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Associate of Science Degree in Nursing - Registered Nurse Program SPRING 2023

Slight Change in Admission Process

The College of the Redwoods' Nursing Program is a four-semester, admission-by-application program approved by the California Board of Registered Nursing (BRN). It is offered on the Eureka campus. Upon successful completion of the Program, the College will award the candidate an Associate of Science Degree in Nursing and recommend them as an eligible applicant for the National Council Licensure Examination for Registered Nursing (NCLEX-RN)

The admission process will use points to determine eligible applicants. All the requirements and pre-requisites are still the same, points will be awarded for completeness of application and academic performance using GPA and TEAS scores. This change in the admission process will align College of the Redwoods Nursing with the California Chancellors Office recommendations for a merit/points-based application and reduction in the number of students on a waitlist.

Program Curriculum Requirements

Required for Admission

ENGL 1A Analytical Reading and Writing (or higher)

BIOL 2 Microbiology/Lab

Science Prerequisite: BIOL-1 or BIOL-3; Co-requisite: CHEM-1A, or CHEM-2

BIOL 6 Human Anatomy/Lab

Science Prerequisite: Credit for or enrollment in BIOL-1

BIOL 7 Human Physiology/Lab

Science Prerequisite: BIOL-1; BIOL-6; and Co-requisite: CHEM-1A, or CHEM-2

It is the student's responsibility to be aware of the prerequisites for all courses, not just the science prerequisites noted here. Please speak with an advisor for clarification regarding prerequisites for all courses.

An overall grade point average of 2.5 is required for Human Anatomy, Human Physiology, and Microbiology (BIO 2, 6 & 7). Note: Two "C"s + a "B" will not produce the needed 2.5 GPA. Grades of less than a C will not be accepted. In addition, you cannot have more than one repetition each for any of these courses within the last five years. An overall GPA of 2.5 for all college level courses taken at CR or any other college or university is a requirement of the nursing program.



A “W” grade is not considered a repetition. Title V regulations do not permit more than 3 repeats to raise a failing grade. In addition, Title V regulations do not permit courses which have been passed with a “C” or better to be repeated for GPA reasons. Finally, Title V regulations do not permit more than three “W”s for any one course.

Suggested Additional Courses to Take Prior to Beginning the Nursing Program:

It is strongly recommended that the required courses listed below be taken prior to entering the nursing program because it can be problematic to schedule them and/or complete them successfully once nursing courses start:

- HO 15 Nutrition
- COMM 1, 6 or 7
- SOC 1, 2, or ANTH 3
- PSYCH 1 OR PSYCH 11
- Humanities (Gen Ed Area C, 3 Units)

General Education Requirements can change. It is your responsibility to understand your catalog rights and what it means to lose them. It is also your responsibility to keep track of the General Education Requirements that are in place when your catalog rights take effect. Note: Catalog rights are not protected by being on the program wait list. In addition, you are responsible for completing all academic prerequisites and co-requisites prior to each nursing class so that you can graduate on time.

Suggested Program Sequence should you elect NOT to take the above courses early, prior to starting the first nursing course (NURS 1):

Semester 1	NURS 1, PSYCH 1 or PSYCH 11
Semester 2	NURS 2, HO 15
Semester 3	NURS 3, COMM 1 or COMM 6 or COMM 7, Transfer-level math. MATH 15 Statistics recommended
Semester 4	NURS 4, SOC 1 or SOC 2 or ANTH 3, Humanities (Area C)

Application Updates

1. This year 50 (fifty) applicants from the Feb 2023 application cycle will be accepted and added to the waitlist. All students on the waitlist will remain on the waitlist and eventually be enrolled in the RN program. The application cycle will resume once all applicants on the waitlist have been enrolled in the first course of the RN program. Once resumed the application will move to a more robust merit/points-based application. More to come regarding the application process for the future.
2. The 2023 applications will be evaluated using a modified points system. See last page for breakdown. This is primarily based on completion of the application, submission of transcripts, course descriptions, Science GPA, overall GPA, and results of the ATI TEAS test.



