
- Vision, hearing, or mobility challenges

Available services include extended test time, quiet testing environments, tutoring, counseling and advising, alternate formats of materials (e.g., audio books, E-texts), assistive technology, on-campus transportation, and more. If you believe you might benefit from disability- or health-related services and accommodations, please contact [Disability Services and Programs for Students \(DSPS\)](#). If you are unsure whether you qualify, please contact DSPS for a consultation: [dsps@redwoods.edu](mailto:dsps@redwoods.edu).

- Eureka: 707-476-4280, Student Services Building, 1st floor
- Del Norte: 707-465-2324, Main Building, near the library
- Klamath-Trinity: 707-476-4280

## Student Support Services

Good information and clear communication about your needs will help you be successful. Please let your instructor know about any specific challenges or technology limitations that might affect your participation in class. College of the Redwoods wants every student to be successful.

The following online resources are available to support your success as a student:

- [CR-Online](#) (Comprehensive information for online students)
- [Library Articles & Databases](#)
- [Canvas help and tutorials](#)
- [Online Student Handbook](#)
- [Online Tutoring Resources](#)

To learn more about the resources available to you, click on a title bar below, or click the down arrow to expand them all.

Klamath-Trinity students can contact the CR KT Office for specific information about student support services at 530-625-4821

## Community College Student Health and Wellness

If you are in distress or are with someone at risk right now, call the National Suicide Prevention Lifeline at 1-800-273-TALK (8255) or TEXT 741-741

### Timely Care

When you're feeling under the weather physically or distressed mentally, you can find the help you're looking for in just a few quick taps. Students can schedule an appointment anytime via phone, video, and chat. [Visit TimelyCARE here](#)

### Mental Health Counseling

Students should text, email, or fax Shawna Bell directly for scheduling and/or services.

Contact info

Text: 707-496-2856

Email: [shawnabmft@gmail.com](mailto:shawnabmft@gmail.com)

Fax: 707-237-2318 (voicemail can be left via fax)

### Wellness Central

Resources, tools, and trainings regarding health, mental health, wellness, basic needs and more designed for California community college students, faculty and staff are available on the California Community Colleges [Wellness Central](#).

## **Counseling**

[Counseling & Advising](#) can assist students in need of academic advising and professional counseling services. Visit the Welcome Center in the lower level of the student services building Monday – Friday 9am – 4pm (during the semester, summer hours may vary).

## **Basic Needs Center**

[The Basic Needs Center](#) provides for the health and safety of students by providing access to healthy food, financial resources, and referrals to safe and secure housing. Students can submit a request for services and information [here](#).

Contact info

Phone: 707-476-4153

Email: [the-grove@redwoods.edu](mailto:the-grove@redwoods.edu)

## **Learning Resource Center**

Learning Resource Center includes the following resources for students

- [Library Services](#) to promote information literacy and provide organized information resources.
- [Multicultural & Diversity Center](#)
- [Academic Support Center](#) – offers tutoring and test proctoring for CR students.
- [Student Tech Help](#) – provides students with assistance around a variety of tech problems.

## **EOPS**

[Extended Opportunity Programs & Services \(EOPS\)](#)[Links to an external site.](#) provides services to eligible income disadvantaged students including: textbook awards, grants, career academic and personal counseling, transportation assistance, tutoring, laptop, calculator and textbook loans, priority registration, graduation cap and gown, workshops, and more!

## TRiO Student Success Program

The TRiO Student Support Services Program provides eligible students with a variety of services including academic advising, career assessments, assistance with transfer, and peer mentoring. Students can apply for the program in [Eureka](#) or in [Del Norte](#).

## Veterans Resource Center

The [Veteran's Resource Center](#) supports and facilitates academic success for Active Duty Military, Veterans and Dependents attending CR through relational advising, mentorship, transitional assistance, and coordination of military and Veteran-specific resources.

## CalWORKS

CalWORKs – California Work Opportunity & Responsibility to Kids (CalWORKs). Provides supportive services to student parents with children under the age of 18, who are receiving cash assistance (TANF **benefits**), to become self-sufficient. Services include: transportation assistance, basic student supplies, tutoring, priority registration, laptop and calculator loans, career, academic, and personal counseling, and more!

