

Full Legal Name _____ CR ID# _____

**The California College Promise Grant (formerly known as the BOG Fee Waiver)
DOES NOT WAIVE AUDIT FEES.**

Course Title	Section Number	Instructor's Signature

If you plan to audit a class, **DO NOT register yourself in advance; instead, have the instructor sign this form after the class begins, and submit it to admissions to register you for the audit.**

You can attend the class to request approval before being officially enrolled.

Terms & Conditions of Auditing

As per California Education Code Title 5, Section 76370, BP 4070 & AP 4070.

- Students are **NOT allowed to switch their enrollment from credit to audit or from audit to credit** for a class during the same semester. Once enrolled in the class as either credit or audit, students cannot switch to the other option.
- The student may request to audit a course **AFTER the second class meeting.**
- The instructor, in consultation with the student, will determine classroom policies for students who audit, including attendance, participation, assignments, and the evaluation of coursework.
- The student **must be eligible** for regular admissions and enrollment and meet the prerequisite(s) for the course(s) requesting to audit.
- The student **is required to pay** the current, *nonrefundable* Audit Fee and other associated Registration Fees (i.e. Student Services Fees, Parking Fee, etc.).
- A student enrolled in courses for credit totaling 10+ units in a given term is eligible to have the Audit Fee waived permitting they are enrolled to audit 3 or fewer units in the same term. ****Note: Students are responsible for requesting the waiver of eligible Audit Fees from the Cashier's Office.***

By signing below, I am agreeing to the terms and conditions detailed on this form and to the regulations set forth in Title 5 Education Code, Section 76370 and BP/AP 4070. I acknowledge that I have read and understand the aforementioned regulations.

Student's Signature _____ **Date** _____

OFFICE USE ONLY

☐ RGN ☐ STAC-Notes Initials _____