3. ATI TEAS "Test of Essential Academic Skills": Applicants selected during the February 2023 application period are required to demonstrate readiness for nursing by taking and passing the ATI TEAS "7" exam with a minimum score of 62. The student's score on the TEAS test will be used as part of the criterion for selecting the 50 applicants. Points would be given based on the score received. The higher the ATI Teas score the more points the applicant would receive. (See point's breakdown on the last page).
4. Students who have taken the TEAS test elsewhere must release their transcripts to the Health Occupations Dept. at CR by March 1st, 2023, if the applicant is not testing at College of the Redwoods. Only the ATI TEAS version "6" or "7" will be accepted this application cycle. Further information regarding the ATI TEAS exam is provided to eligible applicants. Students scoring less than 62 are provided a remediation plan and allowed one retake per year, no sooner than 90 days after the first attempt. Students who do not achieve a passing score (2nd fail) are ineligible for admission and cannot reapply in a future application cycle.
5. The current waitlist consists of previously accepted applicants who were not awarded a seat in the program. Wait listed students are given priority for the upcoming year, according to their lottery number. The lottery places the new 50 applicants at the bottom of the waitlist. All qualified applicants are notified by email of their lottery number by April 30th.

General Information

1. Evaluation of the student nurse is based upon theoretical knowledge, nursing skill proficiency, and the application of both in the clinical setting. To progress through and successfully complete and/or graduate from the program, students must achieve **the minimum** grade of "C" or 75% in all nursing courses. In addition, a cumulative 2.0 GPA must be maintained in all Nursing courses and General Education requirements to earn the Associate Degree.
2. Students will complete a Background Check and DHHS Live Scan. If a student's background check (criminal record) does not satisfy the requirements of any one clinical agency, or the clinical agency refuses the student access to patients for any reason, the nursing program cannot provide alternate experiences and the student must withdraw from the program or receive a grade of "F" for the course. Information regarding the Live Scan process will be provided at the orientation as the student has to be invited by the Health Occupations Dept.
3. Students are required to have a **Ten-Panel** Urine Drug Screen completed within the assigned time frame. The specific due dates will be provided during orientation. Program withdrawal may be required for positive drug screens. When taking a medication prescribed by a healthcare provider that would appear as positive on the Urine Drug Screen, please contact the Health Occupations Dept. prior to testing. Official documentation will be needed for review. All information is confidential.
4. Students must possess sufficient computer literacy skills to complete Internet research, communicate by email, create, and upload electronic documents, manage data storage banks, digitally sign documents, and use web-based instructional materials and applications. Those without these skills are encouraged to take CIS 1 (Computer Information systems) prior to enrollment in the nursing program. Nursing students are expected to use their CR email as a means of communication once enrolled.
5. At the completion of the Program, students apply for licensure through the California Board of Registered Nursing (BRN). As part of the application process, all applicants are required to report any disciplinary action against a professional license and/or any misdemeanor or felony convictions; certain convictions may result in the denial of the application, which then results in an inability to obtain licensure as a registered nurse. The BRN handles each of these situations on a case-by-case basis.



6. Students must notify the Health Occupations Office of any change in mailing address, phone number and/or e-mail addresses. Changing your contact information through Web Advisor or the College does not change it with this office. The Health Occupations Office uses your contact information to communicate with you. If the Office does not have your current contact information, we cannot contact you and the risk for losing your seat on the waitlist is elevated.

7. Most students find it difficult to work more than part time. Clinical scheduling, assignments, etc. cannot be altered due to an individual's outside employment and or living outside Humboldt/Del Norte Counties. Financial Aid and Scholarships are available to help offset the need to work and the cost of attendance. Contact the Financial Aid and Scholarship Offices for more information. In addition, personal life issues need to be in balance to be successful in the program. You must have reliable transportation, reliable childcare (if applicable), and an ability to be punctual to assigned classes and clinical locations.

