

Syllabus for: AJ 82 – Basic Law Enforcement Academy, Module II

Semester & Year:	Fall 2012
Course ID and Section Number:	AJ 82 – E3036
Number of Credits/Units:	8
Day/Time: Location:	Monday-Friday 6:30 a.m.-6:00 p.m. (11-5-12 – 12-21-12) plus some night range sessions to 10:00 p.m. AJ 101
Instructor's Name:	W.F. Honsal, Academy Coordinator
Contact Information:	Office location and hours: M-F, 6:30 a.m.-6:00 p.m. Phone: 707.476.4332 Email: bill-honsal@redwoods.edu

Course Description (catalog description as described in course outline):

Level II reserve officer training. This course is designed to meet the state mandated POST training requirements for the Basic Peace Officer Level II modular training course. Students completing this course will have met all the training requirements for Reserve Officer Level II, or the second of the three classes required for full-time Peace Officer. The overall environment is highly structured and paramilitary in nature.

Student Learning Outcomes (as described in course outline) :

1. Analyze case scenarios, collected evidence, and basic law enforcement simulations and apply available investigative techniques in order to determine appropriate response.
2. Demonstrate adequate physical fitness and motor skills necessary to pursue a career in law enforcement.
3. Compose incident reports and memoranda in concise and clear English.

Special accommodations: College of the Redwoods complies with the Americans with Disabilities Act in making reasonable accommodations for qualified students with disabilities. Please present your written accommodation request at least one week before the first test so that necessary arrangements can be made. No last-minute arrangements or post-test adjustments will be made. If you have a disability or believe you might benefit from disability related services and may need accommodations, please see me or contact Disabled Students Programs and Services. Students may make requests for alternative media by contacting DSPS.

Academic Misconduct: Cheating, plagiarism, collusion, abuse of resource materials, computer misuse, fabrication or falsification, multiple submissions, complicity in academic misconduct, and/ or bearing false witness will not be tolerated. Violations will be dealt with according to the procedures and sanctions proscribed by the College of the Redwoods. Students caught plagiarizing or cheating on exams will receive an "F" in the course AND WILL BE IMMEDIATELY DISMISSED FROM THE ACADEMY.

Also refer to the Basic Academy Policy and Procedures for policies regarding cheating and test security.

The student code of conduct is available on the College of the Redwoods website at:

<http://www.redwoods.edu/District/Board/New/Chapter5/Ap5500.pdf>

College of the Redwoods is committed to equal opportunity in employment, admission to the college, and in the conduct of all of its programs and activities.

Course Description

AJ 81, 82 and 83 are the equivalent to AJ 80, the Basic Law Enforcement Academy. AJ 81 is Module III of the POST modular system and meets the requirements to be a Level III Reserve Officer. AJ 82 is Module II of the POST modular system and along with Module II meets the requirements to be a Level II Reserve Officer. The course is six weeks (255 hours) long and is 8 units. AJ 83 is Module I of the POST modular system and along with Modules III and II meets the requirements to be a Level I Reserve Officer or full-time peace officer. AJ 83 is 12 weeks (504 hours) long and is 15.5 units. Completion of all three modules is the equivalent of completing the regular POST Basic Course.

	POST	Hours	Weeks	Units	Start Date	End Date
AJ 81	Module III	198	5	7.5	10-1-2012	11-1-2012
AJ 82	Module II	243	6	8	11-5-2012	12-21-2012
AJ 83	Module I	504	12	15.5	1-7-2013	3-28-2013

Because this course is designed to provide practical hands-on training in police tactics, participants in this course will engage in physically demanding classroom training exercises that include a risk of injury to the participant.

Prerequisite

For entry to AJ 82:

- POST Reading-Writing test with a score of T-40.0 or higher
- Fingerprint clearance from DOJ
- Medical clearance
- Driver's license printout
- Completion of Module III within last three years – pass Module III end-of-course exam if more than one year since completion

Textbooks

Textbooks are available as an electronic version (pdf format) or you can order printed workbooks from FedEx Office online at https://docstore.fedex.com/post_ca. You will also be receiving a CD of the workbooks, the academy policy/procedure manual, expanded course outlines and other documents in early September. To order from FedEx Office, click on:

- “Select Documents from Your Online Catalog”
- “Becoming An Exemplary Officer” (LD 00) (order 1)
- “Learning Domain Workbooks” (order 1 each of LDs 1-43, there is no LD14). **Do NOT order the LD60 series books.**
- “Student Scenario Manual” (order 1)

You can select any FedEx Office store near you to print the book. Locally there are stores in both Eureka and Arcata. The book must be paid for with either a credit or debit card at the time of online ordering. Books are only available by ordering them online. This is an intensive course and requires that **the books need to be read prior to the start of class.** The CD is being made available to you if you want to use a computer to access the workbooks.