## Evaluation & Grading Policy

[Should include info such as final grade calculations, rubrics, late assignment policy, and other grading practices]

## Spring 2024 Dates

January 12	Last day to register for classes (day before the first class meeting)
January 13	Classes begin
January 15	Martin Luther King, Jr.'s Birthday Holiday (District-wide closure)
January 19	Last day to add a class
January 26	Last day to drop without a "W" and receive a refund
January 29	Census Date (20% of class)
February 16	Lincoln's Birthday Holiday (District-wide closure)
February 19	President's Day Holiday (District-wide closure)
March 7	Last day to petition to graduate
March 29	Last day for student initiated withdrawal (62.5% of class)

March 29	Last day for faculty initiated withdrawal (62.5% of class)
March 11-16	Spring break (no classes)
May 4-10	Final Examinations
May 10	Last day to file for P/NP Option
May 10	Semester Ends
May 17	Grades due
May 24	Grades available

## Academic dishonesty

In the academic community, the high value placed on truth implies a corresponding intolerance of scholastic dishonesty. In cases involving academic dishonesty, determination of the grade and of the student's status in the course is left primarily to the discretion of the faculty member. In such cases, where the instructor determines that a student has demonstrated academic dishonesty, the student may receive a failing grade for the assignment and/or exam and may be reported to the Chief Student Services Officer or designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## AI Use Class Policy

Recent advancements in generative artificial intelligence (AI) have made large language models such as ChatGPT and Google's Bard widely available. However, overuse of these tools in this class can undermine your learning and curtail the development of your critical and creative thinking skills. In addition, AI outputs are often unreliable and frequently subject to bias. For these reasons, the policy of this class is that AI cannot be used at any point in the completion of class assignments, including discussion posts. Any or all of your assignment submissions and discussion posts may be screened by AI detection software, but the real penalty for AI misuse is that you will miss out on an opportunity to learn.

## Disruptive behavior

Student behavior or speech that disrupts the instructional setting will not be tolerated. Disruptive conduct may include, but is not limited to: unwarranted interruptions; failure to adhere to instructor's directions; vulgar or obscene language; slurs or other forms of intimidation; and physically or verbally abusive behavior. In such cases where the instructor determines that a student has disrupted the educational process, a disruptive student may be temporarily removed from class. In addition, the student may be reported to the Chief Student Services Officer or

designee. The Student Code of Conduct ([AP 5500](#)) is available on the College of the Redwoods website. Additional information about the rights and responsibilities of students, Board policies, and administrative procedures is located in the [College Catalog](#) and on the [College of the Redwoods website](#).

## **Inclusive Language in the Classroom**

College of the Redwoods aspires to create a learning environment in which all people feel comfortable in contributing their perspectives to classroom discussions. It therefore encourages instructors and students to use language that is inclusive and respectful.

## **Canvas Information**

Log into Canvas at [My CR Portal](#)

For help logging in to Canvas, visit [My CR Portal](#).

For help with Canvas once you're logged in, click on the Help icon on the left menu.

For tech help, email [its@redwoods.edu](mailto:its@redwoods.edu) or call 707-476-4160

Canvas online orientation workshop: [Canvas Student Orientation Course \(instructure.com\)](#)

## **Setting Your Preferred Name in Canvas**

Students have the ability to have an alternate first name and pronouns to appear in Canvas.

Contact [Admissions & Records](#) to request a change to your preferred first name and pronoun.

Your Preferred Name will only be listed in Canvas. This does not change your legal name in our records. See the [Student Information Update form](#).

## **Emergency Procedures / Everbridge**

College of the Redwoods has implemented an emergency alert system called Everbridge. In the event of an emergency on campus you will receive an alert through your personal email and/or phones. Registration is not necessary in order to receive emergency alerts. Check to make sure your contact information is up-to-date by logging into [WebAdvisor](#) and selecting 'Students' then 'Academic Profile' then 'Current Information Update.'

Please contact Public Safety at 707-476-4112 or [security@redwoods.edu](mailto:security@redwoods.edu) if you have any questions.

For more information see the [Redwoods Public Safety](#).

In an emergency that requires an evacuation of the building anywhere in the District:

- Be aware of all marked exits from your area and building
- Once outside, move to the nearest evacuation point outside your building
- Keep streets and walkways clear for emergency vehicles and personnel

Do not leave campus, unless it has been deemed safe by the campus authorities.

