



Admissions and Records
College of the Redwoods
7351 Tompkins Hill Road
Eureka, CA 95501-9300
(707) 476-4200

Term:	Year
Fall	_____
Spring	_____
Winter	_____
Summer	_____

Grade Change Request

Student ID# - - - - - -

Student's Last Name	First	Middle
_____	_____	_____
Course	Section	Faculty Member
_____	_____	_____

As per California Code of Regulation Title 5 (55025) Grade Change

→ In any course of instruction in a community college district for which grades are awarded, the instructor of the course shall determine the grade to be awarded each student in accordance with this article. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetency.

Justification of Change:

Mistake

Fraud

Bad Faith

Incompetency

Change Incomplete Grade (Incomplete Grade Contract must be included)

Details:

Current Grade:

Revised Grade:

Faculty Signature

Date

APPPROVED

**NOT APPROVED – Does not meet California Code of Regulation –
Title 5 (55025) Grade Change Requirements**

Vice President of Instruction Signature

Date