Enrollment

All students are required to be registered as a student at College of the Redwoods prior to the first day of class. To register, please submit an online application to College of the Redwoods at http://www.cccapply.org/applications/CCCApply/apply/College_of_the_Redwoods.html. You will be registered for the course the first day of class. Class fees are due at that time.

Students planning on attending this course must register directly through the Emergency Response Training Center at 707-476-4334. Course registration cannot be completed online.

Course Requirements

At least 18 years of age. Students under age 20 are discouraged, but not prohibited, from taking the academy. Agencies will not hire anyone under age 21. To keep your knowledge retention as current as possible, the closer to age 21 you can be when you graduate, the better off you will be. Your completion certificate is only good for three years and then you must either retake the Academy or take an academy. There is no maximum age limit to be a student in the Basic Academy.

Fingerprint clearance – State law mandates that we have a current Department of Justice clearance letter for each student prior to registration. The Live Scan form must be submitted to DOJ and can be accessed from our website at www.redwoods.edu/. Click on “Forms,” then “DOJ LiveScan Form” and fill in the required fields. Print three (3) copies of the form and go to a local California agency for Live Scan fingerprinting. A complete list of agencies providing this service can be found at the following web site:

<http://ag.ca.gov/fingerprints/publications/contact.htm#fran>. Once the paperwork is processed, DOJ will send a clearance letter to the address on the Live Scan form. Students must provide the Training Center with a copy of their DOJ clearance letter prior to the start of the course. This can be done by fax, email, or by bringing the letter to the Training Center. Students need to allow sufficient time for the fingerprints to be processed, usually 3-4 weeks.

Driving record – Since driving is an integral part of this course and you will be driving college cars, you will need to furnish a copy of your driver’s license printout showing you have a valid driver’s license. To order a copy of your California Driver’s License printout, go to <http://apps.dmv.ca.gov/forms/inf/inf1125.pdf>. DMV charges \$5 for this report.

Testing Registration – You will also need to go online to register on the system we use for testing and documentation of your progress through the course. Go to <https://tmas.post.ca.gov/register.aspx>. NOTE: The presenter is “College of the Redwoods Emergency Response Training Center” and “Academy Class” is “110th Basic Academy”. If you are affiliated with a law enforcement agency, choose the agency from the pull-down list. If your agency is not on the list or you are unaffiliated, leave the selection as “Non-Affiliated.” Do not enter your Social Security Number.

Certification

These courses are certified by the California Commission on Peace Officers Standards and Training (POST).

MyCR

The College uses an email system called MyCR. All correspondence regarding financial aid or other programs coming from the college will go to your MyCR email account. You can configure the settings easily to forward all email sent to that address to your regular email account so you don’t have to check multiple accounts.

Your Username is the same as your **Webadvisor User ID** (e.g., flast123, same as WebAdvisor: first initial + lastname + last 3 digits of your student ID number.)

Your initial password is your 6-digit birthdate (mmddyy). If you have forgotten your password click on the "Forgot Password" link on the right.

You can go directly to the login screen at <http://www.google.com/a/mycr.redwoods.edu/>. You will login with your Webadvisor UserID and the password is your six digit birthdate. CR recommends that you change your password.

Ammunition

Students will need the following ammunition for Module I:

- 800 rounds practice ammo (full metal jacket – FMJ)
- 150 rounds duty ammo (jacketed hollow point – JHP)
- 100 rounds .223 rifle ammunition (available through the academy for \$27.00)
- 125 rounds 12 gauge shotgun 00 buck
- 50 rounds 12 gauge shotgun trap/birdshot
- 25 rounds 12 gauge shotgun slugs

Course Schedule

You will receive a course schedule at the end of each week for the following two weeks. Because the schedule is subject to change based on instructor availability or other needs, it is your responsibility to check your email at least weekly for the most current information.

Course Requirements

Attendance – Completion of the entire course is mandatory. By POST regulations, you may miss no more than 5% of the class to satisfactorily complete the course. For this course, that is 12.75 hours. There are also some statutorily mandated Learning Domains that may not be missed. They are marked in blue on your schedule.

Learning Assessment

ALL THE FOLLOWING ARE REQUIRED ASSESSMENTS FROM CALIFORNIA COMMISSION ON P.O.S.T.:

1. Standardized multiple choice/true-false exams
2. Firearms exercises
3. Defensive tactics/arrest & control exercises

Grading

A = 90 - 100%	POST Written LD Exams	90%
B = 85 - 89%	Firearms Training (Written exams + exercises)	10%
C = 80 - 84%		

Results from each LD exam are posted and periodically academic class standings are posted. As Firearms is completed, those weighted scores will be posted. However, no final grades will be known until all of the assessments listed above are completed, and this is usually during Week 6 of Module II.

Special Advisory – Electronic Recording Devices/Cell Phones

Electronic recording devices and cell phones are NOT ALLOWED in the classroom without specific permission from the Academy Coordinator.