To learn more about campus-specific Emergency Procedures, click on a title bar below, or click the down arrow to expand them all.

## **Del Norte Campus Emergency Procedures**

Please review the [Crescent City campus emergency map](#) for campus evacuation sites, including the closest site to this classroom (posted by the exit of each room). For more information, see the [Redwoods Public Safety](#).

## Klamath-Trinity Campus Emergency Procedures

Please review the responsibilities of, and procedures used by, the College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to communicate to faculty, staff, students and the general public during an emergency. It is the responsibility of College of the Redwoods, Klamath-Trinity Instructional Site (KTIS) to protect life and property from the effects of emergency situations within its own jurisdiction.

In the event of an emergency, communication shall be the responsibility of the district employees on scene:

1. Dial 911, to notify local agency support such as law enforcement or fire services.
2. If safe to do so, notify key administrators, departments, and personnel.
3. If safe to do so, personnel shall relay threat information, warnings, to ensure the school community is notified.
4. Contact 530-625-4821 to notify of situation.
5. Contact Hoopa Tribal Education Administration office 530-625-4413
6. Notify Public Safety 707-476-4111.

In the even of an emergency, the responsible district employee on the scene will:

1. Follow established procedures for the specific emergency as outlined in the College of the Redwoods Emergency Procedure Booklet.
2. Lock all doors and turn off lights if in lockdown due to an active shooter or similar emergency.
3. Close all window curtains.
4. Get all inside to safe location Kitchen area is best internal location.
5. If a police officer or higher official arrives, they will assume command.
6. Wait until notice of all is clear before unlocking doors.
7. If safe to do so, move to the nearest evacuation point outside building (Pooky's Park), directly behind the Hoopa Tribal Education Building.
8. Do not leave site, unless it has been deemed safe by the person in command. Student Support Services (required for online classes

## **Commitment: This class employs a reading and critical thinking intensive course model.**

In any of my 16 week courses, you can expect to spend about 7 to 11 hours per week every week concentrating on activities for Sociology. In an online or hybrid course, you can expect to spend *at least* this much time. In a shorter summer session intensive or late start class you can anticipate spending *at least double* this amount of time on half or more of the term's weeks.

For students working on basic study skills, *even more time* may be needed to work on personal academic skills such as reading retention, note taking, exam or quiz prep approaches, information management & large assignment self-pacing.



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For students **working on basic study skills, even more time may be needed** to work on personal academic skills such as

- reading speed or retention,
- note taking technique,
- exam or quiz prep approaches,
- general information management,
- engagement of writing tutoring,
- large format assignment self-pacing &/or
- group format assignment effective communication or collaboration technique.

## **Each week of a hybrid sociology class involves**

1. reading or studying of course texts,
2. engagement with online lecture material in the form of videos and content pages,
3. participation in online activities such as quizzes, interactive learning modules & colleague discussion boards,
4. self-directed work on assignments such as essays or sustained projects,
5. attending course meetings in person for instruction, colleague content discussions, assignment delivery, & exams.

## **Necessary Computer Skills**

Online classes require computer skills. It is your responsibility to meet technological skill levels required for and technological challenges associated with your success in this class.

**Skills needed** for this class include ability to:

- navigate course websites;
- locate, open, download, create, edit, save, and attach files for submission online;
- comfortably use a word processor;
- save files in Microsoft Word (.docx files), or word processing program –AND- convert files to portable files (.pdf). Assignments will be due as pdfs through the online learning management system.
- ability to create, upload, and view video files

## Computer Requirements

### Canvas

is a website which allows you to access information needed for class. Syllabus materials, course reading, course resources, exam study guides, exams, discussion boards, and regular class announcements are the some of the materials available through our class site.

Although most students find they access this site each day each a typical week during the course, at the minimum you need to access this site a minimum of twice per week for 16 weeks. Summer session, online, or intensive short session students should plan to use this site daily, on at least 5 or 6 days of any given week.

### Internet Access

You must have reliable access to the internet to succeed in this class. Anticipate power outages and internet access delays by planning ahead to submit assignments (such as chapter quizzes) early; deadlines for this course are your responsibility to meet. Internet access available through CR campus computers is reliable.