8. Clinical labs are scheduled for varying day, evening, night, and/or weekend shifts. In addition, students rotate to various clinical facilities throughout the college district (including Del Norte County/Southern Humboldt) and are required to provide their own transportation, childcare, etc., to attend clinical labs.

9. Freedom from alcohol and/or drug abuse, and emotional illness that can jeopardize the student's ability to provide safe client care is essential. Students are advised (according to California Board of Registered Nursing guidelines) to seek voluntary aid for conditions that could, if left unattended, lead to disciplinary action and/or prevent licensure to practice nursing in California.

10. Estimated total Cost of the Program: APPROXIMATELY \$8,000+

***All costs below are approximate and subject to change. All items are mandatory unless otherwise noted.

Enrollment fee (\$46/unit for California residents): \$3,496

Required textbooks: \$3,000

ATI Materials: \$350/semester

Safe Medicate: \$100 (2-year subscription)

Required uniform, shoes, and equipment: \$250

CPR certification: approximately \$50.

Urine Drug Screen: \$100

Background checks and tracking: \$150

Top tier Livescan: \$120

Immunizations including COVID may cost over \$220. Most are available through the Student Health Clinic for reduced fees or at no cost to the student.

Hurst Review (optional- prep for NCLEX the licensure exam): \$300

School pin for graduation (optional): \$60-\$130.

Licensure application: \$300.



Application Procedure

When applying for admission to the (ADN) Associate Degree Nursing Program, the applicant must:

1. Complete the **2023** CR Admissions Application.

Every applicant must have a College of the Redwoods' student "ID" number that has been or will be assigned following submission of the CR On-Line admissions application. To enroll at College of the Redwoods log on to <https://www.redwoods.edu/admissions/Newhome/1-Apply>

**It is expected that Nursing (NURS) will be chosen as the major.

2. Submit the application for the Associate Degree Nursing Program to the Health Occupations Office during the Enrollment Period between **February 1st and February 14th**. Applications can be hand delivered to the Health Occupations drop box in AT-118 or mailed to the Health Occupations Office, postmarked between February 1 and February 14, 2023.

It is strongly advised to obtain a receipt verification of your mailed application, please mail it certified-return receipt requested. Please do not call the HO office to verify receipt of your application. Due to the high number of applications the HO office will not be able to provide that information.

Mail to:

Health Occupations Office
College of the Redwoods
7351 Tompkins Hill Rd.
Eureka CA 95501-9300

All applications must include:

a. High school graduation verification or equivalent submitted in the form of:

- An official/unopened (in a sealed envelope from the high school) transcript or official/unopened letter from the high school. Please call Health Occupations office if your high school will not mail your transcript directly to you.

OR

- An official/unopened (in a sealed envelope) certificate verifying GED (General Education Development Examination) or passing the California High School Proficiency Exam (CHSPE).

OR

- An official/unopened (in a sealed envelope) transcript from an accredited college or university with evidence of a degree posted to the transcript (Associates level or above). If the degree was obtained at CR you do not need to include official transcripts

Log on to the following web sites to order official copies of your GED or High School equivalency exam transcripts: <http://www.gedtestingservice.com/testers/gedrequest-a-transcript>
<https://www.chspe.org/orders>

Non-US Based High School Transcripts:

Any high school education from outside the United States must be evaluated for equivalency to a United States high school education. Approved evaluation services are found at

<http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf>

OR



A student may take the GED exam in lieu of the evaluation. The evaluation or the GED certificate must be included in the application to the Program. Documents must be official and must be submitted in an unopened/sealed envelope per the above stated requirements.

College course verification submitted in the form of:

- Official/unopened (in a sealed envelope from the institution) transcripts for all colleges and universities attended must be provided. Electronic transcripts are accepted providing they are sent directly from the college. For instance, if you have attended four separate institutions, you must provide official transcripts from each of the four schools. If separate transcripts for all schools attended are not provided, the application will be disqualified. You do not need to attach copies of transcripts from College of the Redwoods.