### Computers & printers

Personal computers work better for accessing, formatting, and turning in assignments than do tablets, pads, or telephones. Most computers are adequate for this course although, should something happen to your computer during this class, it is a good idea to have a back-up plan in place. Computers available for student use at CR are sufficient.

Occasionally you will need to print assignments. Access to and ability to use a printer are required for this class. No high volume printing will be required.

### Technology Support

Although you are invited to send me a message to let me know you are working on a tech issue associated with our course, I am not able to assist you with most tech issues. Plan to access tech support through other avenues. College of the Redwoods does offer student assistance.

Before contacting Technical Support please visit the Online Support Page. For password issues with Canvas, Web Advisor or your mycr.redwoods.edu email, contact Technical Support or call 707-476- 4160 or 800-641-0400 ext. 4160 between 8:00 A.M. and 4:00 P.M., Monday through Friday.

## WEEKLY ORDER OF ACTIVITY (use this info to plan for success with your studies)

1. Our class weeks run Mondays-Fridays. Usually there are 1-2 Real World textbook chapters assigned and one or two canvas modules scheduled to occur per week. **We meet once per week, on Mondays or Tuesdays.**
2. **(Before Monday of each week)** Read the assigned Real World textbook chapters & take the correlating Real World chapter quiz located on canvas (this is a time investment). Determine what additional assigned reading is scheduled to occur, clarify what assignments you will be working on in any given week & map your time out accordingly.
3. **(Monday- Thursday)** Participate in class meetings & canvas activities. Work on upcoming assignments.

4. The next upcoming canvas module becomes available by Fridays (by the latest). Check upcoming assigned reading, plan for your upcoming workflow.

## Your preferred name in Canvas

Students have the ability to have an alternate first name appear in Canvas. Contact [Admissions & Links to an external site.](#) [Records Links to an external site.](#) to request a change to your preferred first name. Your Preferred Name will only be listed in Canvas. It does not change your legal name in our records. See the [Student Information Update form. Links to an external site.](#)

## spring24 hybrid class schedule

### Meeting 1\* & Module One- 1/15-1/19

MODULE 1: The Real World Ch1 (including Ch1 quiz)

**Note- first week due dates are pushed out to afford time for a learning curve for utilizing canvas & inquizitives**

ASSIGNED read Poverty (class book); assignment #1; start on module 2 content

**Note- CR it closed Mon 1/15; no meeting occurs on the day. Start with module 1 to avoid falling behind.**

### Meeting 2 & Module Two 1/22-1/26

MODULE2: The Real World Ch 2 (including Ch quiz); start on module 3 content

ASSIGNED to read Poverty; assignment #1; explore inquizitive activities; investigate list of 3rd books (do you prefer ecopy? Want to explore some topics more than others? Now's the time to check out books on this list to see what suits you so you can request that book be assigned to you)

### Meeting 3 & Module Three 1/29-2/2

MODULE 3: The Real World Ch 3 (including Ch quiz);

ASSIGNED read Poverty; process for your 3rd book; start on module 4 content

### Meeting 4 & Module Four 2/5-2/9

MODULE 4: The Real World Ch4 (including Ch quiz)

ASSIGNED **finish** Poverty; assignment #1; 3rd book assignment (get your right away & start reading, this happens quickly); start on module 5 content

## Meeting 5 & Module Five 2/12-2/16

DUE: assignment #1 (first installment, hard copy, bring to class meeting)

MODULE 5: The Real World Ch5 (including quiz)

ASSIGNED: assignment #2; read book 3; start on module 6 content

## Meeting 6\* & Module Six 2/19-2/23

MODULE 6: The Real World Ch6 (including Ch quiz)

ASSIGNED preparation for Exam #1, assignment #2; read book 3; start on module 7 content

**note- no meeting to occur on Monday 2/19, CR is closed**

*Heads Up: There is a 2 week chapter ahead 3/4-3/9. You may care to study ahead to avoid feeling stress when this comes up.*

## Meeting 7 & Module Seven 2/26-3/1

**Exam #1** (exams take place in our class meeting; bring a scantron 882e & a #2 pencil)

MODULE 7: The Real World Ch 7 (including quiz)

ASSIGNED: assignment #2; read book 3 & prepare for book discussion meeting; start on module 8 content, review assignment #3