Official Transcripts must verify:

- Overall, College GPA
- Completion of ENGL 1A with a grade of "C" or higher
- Completion of BIOL 2 - Microbiology (with lab) grade of "C" or higher*
- Completion of BIOL 6 - Human Anatomy (with lab) grade of "C" or higher*
- Completion of BIOL 7 - Human Physiology (with lab) grade of "C" or higher*

*****Regardless of whether you have submitted official transcripts to the Admissions and Records office, you must submit additional official transcripts (unopened and in a sealed envelope) with each application to the nursing program.**

Transcripts can be accepted electronically. Follow these steps

1. Obtain verification from the Health Occupations Dept that the request to send transcripts electronically has been accepted.

2 Have electronic transcripts sent to HealthOcc@redwoods.edu

Applicants must provide course descriptions for all above mentioned courses unless they were completed at College of the Redwoods. Applications without course descriptions lose points.

Application Checklist

1. Enroll at College of the Redwoods to get a student ID number.

<https://www.redwoods.edu/admissions/Newhome/1-Apply>

2. Submit a program application to the Health Occupations Office at College of the Redwoods with the following documents compiled together in a large manila envelope:

- a. Application, High school graduation verification or GED/CHSPE/Degree as directed above.
- b. Official college transcripts for all colleges/universities attended (except College of the Redwoods) as directed above.

The Health Occupations Office cannot review your application for completeness at the time of submission. Please ensure your application is complete prior to submission.



Selection Process

Immediately following the enrollment period all applications will be reviewed. Those that are complete will move to the ATI TEAS exam. Once the scores have been collected for all ATI TEAS test takers and points added up for each applicant, the top 50 students will be notified that their application was accepted. Next, student's names are randomized, then assigned a wait list number and placed at the end of the Program Wait List. The Health Occupation Office will notify students by email of their wait list number by April 30th.

Examples how applications receive less points:

- Unverified and/or invalidated entries on the application form.
- Early/Late – Postmarked/delivered before Feb 1st or after Feb 14th, 2023
- Failure to submit all necessary documents with application (i.e., official college transcripts and official high school transcripts or documentation of college degree in lieu of high school transcripts and/or failure to submit admission requirement catalog course descriptions).
- Cumulative science prerequisite course GPA below 2.5 and/or repetitions greater than allowed.
- Overall GPA below 2.5 for all courses taken at a college/university.

Waitlist Guidelines

Qualified applicants will be sent an email from the Health Occupations Department between September 1 and September 25, 2023, requesting verification that the applicant wants to remain on the Program Wait List for the next year. The applicant must return the form provided in the email by the date indicated to retain their place on the Program Wait List. If the applicant does not return the enclosed wait list form by the indicated date, **they will be removed from the list**. It is the applicant's responsibility to watch their email for this letter. It is also the applicant's responsibility to contact the Health Occupations Department prior to September 30th, 2023, if they do not receive the letter. The information is mailed to your CR and personal email address.

Students who apply to both nursing programs (RN and LVN) and are selected for more than one must choose one program and enroll in only **one** program. A student cannot remain on a wait list if they are enrolled in either of the nursing programs. For example, an LVN student cannot be maintained on the ADN Program Wait List while in the LVN Program. To become an RN, that student must apply to the LVN/Paramedic-RN Career Mobility track or ADN upon completion of the LVN Program.

Public Notice/Nondiscrimination: *All classes are open to those who have met the academic prerequisites. College of the Redwoods does not discriminate based on ethnicity, religion, age, gender, sexual orientation, color, or disability in any of its programs or activities. The College is committed to providing reasonable accommodations for persons with disabilities. Upon request this publication will be made available in alternate formats.*



**College of the Redwoods
Associate in Science Degree
Registered Nursing ADN-RN Application
Enrollment Period February 1, 2023 - February 14, 2023**

A. Demographic Information:

First Name

Middle

Last Name

Former Names Used

Birth Date

Mailing Address

Street Address

City

State

Zip

CR email address:

Phone:

Personal email address:

College of the Redwoods Student ID# _____

Initials Here **Nursing (NURS) is your major**

Previous enrollment in CR ADN-RN Program? No__ Yes__

Academic Year _____

We are asked by the California Community Colleges Chancellor’s Office to gather the following information about our applicants and students. This information is not used for application purposes. Providing it is optional.