*Heads Up: There is a 2 week chapter ahead 3/4-3/9. You may care to study ahead to avoid feeling stress when this comes up.*

## Meeting 8 & Module Eight (a)+ Module Eight (b) 3/4-3/8

***(this is a 2 chapter week)***

SCHEDULED: Graded book discussion 1 of 3 (assignment 2);

MODULE 8a & MODULE 8b: The Real World Ch 8 (including Ch quiz); The Real World Ch 9 (including Ch quiz)

ASSIGNED: assignment #2; work on module 9 content, assignment #3

## spring Break 3/11-3/15

no work due during break. recommended tasks:

(1) work ahead in study of Real World chapters

(2) complete study of book 3

(3) outline assignment 3

## Meeting 9 & Module Nine 3/18-3/22

DUE: Book Notes (for Book 3, graded component of assignment 2)

SCHEDULED: Graded book discussion 2 of 3 (assignment 2)

MODULE 9: The Real World Ch 10 (including quiz)

ASSIGNED: assignment #2, assignment #3, book 3 quiz; work on module 10 content

## Meeting 10 & Module Ten 3/25-3/29

DUE: quiz (for Book 3, graded component of assignment 2)

DUE: (pdf to canvas by Friday @ 11:59p) assignment #3 outline

MODULE 10: The Real World Ch 11 (including Ch quiz)

SCHEDULED: Graded book discussion 3 of 3 (assignment 2)

***Assigned: assignment #2, assignment 3; work on module 11 content***

NOTE: **The Real World Ch 12 is not assigned; skip to Ch 13 for your studies**

## Meeting 11\* & Module Eleven 4/1-4/5

MODULE 11: The Real World Ch 13 (including Ch quiz)

SCHEDULED: (for Tuesday meeting class only) Draft colleague review process; (for Monday meeting class only) alternate review process

Assigned: assignment #2, assignment #3; work on module 12 content

**note- no meeting to occur on Monday 4/1, CR is closed**

## Meeting 12 & Module Twelve 4/8-4/12

DUE: Assignment #2

DUE: Complete assignment #3 draft copy (for graded draft workshop; turn PDF in to canvas portal Fri 11:59p)

MODULE 12: The Real World Ch 14 (including Ch quiz)

Assigned: assignment #3; work on module 13 content

## **Meeting 13 & Module Thirteen 4/15-4/19**

SCHEDULED: assignment #3 colleague draft review workshop

MODULE 13: The Real World Ch 15 (including Ch quiz);

ASSIGNED: assignment #3; begin studying for Exam #2; work on module 14 content

## **Meeting 14 & Module Fourteen 4/22-4/26**

DUE: Assignment 1 (2nd installment; hard copy)

MODULE14- The Real World Ch 16 (including Ch quiz)

ASSIGNMENT: assignment 3 due next week; prepare for Exam #2; optional Module 14 chapter 12 study

## **Meeting Fifteen 4/29-5/3**

**DUE: Final assignment is due (hard copy, in person @ our class meeting)**

ASSIGNED Exam #2 preparation (Exam #2 takes place during finals week)

## **Meeting 16 (finals week) 5/6-5/10**

**Exam #2**

### **Course Support Resources**

1. Use the Academic Support Services available at CR!
  - <https://www.redwoods.edu/asc/>
2. Ask class colleagues questions; ask for specific support
  - Reach out to class colleagues for feedback about your understand or questions related to our class.
  - Identify helpful colleagues and begin building direct relationships.
3. Reach out & connect to your instructor directly
  - Attend an office hour or come to class prepared with questions to ask
  - Send a direct canvas message containing a question

## **Late Work Policy**

As a regular matter of course, no late assignments (or revise & resubmit assignments) will be reviewed. If you have an extenuating circumstance, please communicate with your instructor directly.

No assignments can be accepted after the semester ends.

No course incomplete grades can be offered (this means I am unable to extend due dates past the end of our class).

## **Course Participation (drop policies)**

If you are inactive for more than 2 weeks, your instructor may drop you from this course (without notice). Inactive means absent from class and/or not completing canvas quizzes. Additionally, you may be dropped without notice for failure to complete assignment #1 or exam #1. Please keep in mind that there is a 50 point penalty associated with skipping or missing assignments #2 or #3.