Gender: ___ Male ___ Female ___ Transgender/Gender Non-Conforming

Ethnic Origin _____

List all that apply: Black/African American; American Indian; Alaska Native; Asian/Pacific Islander; Asian Indian; Filipino; Native Hawaiian; Hispanic/Latino; White/Non-Hispanic; Mixed/Multiple

Languages spoken in the home:

Primary Language _____ Secondary Language(s) _____

Veteran: Yes ___ No ___



A. Attach/include the following with your application:

Official Transcripts: Please complete the following and provide official transcripts (unopened, sealed envelope) for all institutions which you have attended and listed below (no transcript necessary for College of the Redwoods). Only Applications that include all transcripts will be processed.

<i>Name of Institution</i>	<i>City/State</i>	<i>Dates Attended</i>	<i>Units</i>	<i>Degree Received/Date</i>

1. High School graduation verification: Attach official documentation for ONE of the following

- H.S. Graduation
 GED
 California High School Proficiency Exam
 College Degree _____
Name of College

B. Complete the following section (all applicants, including College of the Redwoods students).

2. *You MUST provide catalog course descriptions for these courses if you did NOT take them at College of the Redwoods.**

Courses required for admission	College	Course Name & Number (i.e. – English 101)	Semester & Year Completed	Grade
English 1A				
Biol 2, Micro or Equiv.				
Biol 6, Human Anatomy or Equiv.				
Biol 7, Human Physio or Equiv.				

C. Affidavit:

I attest that the information provided on this application is true and accurate. I have read the entirety of the application packet and understand the policies and procedures of applying to the CR ADN program including a points based application and wait list placement procedures. I hereby acknowledge that failure to follow enrollment procedures or omission of required documentation may result in disqualification of my CR ADN application.

Signature of applicant: _____ **Date** _____

For Official Use Only	
Evaluator Signature: _____	Final Evaluation Date: _____



Criteria	Category Points	Point Distribution
High School Graduation Verification Provided official documentation for one of the following: High School, GED/CHSPE/Degree	1 Point Maximum	1 Point: Proof of High School graduation, (GED, CHSPE or College Degree).
Course Descriptions Provided catalog course descriptions for pre-requisite courses taken at other colleges/universities. If taken at College of the Redwoods, course descriptions not necessary.	1 Point Maximum	1 Point: Course descriptions included if needed/attended CR.
Official Transcripts Provided official transcripts for all institutions attended and listed in section "A" (no transcript necessary for College of the Redwoods).	2 Points Maximum	2 Points: Official transcripts included in application packet or sent through Parchment to the Health Occupations Office or attended CR 1 Point: Electronic transcripts received without notification to the Health Occupations Office. 0 Point: Sent transcripts to Admissions and Records.
GPA: Science Pre-Requisites Microbiology, Anatomy & Physiology 2.5 minimum GPA Grades < "C" not accepted Course(s) weren't repeated within the previous 5 years if passing grade "C" received.	10 Points Maximum	10 Points GPA = 4.0 8 Points GPA = 3.5 - 3.99 6 Points GPA = 3.0 - 3.49 4 Points. GPA = 2.5 – 2.99
Overall GPA 2.5 minimum GPA	16 Points Maximum	16 Points GPA 4.0 12 Points. GPA=3.5–3.99 8 Points. GPA=3.0–3.49 4 Points. GPA=2.5–2.99
ATI TEAS: "Test of Essential Academic Skills" Demonstrates readiness for nursing school by passing the ATI TEAS exam with a minimum score of 62.	16 Points Maximum	16 Points 95.0-100 14 Points. 90.0-94.99 12 Points. 85.0-89.99 10 Points. 80.0-84.99 8 Points. 70.0-79.99 6 Points. 62.0-69.99

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